



PUBLIC RECORDS REQUEST

1755 E Plumb Lane, Suite 258

Reno, NV 89502

(775) 688-1231

board@boe.state.nv.us

Requestor Contact Information

Name:

Phone number:

Email address:

Address:

City:

State:

Zip/Post code:

Records Requested

Please be specific and include as much detail as possible regarding the records you are requesting:

When staff time is required for compiling copies of public records, there is no charge for the first hour of staff time. Any additional hours will be charged at a rate of \$25 per hour. A written estimate for production of the records indicated above will be provided if the estimated time/cost is expected to exceed 1 hour. Copies of records are transmitted electronically.

Signature: _____

Date: _____