

NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS  
Minutes of the Public Workshop to consider amendments  
to Nevada Administrative Code (NAC) Chapter 625.  
The meeting was held virtually via Zoom on Tuesday, June 30, 2020 at 10:00 am

**1. Call to Order**

Ms Mamola, Executive Director for the board, called the meeting to order at 10am.

**2. Introduction of workshop process**

Ms Mamola explained how participants could make public comments on the regulatory amendments being considered. She outlined that in addition to the public comment periods at the start and end of the workshop, those participating could make comments as each category was reviewed.

**3. Public comment**

There was no initial public comment and no emailed comments had been received at [board@boe.state.nv.us](mailto:board@boe.state.nv.us)

**The proposed changes will revise Chapter 625 of the Nevada Administrative Code and provide for the following:**

**1) Changes to applications, licensing, contact information, and firm registration**

Ms Mamola reviewed the category and asked if there was any public comment.

There was no public comment.

**2) Adding specificity and broadening learning methods of continuing education requirements**

Ms Mamola reviewed the category and asked if there was any public comment.

Brandy Lang – *Thank you, my question is, I noticed that there are a lot of people like me that are out of state, is there going to be allowances made to get our ethics and legislation training by self-study or has that been considered?*

Ms Mamola – *Yes, for Nevada laws it has been considered and discussed and will likely be an option, although the exact process and the form it would take has not been finalized. Ethics would be similar since we are broadening continuing education to include self-study. The board is considering hosting a future PDH event, similar to past events which have included ethics. Also, some other states require ethics training too and their training would satisfy the ethics requirement.*

Brandy Lang – *Thank you.*

### **3) Updating professional code of conduct for clarity**

Ms Mamola reviewed the category and asked if there was any public comment.

There was no public comment.

### **4) Updating stamping and signing requirements for clarity**

Kevin McOsker – *Thank you, so with respect to the changes with 625.611, regarding the electronic plans and e-plan signing and stamping, my general question is, because we did go all electronic plan reviews this year, the question about originals versus copies, we've been applying electronic plans as copies and not as originals. And I am just wondering if there needs to be some clarity with respect to what is an electronic plan original or a copy.*

Ms Mamola – *It can be both. And that is why the regulation is written the way it is. If it's an original submittal, submitted electronically, then it must have a digital signature. If it's a copy, submitted electronically, it can have an image of a signature, but you have to have a digital signature on the first page.*

Kevin McOsker – *I am asking because in electronic plan review process we don't get copies. We get one set of documents in the submittal, so those would then be considered originals and those need to have a digital stamp?*

Ms Mamola – *That is correct.*

Kevin McOsker – *Okay, that is how we have been applying the rules here, we are making them digitally sign the one version, or the version that they submit.*

Ms Mamola – *That is correct, you are correct.*

Kevin McOsker – *So, that is the right process? Okay.*

Ms Mamola – *Yes.*

Kevin McOsker – *Thank you, I appreciate it. And I do appreciate the other changes that were made in 625.610. I was trying to figure out how it fit into that comment, but it helps clarify the stamping and signing requirements as moving towards electronic submittals.*

#### 5) Changes to complaint investigations and disciplinary actions

Ms Mamola reviewed the category and asked if there was any public comment.

There was no public comment.

#### 4. Public Comment

There was no closing public comment and no emailed comments had been received at [board@boe.state.nv.us](mailto:board@boe.state.nv.us)

Ms Mamola thanked those who joined for their participation and said if there were any additional comments, questions, or concerns, they could be emailed to [board@boe.state.nv.us](mailto:board@boe.state.nv.us)

#### 5. Adjournment

The public workshop was adjourned at 10:16am.

Respectfully,

Patty Mamola  
Executive Director