

**NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS**  
**Minutes of the NCEES Western Zone Planning Sub-Committee Meeting**  
**Held virtually Monday April 19, 2021, at 1:30pm**

Participating in the meeting were sub-committee chair Karen Purcell, PE; Angelo Spata, PE; Thomas Matter, Public Member; and Robert Fyda, PE. Also joining were Patty Mamola, Executive Director; Murray Blaney; Compliance/Operations; and Louisa Kern, Administrative Assistant.

**1. Meeting conducted by Committee Chair Karen Purcell, call to order and roll call to determine presence of quorum—committee members: Karen Purcell, Angelo Spata, Thomas Matter, Robert Fyda.**

Ms Purcell declaring a quorum present, called the meeting to order at 1:30pm.

**2. Public Comment Period**

There was no public comment.

**3. Discuss hosting of NCEES Western Zone Interim meeting in Nevada, May 19-21, 2022.**

Ms Mamola said Nevada is the host board for the NCEES Western zone interim meeting in May 2022. The event is being held at the Edgewood Resort in Stateline, Lake Tahoe, Nevada. She explained that NCEES is financially responsible for the event but asks for a lot of input on the themes of the social events from the host board. Ms Mamola said NCEES sent out a pre-planning questionnaire earlier in the year to help with budget estimates which she completed on the board's behalf. It is in the committee packet for review. Ms Mamola said her response to the NCEES planning questionnaire kept all options open for the committee – meaning I stayed on the upper end of their budget so to not limit the scope of the committee's decisions. The reasoning being this event could possibly be the first in-person event for two years and it should be a celebration of that fact. Our goal should be a very strong attendance and to maximize the number of pre and post days the attendees stay in the area. She added Lake Tahoe's economy has been hit hard by the pandemic and anything we can do to promote the area would be beneficial.

Mr Spata agreed that the event should make a statement about being able to meet in-person after a two-year hiatus. And Lake Tahoe is a perfect place to make that sort of statement and highlight a part of Nevada that not a lot of people are familiar with.

Ms Purcell said the purpose of the committee was to take the outline of the pre-planning questionnaire with Ms Mamola's input and firm up detailed recommendations to be made to NCEES.

Ms Mamola gave an overview of the planning questionnaire and its associated answers. She said one of the main areas that needed an early decision is to identify themes and possible speakers for two events on Friday – lunch and dinner – and possibly also having a speaker during Saturday's lunch.

Mr Matter said he had heard a speaker present on the history of Lake Tahoe and northern Nevada who was very good. He said he would find out the speaker's name and forward it to Ms Mamola. (ACTION

Item)

Ms Mamola said a couple of possibilities were someone to speak about Nevada's nuclear history during the cold war era (Andy Kirk), or a presentation related to land surveying on the Von Schmidt Line that divides Lake Tahoe between Nevada and California (Paul Pace). She said she would research speakers on those two topics as options. (ACTION Item)

Ms Purcell suggested staff contact the host hotel (Edgewood) to see if they could provide a list of possible speakers. (ACTION Item)

Ms Mamola asked that the committee, in their review, consider excursion options for the conference attendees and activity options for attendee guests during conference work sessions. She added that an early arrival golf tournament is a possibly especially with the quality of course associated with the resort. Committee members should put some thought into the type of tournament format.

Ms Mamola said in considering dining locations, because of the high threshold of the conference F&B minimums, NCEES would prefer that events stay on property. She added the property has a very good reputation for its food and their menus are included in the committee's packet for consideration at the various events.

Mr Spata asked that staff send out the pre-planning questionnaire/document in a MS Word so the committee members can add their input and suggestions to the various items. (ACTION Item)

Ms Purcell said after the documents come back to staff from committee members with suggestions a follow-up meeting would be scheduled to discuss and arrive at a consensus. (ACTION Item)

Ms Mamola said in the meantime, staff would work on producing a save-the-date promotional piece for this year's virtual NCEES Western Zone meeting and also a video invite that would be shown at the NCEES Annual Meeting in August. (ACTION Item)

#### **4. Public Comment Period**

There was no public comment.

#### **5. Adjourn**

Ms Purcell thanked committee members for their participation and adjourned the meeting at 1:31pm.

Respectfully,

Patty Mamola  
Executive Director