

**STATE OF NEVADA**  
**BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS**  
**Minutes of the Public Outreach Committee Meeting**  
**held in Las Vegas, Nevada Wednesday, January 10, 2018**

Committee Chairman Michael G Kidd, PLS, called the meeting to order at 2:00 pm in the Clark County Department of Building & Fire Prevention, Conference Room 1222, 4701 W Russell Road, Las Vegas, Nevada 89118. Committee members present were Kent B Anderson, PE; Robert O LaRiviere, PLS; Karen D Purcell, PE; Gregory P DeSart, PE; and Tracy Larkin-Thomason, PE joined the meeting via teleconference. Also present were Patty Mamola, PE, Executive Director; Murray Blaney, Compliance Officer; Sarah Wiley, Administrative Assistant; and Chris MacKenzie, Board Legal Counsel; Susan Fisher and Lindsay Knox, representatives of McDonald Carano.

**1. Public Comment Period**

There were no public comments.

**2. Introductions**

Those present introduced themselves.

**3. Discuss committee objectives related to strategic plan**

Mr DeSart spoke of four goals from the strategic plan, listing public outreach as one of them. He stated that outreach efforts would need to include licensee and stakeholders. Stakeholders were to include the general public and legislators which would create more exposures to the licensees. Ms Mamola stated that outreach was a consistent theme through all of the other goals that the board identified.

**4. Discuss possible board hosting of a continuing education event for licensees**

Mr DeSart stated that for this meeting the committee would be deciding on two primary PDH workshops. He introduced Ms Larkin, who was joining the meeting by teleconference to speak about reaching out to companies to offer a presentation for licensees to obtain PDH's. She suggested that the board could offer the quality of PDH's that bring attention to issues pertinent to Nevada. Licensees would know that they are getting value in speakers offered by the board. Firms from around the state could be showcased in a one or two-day event as opposed to a conference.

Ms Mamola asked if attendees would be given the option of attending for a full day or just for certain hours. Ms Larkin suggested that a full day might be preferable and not trying to do a full conference, but more of just continuing education event. Ms Mamola asked if the venue would be geared towards young professionals, or seasoned professionals. Mr DeSart stated that his opinion would be to not get too focused on who it would be geared toward. He felt that young professionals would have insight to bring to the seasoned professional and vice-versa.

Mr Anderson inquired about the possible venue and whether the presentation would take place in the north or south. Ms Larkin suggested a one-day event in the south, a one-day event in the north and a video conference for rural areas. Ms Mamola spoke of a Board of Examiners meeting that was conducted on YouTube. Ms Fisher suggested a webinar.

Ms Mamola asked if it would be held once or twice a year. Ms Larkin stated that she was thinking of twice a year and had a question about whether people could tap in anytime from anywhere on YouTube. Ms Mamola thought that YouTube may not be feasible because the attendee could mute the process from their work station and then leave to do something else. Ms Larkin did think the YouTube would be a good idea for rural areas.

Mr DeSart felt that it would be better to start small. Have one session the first year to see what works and what does not work and grow from there. Ms Fisher thought that meeting face-to-face would be good. Ms Larkin suggested there could be a session one half day in the middle of the year. Mr DeSart brought a question forward regarding the budget for these sessions and asked if funds were in place. Ms Mamola replied that a new budget starts July 2018.

Discussion continued with Ms Larkin regarding the structure of meeting, suggesting half day session the first year. Mr DeSart suggested a half-day session with no lunch or full day session with lunch with attendees paying a minimal \$25-\$30 for the lunch. Ms Mamola suggested that if you are putting forth the effort, to go for the full day rather than half day. Mr DeSart stated that it is preferable not to make it a marketing event with vendors. Possible types of speakers were discussed by Mr DeSart and Ms Mamola. Ms Larkin discussed travel accommodations. Ms Mamola agreed that travel and accommodations would need to be covered for speakers.

Mr DeSart suggested that the event could take place in the fall. Ms Larkin inquired about shortly after Thanksgiving. Ms Purcell suggested early November. Ms Larkin suggested that two dates and the venue should be decided on, one for the north and one for the south region. Mr DeSart wondered if budget should be decided upon before any more discussion of date and venue. Ms Mamola asked if this would be a break-even event or if there would be a charge for the attendees. Mr DeSart stated that there is a surplus in the bank account and recommended eight-hour PDH's for X amount, something affordable, perhaps \$25. Mr DeSart, Ms Larkin and Ms Purcell felt that a budget of \$10,000 was feasible. Ms Mamola suggested eight hours of PDH's for a flat fee. Ms Purcell inquired about the number of speakers. Mr DeSart agreed that eight hours of PDH's was a good starting point.

Mr DeSart stated that dates, venues and speakers can be put before the March board. Ms Mamola said that the plans would need to go through APOC first and then budget. Mr DeSart will state plans for this event before the board on tomorrow's date. Mr Blaney will work on venues and speaker costs. Ms Larkin recommended that topics be decided upon based upon regional issues (north and south), natural disasters that have occurred in the US and around the world, interpersonal skills, etc. Ms Mamola recommended February 7, 2018 at 10:00 AM via teleconference as the next meeting date.

#### **5. Discuss possible annual event to celebrate the professions of engineering and surveying**

Mr DeSart moved the discussion to consideration of a Certificate Ceremony for engineers. Ms Mamola brought up the possibility of adding a Certificate Ceremony during the PDH meetings. Other venues were discussed for the presentation. Ms Fisher suggested tagging the ceremony onto the second Engineers Day in August. Mr DeSart mentioned the APWA luncheon or the Engineer's week celebration. Mr DeSart said that he would check on these venues.

#### **6. Open discussion topics**

Mr Anderson spoke about the lack of knowledge of young engineers coming out of college that do not understand licensing. He suggested that board members may want to reach out to department heads at UNR and UNLV to discuss this process with new engineers. Mr LaRiviere and Ms Purcell said that arranging for meetings with these department heads would be a great opportunity for the board to speak. Mr DeSart suggested that having a conversation with the Dean of Engineering would be a good place to start. Mr Anderson said that he would start the dialog with UNR/UNLV. Ms Purcell, Ms Mamola offered to do the same with UNR. It was suggested that staff create a cheat sheet that speakers could use to make sure there is consistency in the message delivered.

#### **7. Next meeting date and location**

Wednesday February 7, 2018 at 10:00 AM – teleconference.

**8. Public comment period**

There were no public comments.

**9. Adjourn**

There being no further business, Mr DeSart adjourned the meeting at 4:22 pm on Wednesday January 10, 2018

Respectfully,

Patty Mamola  
Executive Director