

NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

NOTICE OF PUBLIC MEETING BOARD MEETING May 14, 2020

Date: May 14, 2020

Time: 9:30 AM

Teleconference Meeting: Join from PC, Mac, Linux, iOS or Android:
<https://zoom.us/j/8286438008>
Or iPhone one-tap: +16699006833,,8286438008#
Or Telephone: +1 669 900 6833, Meeting ID: 8286438008

Pursuant to Emergency Directive 006, section 1, there will be no physical location for this meeting.

AGENDA

Please note: The Nevada State Board of Professional Engineers and Land Surveyors may 1) take agenda items out of order, 2) combine two or more items for consideration, 3) remove an item from the agenda or delay discussion related to an item at any time.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: <https://zoom.us/j/8286438008>. This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted prior to, during, and up to 30 minutes after the meeting is adjourned via email to board@boe.state.nv.us. Public comment received prior to and during the meeting will be read into the record. Public comment received within 30 minutes of meeting adjournment will be added to the record.

1. Meeting conducted by Chair Karen Purcell, call to order and roll call of board members to determine presence of quorum.
2. Pledge of Allegiance
3. Public comment. (**Discussion only**) Action may not be taken on any item brought up under public comment until scheduled on an agenda for action at a later meeting. The chair of the board may impose a time limit of three minutes.
4. Introductions
5. Discussion and possible action on approval of March 4, 2020, board meeting minutes. (**For possible action**)
6. Discussion and possible action on financial statements. (**For possible action**)
 - a. February 2020 financial reports
 - b. March 2020 financial reports

7. Discussion and possible action on compliance reports by Compliance Officer. **(For possible action)**
 - a. Compliance officer report on complaints being investigated.
 - b. Consideration of probation reports:

John Mutiso, PE #22799	Dooley Riva, PE #18231
Mingqiao Zhu, PE #15943	Richard LaPrairie, PE #12970
Richard Warren, PE #17389	John Skwiot, PE #20561
8. Discussion and possible action on Stipulated Agreement for Ryan Andrew, PE, license #018055. **(For possible action)**
9. Discussion and possible action on Stipulated Agreement for Ralph Heninger, PE, license #005191. **(For possible action)**
10. Discussion on Board Counsel Report. **(Discussion only)**
11. Discussion and possible action on administrative report by Executive Director. **(For possible action)**
 - a. Approved licensees report
 - b. Action items related to 2017-2021 Strategic Plan
 - c. Items related to National Council of Examiners for Engineering & Surveying (NCEES)
 - i. Western/Southern/Central/Northeast Zone meeting
 - ii. Annual meeting
 - d. Consideration of board authorized digital signatures, input received from southern and northern Nevada building departments and licensees
12. Discussion and possible action on updating Strategic Plan. **(For possible action)**
13. Discussion and possible action on board committee reports. **(For possible action)**
 - a. Administrative Procedures Oversight Committee, Chair Michael Kidd
 - i. June license renewals, Nevada Administrative Code 625.410—extending renewal period and waiving late fees due to Covid-19 impacts and in compliance Governor Sisolak’s Executive Directive 009.
 - ii. Consider approval of a contract for Government Liaison Services with McDonald Carano for a two-year period in the amount of \$46,800.
 - iii. Consider approval of a contract for Annual Financial Audit Services with Casey Neilon for a one-year period of 13,000 with an option for two additional years—2021 at \$14,000 and 2022 at \$14,500—for a total three-year amount of \$41,500.
 - iv. Consider proposed budget for fiscal year 2020/2021
 - v. Consider performance evaluation of executive director

- b. Legislative Committee, Chair Angelo Spata
 - i. Proposed changes to Nevada Revised Statutes Chapter 625, 327, 329 and Nevada Administrative Code Chapter 625 and 329, refer to Addendum B
 - c. Professional Association Liaison Committee, Chair Greg DeSart
 - d. Public Outreach Committee, Chair Greg DeSart
14. Discussion and possible action on Nevada specific Professional Land Surveyor exam, Nevada Revised Statutes 625.280 and Nevada Administrative Code 625.310 (4). (**For possible action**)
 15. Discussion and possible action on corporate name requests. (**For possible action**)
 16. Consideration of initial licensure applicant requests to waive certain requirements of Nevada Revised Statutes and Nevada Administrative Code Chapter 625. (**For possible action**)
 17. Board approval of non-appearance applications for initial licensure. Refer to Addendum A for list of applicants. (**For possible action**)
 18. Discussion and possible action on status of Board and staff assignments. (**For possible action**)
 19. Discussion and possible action on meeting dates. (**For possible action**)
 20. Election of board chair and vice chair for one-year terms commencing on July 1, 2020 in accordance with Nevada Revised Statute 625.110 and Nevada Administrative Code 625.100. (**For possible action**)
 21. Discussion and identification of topics for future meetings including possible proposed amendments to the Nevada Professional Engineers and Land Surveyors Law, Nevada Revised Statutes and Nevada Administrative Code Chapter 625. (**Discussion only**)
 22. Signing certificates of licensure. (**For possible action**)
 23. Public comment. (**Discussion only**) Action may not be taken on any item brought up under public comment until scheduled on an agenda for action at a later meeting.
 24. Adjournment

AFFIDAVIT OF POSTING

The undersigned affirms that in accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 AM on May 9, 2020, on the Nevada State Board of Professional Engineers and Land Surveyors website, <http://www.nvbpels.org/>, and the State of Nevada's Public Notice website, <http://notice.nv.gov>.

Pursuant to Section 3 of the Declaration of Emergency Directive 006, the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

SIGNATURE

Name: Louisa Kern

Title: Secretary

Date and Time of Posting: _____

Addendum A - May Initial

LNAME	FNAME	ABREV	COMMENTS
Ahiamadi	Samuel	CE	
Ahmadi	Kamrun	CE	
Alshami	Wael	CE	Waiver Request: NRS 625.193(1)(A) WAIVER OF FE WITH 15 OR MORE YEARS OF EXPERIENCE.
Ambat	James	CE	
Barreres	Joe	CE	
Brich	Paul	CE	Waiver Request: NRS 625.193(1)(A) WAIVER OF FE WITH 15 OR MORE YEARS OF EXPERIENCE.
Carlson IV	Russell	CE	
Corn	Ernie	CE	

Addendum A

LNAME	FNAME	ABREV	COMMENTS
D'Angelo	Curtis	CE	
Farley	Justin	CE	
Frary-Skalla	Kenneth	CE	
Going	Sara	CE	
Hart	Cameron	CE	
Helgerson	George	CE	
Honjas	Erin	CE	
Kerley	Eamonn	CE	

Addendum A

LNAME	FNAME	ABREV	COMMENTS
Lind	Nicolette	CE	
Lyttle	Alicia	CE	
Owens	Lindsey	CE	
Pisole	Shubham	CE	
Selvy	Ashley	CE	
Shandor	Christopher	CE	
Smalley	Robert	CE	
Ton	Young	CE	

Addendum A

LNAME	FNAME	ABREV	COMMENTS
Tydeman	Frederick	CE	
Dorminy	Sarah	ME	
Hoolihan	Christopher	ME	
Pickrell	Michael	ME	

ADDENDUM B

10-YEAR REVIEW OF NEVADA ADMINISTRATIVE CODE- CHAPTER 625 - PROFESSIONAL ENGINEERS AND LAND SURVEYORS				
		STATUTES related to NAC	LEAD	COMMENTS
GENERAL PROVISIONS				
625.010	Definitions.	NRS 625.140	Staff	No change
625.011	"Biennial renewal period" defined.	NRS 625.140; 625.398	Staff	No change
625.012	"Board" defined.	NRS 625.140	Staff	No change
625.0125	"Examination" defined.	NRS 625.140	Staff	No change
625.013	"Firm" defined.	NRS 625.140	Staff	No change
625.014	"Licensee" defined.	NRS 625.140	Staff	No change
625.016	"Professional development hour" defined.	NRS 625.140; 625.398	Staff	No change
625.017	"Quarter credit hour" defined.	NRS 625.140; 625.398	Staff	No change
625.018	"Respondent" defined.	NRS 625.140	Staff	No change
625.019	"Semester credit hour" defined.	NRS 625.140; 625.398	Staff	No change
625.020	Engineering and land surveying licensed as separate professions.	NRS 625.140; 625.381	Staff	No change
STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS				
625.100	Officers: Election; term; vacancies; removal.	NRS 625.110; 625.140	Staff	No change
625.110	Meetings.	NRS 625.140	Staff	No change
625.125	Appointment of members emeriti.	NRS 625.110; 625.140	Staff	No change
LICENSURE, CERTIFICATION AND REGISTRATION				
625.210	Application for licensure or certification; fees.	NRS 625.140; 625.390	Staff	Board Approved
625.21x	Experience in engineering --- POSSIBLE NEW NAC	NRS 625.140; 625.183; 625.050	Staff	Board Approved
625.215	Experience in land surveying.	NRS 625.140; 625.270 ; 625.040	Staff	No change to NAC, board approved update NRS 625.270 3/4
625.220	Disciplines of engineering.	NRS 625.140; 625.175	Staff	Board Approved
625.230	Applications for licensure in multiple categories or disciplines.	NRS 625.140	Staff	Board Approved
625.240	Licensure on basis of previous licensure in another jurisdiction; examinations.	NRS 625.140; 625.382	Staff	Board Approved
625.260	Licensure as structural engineer required for certain activities; exceptions.	NRS 625.140; 625.175	Staff	No change
625.310	Examinations: Generally.	NRS 625.140; 625.154; 625.193; 625.280	Staff	Board Approved
625.320	Examinations: Land surveyor intern.	NRS 625.140	Staff	Board Approved
625.330	Examinations: Notice to appear; failure to appear.	NRS 625.140	Staff	Board Approved
625.340	Examinations: Withdrawal.	NRS 625.140	Staff	Board Approved
625.350	Examinations: Reapplication after failure.	NRS 625.140; 625.390	Staff	Board Approved
625.360	Examinations: Reapplication after failure of certain oral examinations.	NRS 625.140	Staff	Board Approved
625.410	Expiration and renewal of licensure.	NRS 625.140; 625.390; 625.395; 625.397	Staff	Board Approved
625.420	Retired or inactive status of licensee; reinstatement to active status.	NRS 625.140; 625.398	Staff	No change
625.425	Registration of firm: Application; requirements; renewal; fees.	NRS 625.140; 625.177; 625.179	Staff	LegComm 4/16 to board for approval
CONTINUING EDUCATION				
625.430	Requirements for renewal of license.	NRS 625.398	BW	LegComm 5/4 to board for approval
625.440	Exceptions to requirements for renewal of license.	NRS 625.398	Staff	No change
625.450	Waiver of requirements for renewal of license.	NRS 625.398	Staff	No change
625.460	Inactive status: Requirements for renewal of identification card.	NRS 625.398	Staff	No change
625.470	Assignment of professional development hours to certain activities.	NRS 625.398	BW	LegComm 5/4 to board for approval
625.480	Proof of completion of professional development hours; form.	NRS 625.398	BW	No change
625.490	Notification of failure to complete required number of professional development hours.	NRS 625.398	BW	No change
CODE OF CONDUCT				
625.510	Fundamental principles.	NRS 625.140	Staff	LegComm 5/4 to board for approval
625.520	Relations with the public.	NRS 625.140	Staff	LegComm 5/4 to board for approval
625.530	Relations with employers and clients.	NRS 625.140	Staff	LegComm 5/4 to board for approval
625.540	Relations with other engineers or land surveyors.	NRS 625.140	Staff	LegComm 5/4 to board for approval
625.545	Written contract required for each client.	NRS 625.140	Staff	No change
625.550	Licensee employed by governmental agency: Notification to Board of certain conduct by another licensee.	NRS 625.140	Staff	LegComm 5/4 to board for approval
MISCELLANEOUS PROVISIONS				
625.610	Stamps, seals and signatures on documents; revision of original plans.	NRS 625.140; 625.565	AS, KP, PM	LegComm 4/16 to board for approval
625.611	Plans, maps and specifications submitted to public authority: Contents; stamps and signatures.	NRS 625.140; 625.565	Staff	LegComm 4/16 to board for approval
625.612	Reports, studies, test results, certifications and calculations submitted to public authority: Stamps and signatures.	NRS 625.140; 625.565	Staff	No change
625.613	Documents prepared by licensee: Inclusion of supplemental information; contents.	NRS 625.140	Staff	LegComm 4/16 to board for approval
625.615	Address of licensee: Filing with and use by Board; notice of change.	NRS 625.140	Staff	Board Approved
625.620	Fictitious names.	NRS 625.140; NRS 602	Staff	No change (adjust internal forms)
625.625	Notice of change in licensee's employer, category or discipline.	NRS 625.140	Staff	Board Approved
625.630	Advertising for or offering to perform engineering in discipline in which licensee or firm is not licensed.	NRS 625.140	Staff	No change
PRACTICE BEFORE STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS				
Parties				
625.635	Representation of parties; qualifications of attorneys.	NRS 625.140	Staff	No Change

ADDENDUM B

	STATUTES related to NAC	LEAD	COMMENTS	
Disciplinary Action - Chris MacKenzie needs to review				
625.640	Procedure for complaints concerning professional misconduct or incompetence.	NRS 625.140; 625.420	Staff, CM	LegComm 5/4 to board for approval
625.642	Licensee to provide written notice of disciplinary action taken by another entity.	NRS 625.140	Staff, CM	LegComm 5/4 to board for approval
625.645	Conditions of probation.	NRS 625.140; 625.460	Staff, CM	LegComm 5/4 to board for approval
625.64x	Consideration of prior disciplinary actions. --- POSSIBLE NEW NAC	NRS 625.140; 625.460	CM	No action at this time
Advisory Committees - Chris MacKenzie needs to review				
625.646	Establishment of advisory committee; members; recommendations.	NRS 625.140	Staff, CM	LegComm 5/4 to board for approval
625.6465	Evaluation and disposition of complaint: Duties of Executive Director.	NRS 625.140	Staff, CM	LegComm 5/4 to board for approval
625.647	Evaluation and disposition of complaint: Duties of advisory committee; review by Board of recommendation.	NRS 625.140; 625.410	Staff, CM	LegComm 5/4 to board for approval
625.6475	Evaluation and disposition of complaint: Informal conference; hearing de novo.	NRS 625.140	Staff, CM	LegComm 5/4 to board for approval
625.648	Evaluation and disposition of complaint: Actions of respondent.	NRS 625.140	Staff, CM	LegComm 5/4 to board for approval
Miscellaneous Petitions				
625.649	Petitions for adoption, amendment or repeal of regulations.	NRS 625.140; NRS 233B.100	Staff	No change
STANDARDS OF PRACTICE FOR PROFESSIONAL LAND SURVEYORS				
General Provisions				
				No change
625.651	"Positional certainty" defined.	NRS 625.140; 625.250	Staff	No change
625.655	Applicability of statutes and regulations.	NRS 625.140; 625.250	Staff	No change
625.660	Responsibility for compliance with standards of practice.	NRS 625.140; 625.250	Staff	No change
625.662	Units of measurement.	NRS 625.140; 625.250; NRS 327.030	Staff	No change
625.664	Positional certainty: Minimum confidence level.	NRS 625.140; 625.250	Staff	No change
625.666	Positional certainty: Horizontal and vertical components of certain land surveys.	NRS 625.140; 625.250	Staff	No change
625.668	Positional certainty: Horizontal and vertical positions of monuments.	NRS 625.140; 625.250	Staff	No change
Land Boundary Surveys				
625.670	Required research, identifications, measurements and computations.	NRS 625.140; 625.250	Staff	No change
625.680	Disagreements concerning measurements or positions of monumented corners.	NRS 625.140; 625.250	Staff	No change
625.690	Location of corners, boundaries and monuments.	NRS 625.140; 625.250	Staff	No change
625.700	Report to client of discrepancies concerning boundary lines.	NRS 625.140; 625.250	Staff	No change
625.710	Identification and description of monuments.	NRS 625.140; 625.250; NRS Chapter 327	Staff	No change
625.720	Drawing of survey; certification.	NRS 625.140; 625.250; 625.340; 625.350; 625.565	Staff	No change
625.740	Classifications of surveys; use of classifications and requirements for positional certainty.	NRS 625.140; 625.250	Staff	No change
Construction Surveys				
625.760	Contract drawings and specifications; special instructions.	NRS 625.140; 625.250	Staff	No change
625.765	Establishment of final location of points.	NRS 625.140; 625.250	Staff	No change
625.770	Verification of location of certain points; notification of insufficient dimensions or details.	NRS 625.140; 625.250	Staff	No change
625.775	Positional certainties for marking locations of proposed fixed works.	NRS 625.140; 625.250	Staff	No change
625.780	Sketches, cut sheets and field notes.	NRS 625.140; 625.250	Staff	No change
625.785	Verification surveys: Exchange of information.	NRS 625.140; 625.250	Staff	No change
Miscellaneous Provisions				
625.790	Preparation of legal description of property.	NRS 625.140; 625.250	Staff	No change
625.795	Duties regarding geographic information systems.	NRS 625.140; 625.250	Staff	No change