

Nevada State Board of Professional Engineers and Land Surveyors Administrative Procedures Oversight Committee Meeting

Date: November 4, 2020

Time: 2:00 pm

Video Conference Meeting: Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/8286438008>

Or iPhone one-tap: +16699006833,,8286438008#

Or Telephone: +1 669 900 6833, Meeting ID: 8286438008

Pursuant to Emergency Directive 006, section 1, there will be no physical location for this meeting.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into ZOOM via the following link: <https://zoom.us/j/8286438008>. This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to board@boe.state.nv.us. Emailed public comment received prior to and during the meeting will be read into the record, emailed public comment received up to 10 minutes after the meeting will be added to the record.

AGENDA

1. Meeting conducted by Committee Chair Michael Kidd, call to order and roll call to determine presence of quorum.
2. Public Comment Period (**Discussion Only**)
3. Approval of April 16, 2020, Administrative Procedures Oversight Committee meeting minutes. (**For possible action**)
4. Discuss options for employee health insurance and possible discontinuation with Public Employees Benefit Program. (**Discussion Only**)
5. Discuss Nevada Revised Statute 622.234 related to written internal controls for board expenditures. (**Discussion Only**)
6. Discuss public records request form and possible associated fees for public records requests. (**Discussion Only**)
7. Discuss Casey Neilon's draft financial audit report for fiscal year 2019-2020. (**Discussion Only**)
8. Consider requiring third-party verification of digital signatures for licensees of the board and possible role of the board in the verification process including cost participation. (**Discussion Only**)

9. Discuss migration of the board's website from current platform to new platform. **(Discussion Only)**
10. Discuss eliminating fee for processing Business Name Requests. **(Discussion Only)**
11. Open discussion of items related to Administrative Oversight Procedures Committee. **(Discussion Only)**
12. Public Comment Period **(Discussion Only)**
13. Adjourn

Note: The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Supporting material for this meeting may be requested by sending an email request to board@boe.state.nv.us

AFFIDAVIT OF POSTING

The undersigned affirms that in accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 AM on October 29, 2020, on the Nevada State Board of Professional Engineers and Land Surveyors website, <http://www.nvbpels.org/>, and the State of Nevada's Public Notice website, <http://notice.nv.gov>.

Pursuant to Section 3 of the Declaration of Emergency Directive 006, the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

SIGNATURE

Name: Louisa Kern

Title: Secretary

Date and Time of Posting: _____
