

**NEVADA STATE BOARD OF
PROFESSIONAL ENGINEERS
AND
LAND SURVEYORS**



**Regular Board Meeting
May 11, 2023
Las Vegas, NV**

1. Meeting Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Introductions

5. NRS/NAC 625 Waiver Requests

[none at time board packet was published]

6. Non-Appearance Applications for Initial Licensure

Civil

DANIEL BABA (20-963-68)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL



Applying To
Nevada

Application Type
Initial - PE

Application Date
04/13/2023

Citizenship
United States

SUMMARY



Engineering Experience
after EAC degree
4 years, 5 months

Total Engineering
Experience
4 years, 5 months

Experience under licensed
engineer
3 years

Other Experience
3 years

Disciplinary Action
None reported



EDUCATION



Bachelors in Mechanical Engineering (EAC)
Colorado State University
August 2011–August 2015

EXAMS



Fundamentals of Engineering (FE)
Hawaii
November 2020

Principles and Practice of Engineering (PE)
Civil
Nevada
April 2023



LICENSES



Additional Licenses
None

DANIEL BABA (20-963-68)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Pearl Harbor Naval Shipyard & IMF
Hawaii (United States)
Test Engineer

September 2015 – September 2018

Verified by

Chad Tanaka

chad.l.tanaka.civ@us.navy.mil

Experience Summary

Full-Time

Other: 3 years

Experience under licensed surveyor:

None



TASKS

The below tasks and duties are not being counted towards my required 4 years of professional experience

Led and executed worksite isolation for hydraulic, mechanical, and electrical systems to allow for maintenance. Utilized Technical Manuals, SSMS, S&EPM & Drawings to establish isolations. Ensured temporary systems were installed to maintain ship's safety

Technical expert for testing of non-nuclear systems. Managed and performed tests to verify completed maintenance met naval standards. Coordinated between multiple shops, Ship's Force, and EPD personnel. Multiple tests were ran during a week with tests lasting more than one day. Testing were performed on Mechanical (pumps, hydraulics), Electrical (transformers, generators, rectifiers) and Structural systems (tanks).



REPRESENTATIVE PROJECTS

Performed work on nuclear submarines that were based at PHNSY. Specific information on submarines and work repaired is on a need to know basis.

DANIEL BABA (20-963-68)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Pearl Harbor Naval Shipyard & IMF
Hawaii (United States)
Dry Dock Engineer
September 2018—February 2020

Verified by
PERRY SCHNECK
schneckpw@gmail.com

Experience Summary
Full-Time
Engineering: 1 year, 5 months
Post EAC degree: 1 year, 5 months
Experience under licensed engineer:
None

TASKS

Served as the Project Engineer & SME for Dry Docks at Pearl Harbor Naval Shipyard & IMF. I was responsible for the sustainment and operation of Dry Dock #4 (DD4) to ensure certification was maintained. I was also responsible for miscellaneous projects throughout the Shipyard.

90% of duties - I served as the Project Engineer for all construction projects that occurred at DD4 and a few miscellaneous projects throughout the Shipyard. I planned/programmed projects, reviewed design drawings and specifications, monitored construction progress and performed close out inspections. During the planning phase, I worked with team to develop the requirements, restrictions, environmental concerns and budget. During the design review phase, I reviewed drawings to ensure that all requirements were being met and specifications were accurate. During the construction phase I attended weekly QC meetings, responded to RFIs, performed random inspections, coordinated lifts in and out of DD4, coordinated laydown areas and ensured that the work was being performed per the contract. During the close out inspection phase, I ensured that the work performed was per contract and was satisfactory (if unsatisfactory, punch list was created).

5% of duties - Perform quarterly/yearly inspections and maintenances of DD4. Visual inspections were performed to ensure structural integrity of dry dock's concrete structure, tunnels, support rooms and caisson. Nondestructive testing was performed on caisson (w/ assistance of experienced personnel) to ensure that the structural integrity of the caisson's steel was adequate. Operational maintenance was performed to ensure satisfactory operation of valves, pumps and other mechanical equipment.

5% of duties - Assist with the operation of DD4 to perform docking and undocking evolutions.

REPRESENTATIVE PROJECTS

- Oscar 2 Wharf Emergency Repairs - Carried this project from "cradle to grave". This project replaced the broken fenders and piles at Oscar 2 at DD4. I participated in the planning charrettes to determine the best execution method (treated piles vs untreated piles). Performed research of untreated wood in seawater to understand the expected lifespan to weigh the risks. Due to the urgency and the length of environmental reviews, we agreed to untreated piles, understanding the potential short lifespan. I reviewed the design drawings and specifications to ensure that the design would meet the mission need and support the force of a berthing dock resting upon it. I participated in weekly QC meetings and assisted with scheduling. I performed final closeout inspection of the work performed to ensure it met the contract.

- Dry Dock No. 4 General Repairs – I oversaw the planning and design of DD4's General Repair project. This project repaired concrete spalls throughout the tunnels, repairing concrete support structures, repaired concrete spalls on the walls and floor of the dry dock, updated safety barriers due to new UFC requirements and minor electrical repairs. I performed a walkthrough of the site with the DOR to ensure all repairs were captured. I reviewed the design submittals and specifications (35%, 60% & 100%) to ensure that the scope was meeting the needs of the USG. I provided comments and ensured they were properly addressed during the reviews. I responded to all RFIs by the designer of record (DOR) to ensure they understood the requirements.

- Dry Dock No. 4 Suction Chamber Repairs – I oversaw the construction repair of DD4's suction chambers. The construction work repaired spalls and cracks in the four suction chambers in the dry dock. Spalls were "chased"/chiseled out and concrete was poured into forms. The cracks were filled with an epoxy mixture. I responded to RFIs by the contractor and coordinated the schedule. I participated in weekly QC meetings and monitored the progress of the work. I performed final closeout inspection of the work performed to ensure that it met the contract.

- Dry Dock No. 4 Main Pump Suction Bell Replacement – I oversaw the construction repair of DD4's four main pumps. The

construction work involved replacing the suction bell & installing bracing. To note, USG repair funds expire 5 years after approved. The procurement of the suction bell and the bracings were experiencing significant lead times. I performed negotiations with the contractor to determine the work that could be performed with the limited amount of time. I evaluated the time, amount of work and urgency of each repair. I worked with the team to de-scope work that was minor in nature to ensure the completion of the major repairs. I participated in weekly QC meetings to ensure that the contractor was meeting their established goals. I performed final closeout inspection of the work performed to ensure that it met the contract.

- Fire Lane Painting – I oversaw the construction contract for the re-painting/re-stripping of the fire lanes throughout PHNSY's CIA area. The existing painted fire lanes were not meeting the UFC requirements. I was responsible for coordinating the schedule and the work performed by the KTR. I reviewed all proposed modifications to ensure that the changes met the UFC requirements and was acceptable to the USG. I performed walkthroughs of the area to ensure the work met the contract. Performed final closeout walkthrough with the contractor, DOR and contracting authority.

- Dry Dock No. 5 Charrette – I participated in the planning charrette for the construction of a brand new dry dock at Pearl Harbor. The charrette discussed the initial design, intended execution strategy, the schedule and the cost. Ideas were exchanged and I submitted comments with fellow engineers regarding the design and the operation of the dry dock (did not consider how we operate our current dry docks).

DANIEL BABA (20-963-68)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Naval Facilities Engineering Systems
Command Pacific
Hawaii (United States)
Program Manager
February 2020—February 2023

Verified by
Garrett P Fong
garrett.p.fong.civ@us.navy.mil

Experience Summary
Full-Time
Engineering: 3 years
Post EAC degree: 3 years
**Experience under licensed engineer:
3 years**

TASKS

70% Project/Program Manager – I serve as the engineer in charge of the design and execution of GOJ funded projects. I review design drawings and specifications and monitor construction progress. I attend and participate in all AE kickoff meetings, design charrettes and design review meetings (35%, 60%, 100%). During the design review phase, I review drawings to ensure that all requirements are being met and specifications are accurate. I submit comments for clarification and respond to RFIs. During the construction phase, I review modifications and Request for Equitable Adjustments (REAs). I monitor the construction progress to ensure they will meet their mission need date. I am responsible for managing the funds for each project to ensure each project can be fully executed.

20% Planner – I develop requirements for projects with stakeholders to ensure projects meet the needs of the USMC. I review Basic Facility Requirements (BFR) to ensure that they are in accordance with the UFC. I produce DD1391s that are provided to stakeholders, GOJ and United States for review and approval. The DD1391 includes a breakdown of the project cost, project description, key milestones and basic conceptual drawings. I respond to the RFIs/comments and adjust the DD1391.

10% Site Developer – I monitor the construction laydown area and work with the construction managers to de-conflict laydown space. I analyze project schedules and provide recommendations to execute the projects (i.e. consolidating smaller projects into bigger projects, organizing projects based on mission need date, etc.)

REPRESENTATIVE PROJECTS

J-318 Public Works Maintenance Shop (February 2020 – April 2022) – The project designed a vertical building for the Public Works department for MCBCB. During the planning phase, I was responsible for producing the DD1391 that was submitted to stakeholders, GOJ and the United States for review and approval. The DD1391 included a project cost breakdown, project description (w/ key requirements), key milestones and basic conceptual drawings. During the design phase of the project, I reviewed the drawings, cost estimates, submitted comments and assisted with RFIs. I attended all AE Kickoff Meetings, Design Charrettes and Design Review Meetings (35%, 60% & 100%). I worked with the team to define the requirements and interpret the BFR. I worked to de-conflict competing requirements and ensure that the design would stay within budget. I worked with the teams to create strategies to optimally execute the projects. These strategies include site de-confliction, bundling with another adjacent project and strategic bid options. When bundling with another project, I participated in workshops to determine the specs used and “where the line will be drawn”.

J-017-VII NCTS to MCBCB Connecting Road (June 2022 – February 2023) – This project constructs a 450’ road/ramp that connects NCTS Guam to MCB Camp Blaz (MCBCB). MCBCB was constructed 6’ higher than the existing NCTS Guam. I am involved with the planning and design of the roadway. I worked with the team to define requirements. I performed a pre-design site visit to identify any potential issues or barriers. I reviewed the drawings & specifications and submitted comments. I worked with the design team to respond to RFIs from other stakeholders. I participated in the design kickoff meetings and all design review meetings.

J-032-I MCBCB Shared Parking Plan (October 2021 – February 2023) – This project constructs six parking lots on MCBCB totaling 57,720 SY. I am involved with the planning and the design of the parking lots. I worked with the team to define the requirements (i.e. parking stalls, drainage, lighting, allowable space). We reviewed the UFC’s for standardization of parking stall sizes and any exceptions to the rules (needed to squeeze more stalls in a small place). We reviewed the overall schedule and funding sources to phase the construction to ensure optimal execution. I reviewed the drawings, submitted comments and ensured they were addressed. I participated in the design kickoff meetings and all design review meetings. I assisted the team with answering RFIs if they were in my AOR.

J-001B Utilities & Site Improvement (U&SI) for MCBCB (February 2020 – February 2023) – This project performed the utilities and site improvement work for MCBCB. There were many aspects to this project (\$280M) but I was responsible for monitoring the

execution of the project to ensure follow on vertical projects could commence on time and managing the funds of the project.

JUSTIN BOICE (20-840-08)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL

 Applying To
Nevada

Application Type
Initial - PE

Application Date
04/14/2023

Citizenship
United States

SUMMARY

 Engineering Experience
after EAC degree
2 years, 9 months

Total Engineering
Experience
2 years, 9 months

Experience under licensed
engineer
2 years, 8 months

Disciplinary Action
None reported



EDUCATION

 Bachelors in Environmental Engineering (EAC)
University of Nevada, Reno
August 2016–May 2020

Masters in Civil and Environmental Engineering
University of Nevada, Reno
August 2020–May 2021

REFERENCES

 **Christopher MacMahon P.E.**
chris.macmahon@wsp.com | (775) 250-1434

Cody Trueblood P.E.
ctrueblood@geiconsultants.com | (661) 327-7601

Kristopher Matthew Van Sant P.E.
kvansant@geiconsultants.com | (707) 290-3237

Katherine Price P.E.
katherine.price@wsp.com | (530) 906-6920

Karen Schlichting P.E.
kschlichting@trisage.com | (775) 336-1301

EXAMS

 Fundamentals of Engineering (FE)
Nevada
February 2020

Principles and Practice of Engineering (PE)
Environmental Nevada
December 2021

LICENSES

 Additional Licenses
None

NOTE: Took the ENVE exam, however he is applying for his CE license.

JUSTIN BOICE (20-840-08)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Tri Sage Consulting
Nevada (United States)
Engineering Intern
May 2020—September 2021

Verified by
Karen Schlichting
kschlichting@trisage.com

Experience Summary
Full-Time
Engineering: 1 year, 4 months
Post EAC degree: 1 year, 4 months
**Experience under licensed engineer:
1 year, 4 months**

TASKS

As an engineering intern I was mostly concerned with aiding senior engineers in larger projects. Much of my work included calculating span lengths and the associated stresses placed on power poles. I also did a lot of drafting at this time, from concrete foundations to electrical wiring diagrams. Finally, I engaged in environmental compliance work while in this position, including reviewing environmental impact statements and conducting frequent site visits to ensure compliance with the associated regulatory agencies.

REPRESENTATIVE PROJECTS

Project 1: Pinion Elementary O-Calc Modeling, Minden, NV (May 2020 - Sep 2020)

Using a software application called O-Calc and photos from multiple field visits, I created and tested the stresses applied to approximately 200 utility poles when a 96 count ADSS fiber cable was added to the poles. I modeled each pole in a 3D space, including all of its fixtures, with varying spans running at varying heights. With each pole I calculated the likelihood of failure based on the tension in the attached spans, the weight of the existing and proposed equipment, and the existing guy wires, before determining whether the pole would fail with my new addition. If not, I would move on. In the case of failure however, I proposed redesign options that were all eventually adapted into reality to ensure pole stability. Following the design phase, I recorded and consolidated my findings into a workbook that was submitted to NV Energy (local power utility company). After a few revisions, my design was accepted and the plans for implementation moved ahead.

Project 2: Carson Tahoe Regional Medical Facility Connector Project
Carson City, NV (Jan 2021 - Aug 2021)

Our firm was contracted to provide environmental compliance support for the Carson Tahoe Regional Medical Facility as they constructed a bridge connecting their main hospital building to a nearby surgery center; the bridge encroached on a seasonal wetland meaning I was brought in to help minimize our environmental impact. My physical duties included weekly inspections of the worksite alongside water quality testing. Through peak flow season and during large storm events I gathered samples and ran an array of tests required by the Army Corps of Engineers as well as the local water municipality. I tested for total suspended solids, volatile suspended solids, and organic carbon concentrations using an elemental carbon analyzer. Additionally, I followed each inspection with a report wherein pre-established on-site photo locations were shown changing throughout the course of construction and any concerns were noted and relayed to the head contractor. I also helped develop a mitigation plan to supplement the area lost due to the bridge footings.

JUSTIN BOICE (20-840-08)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Golder Associates
Nevada (United States)
Assistant Consultant, Civil Engineer
September 2021 – January 2023

Verified by
Christopher MacMahon
chris.macmahon@wsp.com

Experience Summary
Full-Time
Engineering: 1 year, 4 months
Post EAC degree: 1 year, 4 months
Experience under licensed engineer:
1 year, 4 months

TASKS

As an assistant consultant I've done quite a bit. First and foremost, I do a lot of drafting and modeling with various pieces of software including Civil3D, Slide2 (geotechnical strength analysis), and HEC-HMS (flood mapping). As the only environmental engineer amongst a bunch of civil and geotechnical engineers, I also take on the brunt of our environmental work. Day-to-day this looks like aiding in environmental impact statements for a lot of our mining operations, or helping with remediation efforts after a mine closure. I also do a lot of water conveyance design, flow modeling, and piping diagrams for our mining operations. On the ground, I do site visits to ensure compliance with EPA and NDWR (Nevada Division of Water Resources) regulatory standards. On rare occasions, I've been called in to perform analyses for leaks in our operations and perform water chemistry balances to ensure no harmful contaminants breach into local water tables.

REPRESENTATIVE PROJECTS

Project: Air Pollution Detection (April, 11 2022 - May 24, 2022)
Fernley, NV

This was my first fully autonomous project. I conducted everything from experimental design to equipment acquisition and result reporting. My job was to test for poor atmospheric conditions prior to breaking ground on construction to provide an emissions baseline. After acquiring the silver and copper test strips I needed to conduct the experiment, I designed a continually flowing centrifugal fan system that ran on a deep cycle rechargeable battery wired to a solar panel. After the design phase, I gathered my materials and constructed four apparatuses on the north, south, east, and westmost points of the property. I designed the experiment to run for 30 days, after which I would measure the corrosivity of the air based on the oxidation of my test metals. I also installed temporary security fencing and cameras to ensure the equipment's safety. Finally, I made semi-weekly trips out to my test site to ensure the units were running smoothly and that all materials had stayed on site. Following my testing period, I used our office lab to run a series of tests that helped to determine the corrosive gasses encountered on site and their respective concentrations. After finalizing my results, I sent them into the client and began aiding them in analyzing water quality on the same site.

Project: Osgood HLP Grading and Reseeding (September 2022 - December 2022)
Golconda, NV

Newmont - Twin Creeks Mine had recently decommissioned the southern and western faces of their Osgood Heap Leach Pad (HLP) from active operation. After laying a liner and compacting the waste rock, I was brought in to help oversee the remainder of the closure process. Essentially, my tasks were to develop a sampling and reseeded plan for the two inactive HLP faces. When helping execute said plans, I put together a drawing set using Civil3D, and helped finish the plan proposals. I also made frequent site visits to collect soil samples for gradation tests, and oversaw the reseeded of the HLP with a native juniper/sage brush seed mixture. The reseeded and halting of active operation were finalized in December of 2022, but gradation testing will continue until the waste rock is within the acceptable range for earthquake stability (0.25-0.75" crushed).

JUSTIN BOICE (20-840-08)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

GEI Consultants
California (United States)
Project Engineer
January 2023—February 2023

Verified by
Michael Wong
mwong@geiconsultants.com

Experience Summary
Full-Time
Engineering: 1 month
Post EAC degree: 1 month
Experience under licensed engineer:
None



TASKS

As a project engineer, I am expected to dedicate approximately 90% of my time to engineering work, and the remaining 10% to developing my business skills (interfacing with clients, authoring technical papers, etc.). Some of my daily tasks include synthesizing data into systems/models, completing complex details drawings, and completing QA/QC reviews. On occasion, I also make site visits to ensure our plan sets are meeting compliance standards.



REPRESENTATIVE PROJECTS

Project: Cache Slough Pumping Plant Feasibility Study (Project is Ongoing)
Vallejo, CA

The purpose of this water supply assessment is to identify potential water supply sources available through the City of Vallejo's public water system to supply water to the Cache Slough Pumping Plant (CSPP). This is a multifaceted project that includes environmental assessments, water quality assessments, and design work. I have specifically been involved in the design work and modeling of various influent and effluent flows through the large system. Under PE supervision, I have taken the known influent quality values (both contaminants and flow) and modeled a series of graphs with recommendations based on the findings into a large report. There is still quite a bit to come on this project, including field sampling and the reinstatement of the CSPP.

JOSEPH CASHMAN (18-637-58)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL

 **Applying To Nevada**

Application Type
Comity - PE

Application Date
04/19/2023

Citizenship
United States

SUMMARY

 **Engineering Experience after EAC degree**
4 years, 4 months

Total Engineering Experience
4 years, 4 months

Experience under licensed engineer
4 years

Disciplinary Action
None reported



EDUCATION

 **Bachelors in Mechanical Engineering (EAC)**
San Diego State University
August 2014–May 2018

EXAMS

 **Fundamentals of Engineering (FE)**
California
May 2018

Principles and Practice of Engineering (PE)
Mechanical
California
April 2019

Principles and Practice of Engineering (PE)
Civil
California
April 2021

LICENSES

 **Initial License California ME**
Issued: July 2021
Expires: December 2023

Additional Licenses None

JOSEPH CASHMAN (18-637-58)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Terra Nova Technologies, Inc.
California (United States)
Engineer I
November 2018 – March 2019

Verified by
Ron Kelly
ron.kelly@tntinc.com

Experience Summary
Full-Time
Engineering: 4 months
Post EAC degree: 4 months
Experience under licensed engineer:
None



TASKS

The tasks I performed were 100% engineering. During my time in this position, I reviewed and revised mechanical plans for industrial conveyors for mining operations and used simulation programs to evaluate design performance and make recommendations. I also compiled lists of materials necessary for the construction of these conveyors and passed these lists onto the procurement team.



REPRESENTATIVE PROJECTS

1) 2018 Industrial Conveyor Project (San Diego, CA - 2018 to 2019) - This project was the design of a 100+ foot industrial conveyor for a private mining operation. In the course of this project, I reviewed and revised plans for the conveyor, and I ran simulations of design function under various conditions to make design recommendations. All work was performed under the supervision of a superior.

JOSEPH CASHMAN (18-637-58)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

City of Reno
Nevada (United States)
Senior Engineering Technician I
March 2019—March 2023

Verified by
Justin Frank George
georgej@reno.gov

Experience Summary
Full-Time
Engineering: 4 years
Post EAC degree: 4 years
**Experience under licensed engineer:
4 years**



TASKS

My responsibilities with the City of Reno are 100% engineering. I have prepared exhibits and bid documents for projects, conducted site inspections, and calculated storm water runoff and pipe flow. I have also drafted and reviewed civil plan sets for projects such as roadway rehabilitation and utility installation. I have updated utility information in GIS mapping systems. I have assisted with the oversight of construction projects by reviewing and processing documents (inspection reports, change orders, etc.) and by monitoring progress on site.



REPRESENTATIVE PROJECTS

- 1) Reno Public Safety Center (Reno, NV - 2022 to 2023): This project is the remodel of an existing three-story structure near downtown Reno into the Reno Public Safety Center (PSC). For this project, I have monitored progress on site while confirming plan compliance, reviewed inspection reports, created site exhibits for subcontractors, reviewed plans and reports, and maintained contact between contractors and managers at the City of Reno.
- 2) Steamboat Pkwy Plan Review (Reno, NV - 2021 to 2023): This project was for the rehabilitation of a Reno roadway. For this project, I reviewed the civil plans to confirm they correctly reflected the presence of City-owned utilities within the project area and correctly referenced City of Reno construction standard details. I then made recommendations for changes which were then delivered back to the designer.
- 3) 2020 CIPP Project (Reno, NV - 2020 to 2020): This project was for the rehabilitation of Reno sewer utilities. I drafted civil plans for the project and revised these plans based on input from the engineers.
- 4) Sewershed Flow Monitoring (Reno, NV - 2020 to 2020): This project was to divide sewersheds in the City of Reno into smaller portions and generate estimations for contributing sewer flows in these areas. I used AutoCAD and GIS programs to create sewershed boundaries and generate reports for pipe flow estimations.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL



Applying To
Nevada

Application Type
Initial - PE

Application Date
04/24/2023

Citizenship
Philippines

SUMMARY



Engineering Experience
after EAC degree

Total Engineering
Experience
9 years, 9 months

Experience under licensed
engineer
7 years, 6 months

Other Experience
10 years

Disciplinary Action
None reported



EDUCATION



Meets NCEES Engineering Education Standard

Bachelors in Civil Engineering
Mapua Institute of Technology
June 1989–November 1994

EXAMS



Fundamentals of Engineering (FE)
New York
April 2013

Principles and Practice of Engineering (PE)
Civil
Nevada
December 2022



LICENSES



Additional Licenses
None

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Metal Forming Corporation
Makati City (Philippines)
Estimator/Product Market
Representative
January 1996—January 1997

Verified by

Experience Summary

Full-Time

Other: 1 year

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Konoike Philippines Incorporated
Makati City (Philippines)
Civil Engineer
June 1997 – December 1997

Verified by

Experience Summary

Full-Time

Other: 6 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Pertconsult International
Manila (Philippines)
Civil Engineer
August 1998—June 1999

Verified by

Experience Summary

Full-Time

Other: 10 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Katahira Engineers International
Makati City (Philippines)
Civil Engineer
August 1999—July 2000

Verified by

Experience Summary

Full-Time

Other: 11 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Helden Construction Development Corporation
Quezon City (Philippines)
Project Engineer
October 2000—January 2001

Verified by

Experience Summary

Full-Time

Other: 3 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Nicol Building Services
Victoria (Australia)
Estimator
July 2001 — January 2002

Verified by

Experience Summary

Full-Time

Other: 6 months

Experience under licensed surveyor:

None



DESCRIPTION

WORK EXPERIENCE

DG Jones & Partners Philippines
Makati City (Philippines)
Senior Quantity Surveyor
July 2002—January 2006

Verified by

Experience Summary

Full-Time

Other: 3 years, 6 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Al Shafar Industries Aluminum
Company LLC.
Dubai (Dubayy) (United Arab Emirates)
Senior Quantity Engineer
May 2006—August 2007

Verified by

Experience Summary

Full-Time

Other: 1 year, 3 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Aromin Sy & Associates, Structural Engineers
Makati City (Philippines)
Structural Design Engineer
October 2007—January 2008

Verified by

Experience Summary

Full-Time

Other: 3 months

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

*Mouchel Middle East, Consulting
Engineers
Dubai (Dubayy) (United Arab Emirates)
Senior Quantity Surveyor
February 2008—February 2009*

Verified by

Experience Summary

Full-Time

Other: 1 year

Experience under licensed surveyor:

None



DESCRIPTION

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

*Omran Holding Group
Kabul (Afghanistan)
Office Engineer-Procurement
June 2010—September 2012*

*Verified by
Ali Ahmadi
aa.ahmadi6283@gmail.com*

*Experience Summary
**Full-Time
Engineering: 2 years, 3 months
Experience under licensed engineer:
None***



TASKS

I worked as office engineer with focus on submittal approval and procurement for products/equipment requirements for US military projects in Afghanistan. I directly worked on product data submittals to meet strictest specifications and criteria of the Unified Facilities Criteria (UFC-MIL) and United Facilities Guide Specifications (UFGS) for the design build projects. I reviewed drawings, specifications, technical datasheets/ performance graphs, calculated conversions for units used by different international standards to determine an equivalent and recommended (products/equipment) submittals for client's approval. I have written/amended technical specifications to meet site specific requirements and design intent. I performed calculations for customized bolt lengths per ANSI UNC thread, designed low point drain casing spacers and clamps needed for fuel tank storages and distribution pipelines.



REPRESENTATIVE PROJECTS

I worked with Omran Holding Group, a Design/Build Contractor for the combined \$600M U.S. Army Corp of Engineers (USACE) and Air Force Civil Engineer Center (AFCEC) military bases and their rehabilitation projects in Afghanistan such as schools, hospitals, waste water treatment plant, solid waste management, roads, utilities, 2 Nos x 350K Gallon & 1 No. 300K Gallon JP-8 aviation fuel storage facilities & distribution system, and power sub-station & distribution lines.

I resolved submittal and procurement technical issues through research, review of specifications and technical data and recommended product. I worked on logistics and delivery of goods to jobsite. I performed other duties such as contract administration to sub-contractors, quantity take-offs, updated procurement schedule & planning, site inspection and close out.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

D'Leon Consulting Engineers
California (United States)
Civil Engineer-EIT
March 2015—August 2015

Verified by
Xuedong Gu
Xuedonggu2001@yahoo.com

Experience Summary
Full-Time
Engineering: 5 months
Experience under licensed engineer:
5 months



TASKS

I performed analysis and design of underground reinforced concrete structures such as supply air shaft, exhaust air vent, staircase, platform & slab, emergency walkway and Roof-level slab for 2nd/Hope underground light rail station. I applied geotechnical test results and modeled structure using 2-D finite element analysis methods SAP 2000. Designed structures per ACI 318-14, AASHTO and ASCE 7. Ensured sections are laid out according to Metro Rail Design Criteria and designed in compliance with the most conservative of Caltrans BDS, CBC, AASHTO and LAMCTA.



REPRESENTATIVE PROJECTS

Regional Connector Transit Corridor Project – Los Angeles Metro Rail Underground stations/tunnel (\$1.8B) 1.9-mile underground light-rail system crossing Downtown Los Angeles, 3 new underground stations. Removal and relocation of existing utilities and design of new utilities.

I assisted the consulting engineer's Structures department by performing design calculations & module for underground reinforced concrete structure. I provided reinforcement layout & detailing and coordinated with draftsperson in developing engineering drawings. Engineering decisions were made on design approach, on manipulating design and load combination to come up with maximum stress on structure and provided most economical sections and reinforcements in compliance to ACI and Reinforced concrete principle textbooks.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

D'Leon Consulting Engineers
California (United States)
Design Engineer-EIT
September 2015 – February 2016

Verified by
Calvin C Liu
cliuengineer@gmail.com

Experience Summary
Full-Time
Engineering: 5 months
Experience under licensed engineer:
5 months



TASKS

I designed alignment and profile of underground utilities. I prepared sketches, layouts, plans, and engineering drawings using AutoCAD Civil3D. I reviewed design of duct banks, and ensured conduits, pull stations and poles were laid out in proper alignment and coordinates (and updated drawings as necessary).



REPRESENTATIVE PROJECTS

Regional Connector Transit Corridor Project – Detailed Engineering for the Los Angeles Metro Rail Underground stations/tunnel (\$1.8B). This project consisted of a 1.9 mile underground, light-rail system crossing Downtown Los Angeles, 3 new underground stations; along with the removal and relocation of existing utilities and design of new utilities.

I performed detailed utility relocation engineering. During design, I identified and reported AutoCAD Civil 3D clashes to supervisor and coordinated with the internal disciplinary units/ external consultants for relocation or modification of respective design to resolve conflicts and updated my drawings as needed. I also ensured all work for completeness and accuracy prior to submitting for discipline review.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

D'Leon Consulting Engineers
California (United States)
Design Engineer-EIT
March 2016—July 2017

Verified by
Andre Hormoz Shamoon
andre_shamoon@yahoo.com

Experience Summary
Full-Time
Engineering: 1 year, 4 months
Experience under licensed engineer:
1 year, 4 months



TASKS

I worked on conduit design, civil and equipment layout design for electrical, communication and fire alarm system. I prepared engineering drawings. I performed QC process for the design drawings, coordinated with other disciplines for conflicts encountered and recommended alternative layout or relocation of equipment.



REPRESENTATIVE PROJECTS

Regional Connector Transit Corridor Project – Los Angeles Metro Rail Underground stations/tunnel (\$1.8B) – This project consists of 1.9-mile underground light-rail system crossing Downtown Los Angeles, 3 new underground stations, removal and relocation of existing utilities and design of new utilities.

I worked as Design-EIT and assisted the Electrical & Telecommunications department. I performed design under the supervision of Mott McDonald consulting engineer Andre Shamoon, P.E. I designed and prepared engineering drawings for all 3 underground stations, all levels.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

OC405 Partners Joint Venture
California (United States)
Construction Design Engineer
August 2017—July 2018

Verified by
Scott OConnor
scott@ocstructural.com

Experience Summary
Full-Time
Engineering: 11 months
Experience under licensed engineer:
11 months



TASKS

I designed temporary structures/works needed for the construction of retaining walls and bridge bent footings. I evaluated soil exploration tests and soil properties from Geo-technical reports and used properties in the design of shoring system in accordance to Caltran's Trench and Shoring manual, NDS and AISC manual. I performed slope stability analysis for design of slope and open cut excavations for retaining walls. I designed overhang walkway and formwork for bridge deck and moment slab per ACI SP-4 /- 347R. I prepared construction drawings and calculation packages for submittal.



REPRESENTATIVE PROJECTS

\$1.2 Billion Improvement Project for I-405 for Orange County Transportation Authority Ana, 16 miles of lane widening along with construction of retaining walls in each direction, reconfiguration of interchanges and ramps comprised of 23 new or replacement crossroad/ ramp bridges, one pedestrian bridge, and 7 bridge widenings on I-405, addition of tolling infrastructure & tolled express lanes in each direction from SR-73 to SR-22, and utility upgrade & relocation.

My role as a Construction Design Engineer is to design, I performed calculations and developed drawings needed for the construction of permanent and temporary structures.

I prepared and submitted design packages to Owner and responded to comments when needed. Ensured submittal is complete and approved in a timely manner prior to construction.

I decided on design approach, type of shoring systems, and slope of cut/fill to be used. Specified materials to be used for temporary works.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

OC405 Partners Joint Venture
California (United States)
Construction Design Engineer
August 2018—December 2019

Verified by
Kurt Levu Thomas
Kurt.Thomas@tpogjv.com

Experience Summary
Full-Time
Engineering: 1 year, 4 months
Experience under licensed engineer:
1 year, 4 months



TASKS

I performed slope stability analysis for open cut excavations and designed shoring systems needed for the construction of permanent structures such as retaining walls, wing walls, utilities, abutment & bent footing. I coordinated with other disciplines/consultants in resolving conflict, recommended solutions, and submitted RFIs. I prepared design packages, performed calculations and drawings, and submitted to owner for approval.



REPRESENTATIVE PROJECTS

\$1.2 Billion Improvement Project for I-405 for Orange County Transportation Authority (Santa Ana, CA), 16 miles of lane widening along with construction of retaining walls in each direction, reconfiguration of interchanges and ramps comprised of 23 new or replacement crossroad/ ramp bridges, one pedestrian bridge, and 7 bridge widenings on I-405, addition of tolling infrastructure & tolled express lanes in each direction from SR-73 to SR-22, and utility upgrade and relocation.

I am responsible in providing calculations, design and construction plans for temporary works ensuring safety, constructability, timeliness, completeness, and compliance to codes and standard. I worked as engineering support during construction activities. I decided on design approach, type of shoring system, and slope of cut/fill to be used. I specified materials to be used for temporary works.

FRITZIE MEDIATRIX GALANG (14-084-33)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

The Lane Construction Corp
California (United States)
Senior Project Engineer
December 2019—January 2023

Verified by
Raul Najera Fernandez
Rnf92679@yahoo.com

Experience Summary
Full-Time
Engineering: 3 years, 1 month
Experience under licensed engineer:
3 years, 1 month



TASKS

I designed temporary structures such as bridge falsework, walkway, temporary bridge support, bridge erection temporary bracing, and different types of temporary shoring systems such as cantilever soldier pile, soldier pile with ground anchors and trench boxes. I performed calculations and prepared shop drawings needed for construction of utilities, retaining walls, bridge bents, abutment walls & footings. I analyzed stability of engineered open cut excavations using soil properties, soil explorations provided in geotechnical reports and performed slope stability analysis. I designed rigging and hoisting plans for precast prestressed girders. I performed Independent Design Review and Check, I performed calculations and provided a set of manual and software based structural calculations for shoring, tie-back walls, temporary bridge support on reinforced concrete footing (with seismic application), using AISC, NDS timber design, AASHTO, ACI 347R/ SP-4, ACI 318-14 and ASCE-7.



REPRESENTATIVE PROJECTS

I worked as Senior Project Engineer for this one (1) single project from December 2019 to January 2023. I-10 Corridor Express Lanes San Bernardino, CA Contract 1 (Construction Minimum Bid of \$673M) - This Design-Build project consisted of 11 miles freeway widening by adding two express lanes in each direction of I-10 from the Los Angeles/San Bernardino County line to east of the I-10/I-15 interchange; improvements include 8 bridge replacements, 8 bridge widenings, 2 bridge improvements, 80 new retaining walls and 78,601 feet of new drainage.

I designed temporary structures and engineered open cut excavations ensuring safety, constructability, and structural integrity of design. I decided on design approach, slope of cut, equipment selection and specified materials for temporary works. I reviewed and checked sub-contractor's temporary design and provided comments /IDR (Independent Design Review) as needed.

CHRISTIAN HERNANDEZ (13-284-76)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL

 Applying To **Nevada**

Application Type **Initial - PE**

Application Date **04/19/2023**

Citizenship **United States**

SUMMARY

 Engineering Experience after EAC degree **10 years, 1 month**

Total Engineering Experience **10 years, 1 month**

Experience under licensed engineer **10 years, 1 month**

Disciplinary Action **None reported**

EDUCATION

 Bachelors in Civil Engineering (EAC)
California State University, Los Angeles
September 2007–June 2012

EXAMS

 Fundamentals of Engineering (FE)
California
March 2017

Principles and Practice of Engineering (PE)
Civil
California
April 2021

LICENSES

 Additional Licenses **None**

CHRISTIAN HERNANDEZ (13-284-76)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

MTM Construction, Inc.
California (United States)
Intern
June 2012—October 2012

Verified by
Christian Hernandez (Self)

Experience Summary
Part-Time
Engineering: (0%)
Experience under licensed engineer:
None



TASKS

Biscailuz Regional Training Center of Los Angeles Sheriff Department, Los Angeles Sheriff Department, Los Angeles, CA: Intern



REPRESENTATIVE PROJECTS

Responsible for working on the project site for the Biscailuz Regional Training Center, an \$11 million construction project to refurbish six buildings for the Los Angeles Sheriff Department. Responsibilities included writing Requests for Information (RFIs), preparing submittals, attending weekly meetings with the Client and Project Director. (08/2012 – 10/2012)

CHRISTIAN HERNANDEZ (13-284-76)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Mott MacDonald
California (United States)
Civil Engineer III

October 2012—November 2022

Verified by
IVAL Robert Ball
Rob.Ball@mottmac.com

Experience Summary
Full-Time
Engineering: 10 years, 1 month
Post EAC degree: 10 years, 1 month
Experience under licensed engineer: 10 years, 1 month

TASKS

1. I am responsible for the coordination, review, and assessment of contract submittals/RFIs/RFCs. I coordinate with the Contractor and ensure compliance with submitted contract documents (Specifications and Contract Drawings). I review and evaluate Requests for Changes (RFC) submitted by the Contractor. I provide cost estimates (ROMs). I review the inspector's Daily Inspectors Reports (DIRs). I assist the construction manager. I provide updates at project meetings and keep track of construction progress.
2. I designed the civil guideway and cross-sections for the final design of the proposed Shoofly and northbound widening track. I used the Metro Rail Design Criteria to design the civil guideway and cross sections. I calculated the cut and fill for the civil guideway.
3. I performed a corridor feasibility study on the existing train lines along Los Angeles/Glendale/Burbank. I analyzed and designed 3 different alignments using the Metro Rail Design Criteria. I provided a high-level cost estimate for each option.
4. I performed a station assessment on the station fixtures. I provided recommendations such as requirements for ADA accessibility. I provided a cost estimate for improvements to the station. I used the Metrolink design criteria.
5. I reviewed/analyzed conceptual engineering drawings to provide an industry review. I provided a high-level cost estimate for the light rail transit (LRT) extension project.
6. I designed existing mini-high platforms for use of Diesel Multiple-Unit (DMU) vehicles. I provided a cost estimate for 11 Metrolink stations to the client. I used the Metrolink design criteria.
7. I reviewed and checked calculations of civil design grading and water flows. I verified the design to ensure compliance with specifications and design criteria. I provided findings and recommendations to design managers and senior engineers.

REPRESENTATIVE PROJECTS

1. Project: Westside Extension Section 3 Purple Line Metro Design-Build, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA
Role: Office Engineer
Time Worked: (01/01/2019 – 10/31/2022)
Tasks and Duties: I am responsible for the coordination, review, and assessment of contract submittals/RFIs/RFCs. I coordinate with the Contractor and ensure compliance with submitted contract documents (Specifications and Contract Drawings). I review and evaluate Requests for Changes (RFC) submitted by the Contractor. I provide cost estimates (ROMs). I review the inspector's Daily Inspectors Reports (DIRs). I assist the construction manager. I provide updates at project meetings and keep track of construction progress.
2. Project: Airport Metro Connector/96th Street Station, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA
Role: Designer
Time Worked: (08/01/2018 – 01/31/2019)
Tasks and Duties: I designed the civil guideway and cross-sections for the final design of the proposed Shoofly and northbound widening track. I used the Metro Rail Design Criteria to design the civil guideway and cross sections. I calculated the cut and fill for the civil guideway.

3. Project: Los Angeles-Glendale-Burbank Corridor Feasibility Study, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA

Role: Designer

Time Worked: (06/01/2018 – 10/31/2018)

Tasks and Duties: I performed a corridor feasibility study on the existing train lines along Los Angeles/Glendale/Burbank. I analyzed and designed 3 different alignments using the Metro Rail Design Criteria. I provided a high-level cost estimate for each option.

4. Project: Metrolink Stations Assessment and Improvement Plan, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA

Role: Project engineer

Time Worked: (05/01/2018 – 08/30/2018)

Tasks and Duties: I performed a station assessment on the station fixtures. I provided recommendations such as requirements for ADA accessibility. I provided a cost estimate for improvements to the station. I used the Metrolink design criteria.

5. Project: San Bernardino County Transportation Authority Program Management Foothill Goldline Extension 2B, San Bernardino County Transportation Authority, San Bernardino County, CA:

Role: Designer

Time Worked: (05/01/2018 – 06/28/2018)

Tasks and Duties: I reviewed/analyzed conceptual engineering drawings to provide an industry review. I provided a high-level cost estimate for the light rail transit (LRT) extension project.

6. Project: San Bernardino Hybrid Rail Study, San Bernardino County Transportation Authority, San Bernardino County, CA

Role: Designer

Time Worked: (01/01/2018 – 05/31/2018)

Tasks and Duties: I designed existing mini-high platforms for use of Diesel Multiple-Unit (DMU) vehicles. I provided a cost estimate for 11 Metrolink stations to the client. I used the Metrolink design criteria.

7. Project: Crenshaw/LAX Transit Corridor Design-Build, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA

Role: Project engineer

Time Worked: (09/01/2013 – 12/31/2017)

Tasks and Duties: I reviewed and checked calculations of civil design grading and water flows. I verified the design to ensure compliance with specifications and design criteria. I provided findings and recommendations to design managers and senior engineers.

8. Project: Regional Connector Transit Corridor Design-Build, Los Angeles County Metropolitan Transportation Authority, Los Angeles, CA

Role: Designer

Time Worked: (05/01/2013 – 08/30/2013)

Tasks and Duties: I reviewed and performed calculations to determine the spacing required for special trackwork. I performed an investigation on tiebacks for the cut and cover tunnel design and offered recommendations to the design manager.

9 ProjectCalifornia High-Speed Rail, California High-Speed Rail Authority, Fresno to Bakersfield, CA

Role: Project engineer

Time Worked: (08/01/2013 – 08/30/2013)

Tasks and Duties: I logged boreholes and CPT tests. I evaluated and recommended soil classification.

10. Project: California High-Speed Rail, California High-Speed Rail Authority, Palmdale to Los Angeles, CA

Role: Designer

Time Worked: (10/01/2012 – 09/30/2013)

Tasks and Duties: I designed detention basins and determined/calculated the earthwork using the California High-Speed Rail design criteria. I reviewed/analyzed the track alignment design. I provided findings and recommendations to senior engineers.

JUSTIN MILLAR (15-538-87)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL



Applying To
Nevada

Application Type
Initial - PE

Application Date
04/21/2023

Citizenship
United States

SUMMARY



Engineering Experience
after EAC degree
6 years, 10 months

Total Engineering
Experience
6 years, 10 months

Experience under licensed
engineer
6 years, 10 months

Disciplinary Action
None reported



EDUCATION



Bachelors in Civil Engineering (EAC)
Oregon Institute of Technology
September 2011–June 2016

Masters in Civil Engineering
Oregon Institute of Technology
September 2014–June 2016



EXAMS



Fundamentals of Engineering (FE)
California
August 2015

Principles and Practice of Engineering (PE)
Civil
Nevada
March 2023

LICENSES



Additional Licenses
None

WORK EXPERIENCE

Washington State Department of
Transportation
Washington (United States)
Transportation Engineer 1
June 2016—June 2017

Verified by
JERRY Jay WOOD
woodje@wsdot.wa.gov

Experience Summary
Full-Time
Engineering: 1 year
Post EAC degree: 1 year
**Experience under licensed engineer:
1 year**



TASKS

At WSDOT, I worked as a Transportation Engineer 1 in both the construction department and a design team.

In the construction department, my experience included working under the project engineer to verify the implementation of project designs. This involved reading and understanding contract plans, specifications, special provisions, and amendments to ensure the contractors were completing the work according to the proper procedures. I gained ACI and nuclear density testing certifications and was responsible for testing concrete mixes and subgrade/base/pavement densities to verify specifications were met. I gained experience inspecting the implementation of more complex designs such as rebar cages for drilled shafts, bridge deck and rail rebar, concrete form construction, and bridge girder placement.

In the design team, I used CAD programs and several state and federal reference manuals and standards to assist the design team in transportation designs. My responsibilities within the design team included designing alignments, roadside drainage structures, curb, clear zones, roadside slopes and barriers, paint striping, and traffic control plans. I also used CAD and other design software to develop contract plans including plan/profile, cross-sections, detail drawings, quantity calculations, and engineering cost estimates. As part of the design work, I assisted the design team with a public outreach meeting and follow-up phone calls to collect user information and implement it into the design accordingly.



REPRESENTATIVE PROJECTS

Summit to Hyak Paving was my initial project at WSDOT. Located in Snoqualmie Pass, WA on state route 906, this project involved milling and repaving hot mix asphalt (HMA) pavement and repairing a delaminated bridge deck. I began working on this project in June 2016 and continued until July 2016. My role was to administer the bridge deck rehabilitation according to the contract plans and specifications and report to the project engineer. I used various techniques to locate areas of delamination on the bridge deck to be repaired, marked them for the contractor, calculated the quantity of repair completed, verified that the repair procedures and materials met the applicable specifications. I maintained quantity, cost estimate, and volume calculations in a daily inspection report.

I-90 - Snoqualmie Pass East - Hyak to Keechelus Dam was the next project I was involved with. This was a 15-mile corridor improvement project to improve safety and reliability and reduce congestion along I-90 from Hyak to the Easton vicinity. I was a member of a construction engineering team that administered the construction of this project. I began working on this project in July 2016 and continued through November 2016 and again from April 2017 to June 2017. My role was to work directly with construction engineers and the project engineer to ensure contract plans, specifications, special provisions, and amendments were being completed properly. I received ACI and nuclear density testing certifications and assisted with the independent testing of the densities of roadway and embankment items and quality assurances of the concrete used during construction of the bridge and its components including drilled shafts, bridge deck, and rails. I inspected bridge deck rebar placement and concrete pouring, bridge expansion joint sealing, shaft drilling, rebar cage placement, shaft/column, pier cap rebar placement and concrete pouring, milling HMA, and paving/repaving HMA. I performed many quantity, cost estimate, and volumetric calculations to check against the design values in the contract plans. I used these calculations and took measurements to prepare invoices to pay the contractors for what they had completed. I filled out a daily inspection report for the equipment and contractors on site and utilized each day as a means of documentation for the work being completed. I also assisted in creating as-builts for the project based on calculations and measurements taken in the field.

During the winter (December 2016 through March 2017, I was a member of a design team at WSDOT where I assisted in the design of a roundabout project near Ellensburg, WA. My role was an engineering designer. I assisted in the design of highway alignments, roadway drainage structures, roadside slopes and barriers, paint striping, traffic control, and erosion control. I prepared contract plans, quantity and cost estimates, and special provisions. I used CAD programs to build alignments, plan/profile drawings, cross-sections, and detail sheets. I used AASHTO, Washington State, and other applicable design standard

manuals to produce spreadsheets to expedite future transportation designs. I also assisted with public outreach for this roundabout project where I contacted adjacent property owners to gather user information to implement into the design.

JUSTIN MILLAR (15-538-87)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Robert Peccia and Associates
Montana (United States)
Project Designer/Subsurface Utility
Engineering Technician
June 2017—April 2023

Verified by
Bradley Andrew Thompson
BThompson@rpa-hln.com

Experience Summary
Full-Time
Engineering: 5 years, 10 months
Post EAC degree: 5 years, 10 months
**Experience under licensed engineer:
5 years, 10 months**

TASKS

I began working at Robert Peccia and Associates (RPA) in June 2017 as an Engineering Designer.

My duties included working with project managers, project engineers, project designers, and clients to design transportation and drainage items and prepare contract plans. I used Civil 3D, Microstation, and other design software and state and federal reference manuals and standards to design horizontal and vertical alignments, ADA compliant sidewalks and ramps, roadside drainage structures, curb, clear zones, signing plans, roadside slopes and barriers, pavement marking, and traffic control plans. I routinely developed contract plans including plan/profile, cross-sections, detail drawings, quantity calculations, and engineering cost estimates. I used 3D modeling software to develop road, trail, sidewalk, curb, and ramp designs.

I am currently a Project Designer/Subsurface Utility Engineering (SUE) technician. My duties have included retracing and designing right of way plans based on deeds and survey plats, hydrologic analysis of watersheds, culvert design, signing and pavement marking design, erosion control design, utility plans, temporary traffic control design, and intersection approach design and modeling. I am also responsible for collecting survey data using GPS RTK, robotic total station, and UAS (Drone) methods. Additional duties include collecting information on existing subsurface utilities and designing plans for avoidance and/or connections, which involves locating, verifying, surveying, and modeling utilities and designing connections and alignments.

From June 2017 through August 2020, my experience was 100% engineering. From September 2020 through the present, my experience is 70% engineering and 30% surveying.

REPRESENTATIVE PROJECTS

Fairview West was a project located on rural State Route 201 west of Fairview, MT. The scope was highway realignment and full reconstruction to accommodate increased heavy truck traffic. I worked on this project from June 2017 through April 2021. My role in this project was to assist the project engineer and the design team leader. I designed intersection approaches, horizontal and vertical alignments, roadway cross slopes and crowns, surfacing, signing plans, lighting and electrical plans. I calculated cut and fill balances, quantities, and engineering cost estimates. I produced contract plans including plan/profile, detail, and cross-section drawings. I designed a detour route for a bridge replacement. I established horizontal and vertical alignments, lane and shoulder widths and configurations, slope grading requirements, cross slopes, surfacing, and stopping sight distance. I calculated the amount of cut and fill associated with different intersection layout options to determine which option would be most cost effective.

US-2 Culbertson was an urban design project located in the rural town of Culbertson, MT. The scope was safety and operational improvements on US-2 through the town and improvements to the rest area outside of Culbertson. I worked on this project from June 2017 through August 2020. My role in this project was project designer. I designed ADA compliant curb ramps and crosswalks, intersection approaches, curb alignments, shared use path, parking lot, surfacing, and sidewalk. I calculated benefit cost analyses for various intersection approach radii and surfacing options to determine a cost-effective design.

Neck Lake Road Rehab was a road reconstruction project on Prince of Wales Island, Alaska with the scope of improving safety and continuity throughout the road. I worked on this project from January 2018 through April 2018. My role was to assist the project engineer and project designers. I designed signing plans, erosion control plans, roadside drainage features. I calculated quantities and engineering cost estimates and produced contract plans.

USFS Timberlane, Dickey Lake, and Rexford Bench Campgrounds is a project located near Libby, MT that involves campground updates for ADA compliance to accommodate more users. I began working on this project in August 2021 through the present. My role was to collect survey and utility data at the site and determine a utility plan. I gathered information on the existing utilities and determined connection options to expand and replace utilities. I assist in producing detail drawings and construction

notes/specifications.

Montana Internet Fiber Installation is a project in Helena, MT that involved the design of an alignment for a new fiber line. I worked on this project from August 2022 through the present. My role was to design the horizontal alignment of the new fiber line and the associated pedestal junction boxes. I established and modeled property lines, easements, right of way, existing utilities, and existing features. I modeled the proposed fiber alignment and prepared contract plans and specifications.

BENJAMIN GARCIA ZAMORA (18-173-19)

All work experience reviewed by two licensed professionals

DISCIPLINE: CIVIL

GENERAL



Applying To
Nevada

Application Type
Initial - PE

Application Date
04/13/2023

Citizenship
Mexico

SUMMARY



Engineering Experience
after EAC degree
5 years, 9 months

Total Engineering
Experience
5 years, 9 months

Experience under licensed
engineer
2 years, 6 months

Other Experience
1 year, 6 months

Disciplinary Action
None reported



EDUCATION



Bachelors in Civil Engineering (EAC)
ITESM, Monterrey Campus
August 2008–December 2013

Masters in Civil Engineering
Purdue University, West Lafayette
August 2015–December 2016



EXAMS



Fundamentals of Engineering (FE)
California
January 2018

Principles and Practice of Engineering (PE)
Civil
California
October 2020

LICENSES



Additional Licenses
None

BENJAMIN GARCIA ZAMORA (18-173-19)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

MX steel structures, Mexico
México (Mexico)
Field Engineer
January 2014—July 2015

Verified by

Experience Summary

Full-Time

Other: 1 year, 6 months

Experience under licensed surveyor:

None



DESCRIPTION

BENJAMIN GARCIA ZAMORA (18-173-19)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Pacific Structures SC, Inc.
California (United States)
Construction Project Manager
May 2017—February 2023

Verified by
Mehul Rajesh Neurekar
mehul@pacific-structures.com

Experience Summary
Full-Time
Engineering: 5 years, 9 months
Post EAC degree: 5 years, 9 months
Experience under licensed engineer:
2 years, 6 months

TASKS

After graduating from my Master of Science in Construction Engineering from Purdue University (2017), I was hired by Pacific Structures, Inc. as a Project Engineer to manage and oversee the construction of reinforced concrete structures. Early in my career, for two projects I reviewed and coordinated the design of the concrete structure, concrete reinforcement and elements attaching to the structure. I reviewed structural and architectural drawings and specifications and I managed the construction and the sequence of reinforced concrete structures and post tension slabs. Later in my career, I managed the false work, shoring and reshoring for mild steel decks and post tension slabs for high rise residential towers. I reviewed the construction loads and project construction sequence and proposed a shoring plan and management sequence for a 4-day construction cycle.

In 2020 I was promoted as a Project Manager and since my involvement has expanded to a variety of projects for which, I review work productivity of our crews and I study resource leveling based on work measurement and costs. Every week, I analyze collected data from the field and I create weekly reports that I then present and review with project teams. In these reports, I include recommendations for better resource allocation and management.

In the later years, I am working on a retrofit project for which I review the bracing and temporary support for loads during excavation and construction. Lastly, I create storybooks to recommend the sequencing of demolition, excavation and construction of new concrete structures that get installed in the retrofit project.

Engineering work: 50%
Non engineering work: 50%

REPRESENTATIVE PROJECTS

Project: Google Bayview Campus, Mountain View CA, May 2017 to May 2019.

Bayview is a 2-floor concrete building with mild steel decks, slab on grade, shotcrete walls and cast-in-place columns. In this project, as a project engineer, I reviewed the construction drawings and coordinated the detailing and elaboration of concrete, reinforcement, and formwork construction drawings. In reviewing the construction documents, I identified conflicts and clashes in the designed for which I recommended changes via RFI's. I develop a consolidated model of the structure that I managed and updated with all design changes, and I used to create construction shop drawings. I reviewed and worked with form work suppliers to create formwork drawings for 50ft free standing walls and horizontal deck formwork. I recommended the pour sequence for concrete walls and coordinated the reinforcement drawings for adequate location of construction joints.

Project: Shoreline gateway, Long Beach CA, May 2019 to Dec 2020.

The Shoreline Gateway tower is a 35-story building with 5 underground floors. My duty was to manage the design and to coordinate the formwork systems. For the basement, I recommended pour breaks and coordinated the design of the deck formwork and develop a formwork flow plan to construct and bring the system up 5 floors to the ground level by breaking the slabs into 3 pours. In the tower, I managed the design of the formwork for the core wall and the formwork for the horizontal post tension slabs. Also, I recommended a formwork flow plan in a 4-day cycle, and I reviewed the design and calculations of the slab reshoring plan.

Project: InstilBio, Tarzana CA, January 2021 to July 2021 and One Legacy, Azusa CA, July 2021 to December 2021.

Project: Egyptian theatre, Hollywood CA, August 2021 to present.

The Egyptian Theatre retrofit project is a 100-year-old structure that is getting new concrete foundations, concrete walls, and new slab on grade per most recent construction codes. As a project manager on this project, I review and manage the installation of new concrete structures while the existing structure is preserved and protected from construction and lateral loads. For this work I review the existing structure and I create construction sequences for which I include installation of lateral support braces, demolition of existing elements, excavation for foundations, formwork installation, placement of new concrete, backfill and removal of lateral support. In this analysis I also review the original 100-year-old drawings and construction documents and I use this

information to recommend step-by-step story books for the work. In the story books, I include design and calculations of the lateral support braces that I review from a third-party engineer.

Fire Protection

ARMIN SARAEI (17-108-78)

All work experience reviewed by two licensed professionals

DISCIPLINE: FIRE PROTECTION

GENERAL

 Applying To **Nevada**

Application Type **Comity - PE**

Application Date **10/04/2019**

Citizenship **Iran**

SUMMARY

 Engineering Experience after EAC degree

Total Engineering Experience **8 years, 2 months**

Experience under licensed engineer **6 years, 5 months**

Disciplinary Action **None reported**

EDUCATION

 Meets NCEES Engineering Education Standard

Bachelors in Mechanical Engineering - Heating & Refrigeration Installations

Iran University of Science and Technology - IUST
September 2009–September 2013

Masters in Mechanical Engineering

University of Nevada, Las Vegas
August 2015–December 2017



EXAMS

 Fundamentals of Engineering (FE)

Nevada
September 2018

Principles and Practice of Engineering (PE)

Mechanical
Nevada
April 2019

Principles and Practice of Engineering (PE)

Fire Protection
Nevada
October 2021

LICENSES

 Initial License

Nevada
Issued: December 2019
Expires: June 2024

Additional Licenses **None**

ARMIN SARAEI (17-108-78)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

ABARA corporation
Tehrān (Iran)
Mechanical Engineer
September 2013—June 2015

Verified by
Sajad Morsali
sales-dep1@abara-co.com

Experience Summary
Full-Time
Engineering: 1 year, 9 months
Experience under licensed engineer:
None



TASKS

- * Designed CAD based patterns using AutoCAD and Revit along with computing design criteria such as CFD (computational fluid dynamic) and estimating pressure loss in piping systems.
- * Calculation of heating and cooling load for residential building clients to select the most sufficient pump for their needs.
- * Calculations of water consumption and sewage collection systems for residential and commercial buildings to provide proper pumps and booster pumps.



REPRESENTATIVE PROJECTS

- * One of the engineers in the design team for Designing the third generation of EBARA's fire pump
- * Participating in designing of residential booster pumps including CAD design and computational fluid dynamics simulation. Efficiency has been increased by around 10 percent in comparison with the previous generation.
- * Redesigning the centrifugal pump's impeller to boost energy efficiency in PRA models suitable for domestic uses.
- * To be responsible for providing heating and cooling load calculation for residential and commercial high rises to provide a reliable pumping system.
- * Highlighted projects worked:
 1. Machine Sazi Arak: Designing EVM booster pumps for boiler used in
 2. Tabiran Co.: Water consumption calculation for high rise residential buildings and select suitable pump for circulation line (LPC, LPC4)
 3. Aras Hospital: Providing pertinent calculation for water consumption and sewage collection systems (Model: EVM booster pump for water consumption and SSZ sewage electro pump for sewage collection)
 4. Pardisan Mashhad Hotel: Providing water consumption calculation (Model: MD booster pump Design)
 5. IranKhadro Co: Calculation for proper selection of Centrifugal Electro pump (Stainless steel impeller and casing) for color management room
 6. Fazl Hotel: providing water consumption calculation (Model: MD booster pump Design)
 7. Aris Residential Complex: Providing pertinent calculation for water consumption and sewage collection systems (Model: EVM booster pump)
 8. Ekbatan Water Treatment Plant: Providing pertinent calculation for sewage collection systems (Model: SSZ Cast iron Sewage pump & SDJ Drainage electro pump)
 9. Peugeot Pars Production Line: Calculation for proper selection of Centrifugal Electro pump (Stainless steel impeller and casing) for color management room

ARMIN SARAEI (17-108-78)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

University of Nevada Las Vegas
Nevada (United States)
Instructor- Teaching assistant
August 2015–December 2017

Verified by
Samir Farid Moujaes
samir.moujaes@unlv.edu

Experience Summary
Full-Time
Engineering: 1 year, 2 months (50%)
Experience under licensed engineer:
1 year, 2 months



TASKS

- *Instructor of CAD Design software for 200 students for two years.
- *Instructor of Mechanic of materials for one year.
- * Teaching assistant of vibration in mechanical tools for 6 months.
- *Vice president of ASHRAE student chapter for two years.
- *Researcher on energy conservation in residential and commercial buildings and evaluate various case studies using computational fluid dynamics criteria.
- *Providing Hydraulic Calculation, temperature profile, tracking humidity, analyzing thermal comfort and monitoring the effects of outlet locations in energy conservation as a research study.



REPRESENTATIVE PROJECTS

- *Instructor of Solidworks software for two years. Working with B.S. students in several different projects such as solar panel, mechanical parts, and tools designs and evaluating by finite element method (FEA) (4 semesters). << FOR SENIOR STUDENTS- 75 % OF EACH SEMESTER >>
- * Instructor of Mechanic of materials lab for 3 consecutive semesters. Working on various projects to practice the definitions of Column buckling, Tensile test, Poisson ratio evaluation, strain gauge soldering, etc. <<FOR SENIOR STUDENTS TWO SEMESTERS: 75% OF EACH SEMESTER- ONE REMAINED SEMESTER 50%>>
- *Teaching assistant of Vibration course for 50 students (one semester) <<FOR JUNIOR STUDENTS-50 % OF THE SEMESTER>>
- *Design of Air Washer and Dehumidifier and estimating pressure loss in the system using computational fluid mechanics.<< 25% OF TWO SEMESTERS>>
- *Design of return air vents locations in residential buildings to provide a suitable design of air conditioning system using CFD simulation(STAR CCM+) and decreasing energy consumption in houses.<< 25% OF 4 SEMESTERS>>

ARMIN SARAEI (17-108-78)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

*Reliance Fire Protection
Nevada (United States)
Mechanical Engineer
January 2018—April 2023*

*Verified by
Azarang Mirkhah
omirkhah@gmail.com*

*Experience Summary
**Full-Time
Engineering: 5 years, 3 months
Experience under licensed engineer:
5 years, 3 months***



TASKS

- * Project management. providing future job materials and cost estimations
- * Fire protection fire pump design and Fire pump room configuration based on NFPA 20.
- * Analyzing the building structures and designing fire suppression systems such as double interlock systems, foam systems for airplane and hangers, wet and dry systems for various buildings including offices, residential buildings and warehouses per NFPA (National Fire Protection Association) standards and IFC (International Fire Code).
- * Providing hydraulic calculations and designing fire protection systems by using Hydra CAD, Hydra CALC, AutoCAD and Revit.
- * Participating in several meetings with general contractors, clients and state AHJ's plan reviewers and coordinating with design team to address and follow design criteria.



REPRESENTATIVE PROJECTS

I worked as a project manager coordinating the project to meet the deadlines. and design including approval and ordering the materials.

1. ATWELL SUITE(Designer and project manager)(JULY 2022- PRESENT)I have designed the fire sprinkler, fire standpipe, fire pump and fire alarm system for this job. I'm also the project manager for this job.
2. Armorock Concrete factory(Designer and project manager) (JULY 2022- PRESENT)I have designed the fire sprinkler and fire alarm system for this job. I'm also the project manager for this job.
3. Las Palmas Ministorage(Designer and project manager)(JAN 2022. JULY 2022)I have designed the fire sprinkler and fire standpipe design for this job. I am the project manager as well.
4. Holiday Inn Express(Designer and project manager)(Jan 2022- July. 2022)I have designed the fire sprinkler, fire standpipe, fire pump and fire alarm system for this job. I also was the project manager for this job.
5. Badura Warehouse(Designer and project manager)(July 2021.- Dec. 2021)I designed the fire sprinkler system and I was the project manager as well.
6. Park At Horizon (Designer and project manager) (July. 2021- Dec 2021)I designed the fire sprinkler system and I was the project manager as well.
7. Easternland Senior Apartment (Designer and project manager) (Jan 2021- July 2021)I have designed the fire sprinkler, fire standpipe, fire pump, and fire alarm system for this job. I also was the project manager for this job.
8. Punkrock Museum (Designer and project manager)(Jan2021- July 2021)I designed the fire sprinkler system as well as the fire alarm system. I was the project manager as well.
9. Craig Rd Self Storage(Designer and project manager)(July 2020- Dec. 2020)I designed the fire sprinkler system as well as the fire alarm system. I was the project manager as well.
10. Mater High School(Designer and project manager)(July 2020- Dec. 2020)I designed the fire sprinkler system as well as the

fire standpipe system. I was the project manager as well.

11. Centennial Commerce Center Storage:(Designer and project manager) (Jan 2020- July 2020)I designed the fire sprinkler system as well as the fire pump. I was the project manager as well.

12. SilverState Line Warehouse: (Designer and project manager)(Jan 2020- July 2020)I designed the fire sprinkler system as well as fire pump. I was the project manager as well.

13. Beyond Self Storage: (Designer)(Jan 2020- July 2020)
I designed the fire sprinkler system. I was the project manager as well.

14. Quick & Clean Carwash:(Designer and Project Manager)(July 2019- Dec. 2019)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

15. Tommy's Carwash:(Designer and Project Manager)(July 2019- Dec. 2019)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

16. Windmill Plaza offices:(Designer and Project Manager)(Jan 2019- July 2019)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

17. Epic Rainbow Storage:(Designer and Project Manager)(Jan 2019- July 2019)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

18. Walgreen:(Designer and Project Manager) (Jan 2019- July 2019)I designed the fire sprinkler system as well as the fire alarm system. I was the project manager for this job as well

19. Scandical Paint Booth:(Designer and Project Manager) (July 2018- Dec.2018)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

20. Marapharm Storage:(Designer and Project Manager)(July 2018- Dec.2018)I designed the fire sprinkler system as well as the sprinkler monitoring system. I was the project manager for this job as well

21. Raul Elizondo School:(Project Manager)(April 2018- July 2018)I was the project manager for this job.

22. El Capitan School:(Designer and Project Manager)(April 2018- July 2018)I designed the fire sprinkler system. I was the project manager as well.

23. IHOP at Las Vegas Blvd. :(Designer)(Jan 2018- July 2018)
I designed the fire sprinkler system and sprinkler monitoring system.

24: Cube Smart storage: (Designer)(Jan 2018- July 2018)I designed the fire sprinkler system and sprinkler monitoring system.

Land Surveyor

Laurie Price (19-925-31)

All work experience reviewed by two licensed professionals

DISCIPLINE: LAND SURVEYING

GENERAL



Applying To
Nevada

Application Type
Initial - PS

Application Date
04/07/2023

Citizenship
United States

SUMMARY



Total Surveying
Experience
8 years, 5 months

Experience under licensed
surveyor
8 years, 5 months

Other Experience
21 years, 5 months

Disciplinary Action
None reported



EDUCATION



Bachelors in History
The College of William & Mary
August 1987–December 1990

Masters in Applied Anthropology
Oregon State University
September 1991–December 1993

Bachelors in Applied Science -
Land Surveying and Geomatics
Great Basin College
August 2016–May 2022



EXAMS



Fundamentals of Surveying (FS)
Nevada
October 2020

Principles and Practice of Surveying (PS)
Nevada
October 2021

LICENSES



Additional Licenses
None

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Robert IK. Caudles & Associates
Virginia (United States)
Legal administrative assistant
January 1991 – September 1991

Verified by

Experience Summary

Full-Time

Other: 8 months

Experience under licensed surveyor:

None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Mother and Child Care of Clearwater
Florida (United States)
Social Worker
August 1993—December 1993

Verified by

Experience Summary

Full-Time

Other: 4 months

Experience under licensed surveyor:

None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Alpha House of Tampa
Florida (United States)
Social Worker
December 1993—December 1994

Verified by

Experience Summary

Full-Time

Other: 1 year

Experience under licensed surveyor:

None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Healthy Start of Linn County
Oregon (United States)
Social Worker
March 1995—July 1997

Verified by

Experience Summary

Full-Time

Other: 2 years, 4 months

Experience under licensed surveyor:

None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

TEACH, Inc.
California (United States)
Program Director
September 1997 – December 2000

Verified by

Experience Summary
Full-Time
Other: 3 years, 3 months
Experience under licensed surveyor:
None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Modoc County Office of Education
California (United States)
Special Education Teacher
January 2001 – November 2014

Verified by

Experience Summary

Full-Time

Other: 13 years, 10 months

Experience under licensed surveyor:

None



DESCRIPTION

LAURIE PRICE (19-925-31)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

Black Rock Resource Services LLC
California (United States)
Manager/LSIT
November 2014—April 2023

Verified by
William Francis Price
brrc2000@aol.com

Experience Summary
Full-Time
Surveying: 8 years, 5 months
**Experience under licensed surveyor:
8 years, 5 months**



TASKS

The tasks for which I have been responsible include:

- Preparing for field work by conducting extensive research on previous occupation, land and water use, and prior surveys using the following resources: BLM GLO records (original and subsequent survey plats and field notes), state land records, transportation department records, offices of county assessors and recorders, title companies, museums, other public and private agencies, and publications pertaining to settlement in the areas in question;
- Assisting in field surveys using survey-grade GPS bases, receivers, and repeaters to locate monuments and field evidence to assist in determining property lines and boundaries;
- Communicating with clients and attorneys to assist in developing contracts, arrange field visits, and gather extended information about property rights and use;
- Assisting in trial prep for the Principal's expert witness testimony;
- Drafting land descriptions;
- Drafting maps of property lines and plots to assist in creating Records of Survey;
- Using a variety of software to map water and land rights, including ArcGIS Pro, AutoCAD Civil 3D, Microsoft Office Suite, and Carlson Survey.
- Researching, writing, and presenting articles on historic land surveys, land surveyors, and boundary disputes.



REPRESENTATIVE PROJECTS

Several projects represent the scope of my development in the field of land and water right surveying over the past 8 years:

1. Mining claims maintenance, 2014-2021, Inyo and San Bernardino Counties, CA

One of the earliest and most ongoing projects in which I have been involved was yearly mining claims remonumentation in the Mojave Desert for a Colorado mining company (confidential). I was involved in every aspect of the project, which included:

- designing and executing the field missions for these trips, including preparing location notices, planning routes in each of three locations in the mountains of the Ridgecrest and Barstow, CA vicinities, instructing crews in resource-grade GPS use to locate claim posts to be maintained (claim posts, location notices, and notice containers checked and replaced as needed), instructing crews in claims maintenance workflow, and personnel management and trouble-shooting in the field;
- locating existing claim corners using resource- and survey-grade GPS equipment and using survey-grade GPS to map adjoining and/or conflicting claims and PLSS monuments;
- post-processing data collected to create GIS maps with geotagged photos of each post as remonumented to submit as deliverables to the mining company;
- communications with regional BLM offices, county recorders, and mining companies throughout the project; and
- handling human resources for field crews (hiring, accounting, supplying, payroll, communications).

2. Trout Creek water rights adjudication, Lander County, NV, 2015-2021 (Rand Props. LLC v. Filippini, Supreme Court of the State of Nevada)

- assisted in conducting field survey using survey-grade GPS of property ownership, boundary lines, water rights (points of diversion and places of use), and PLSS corners over a 20 square-mile area;
- communicated with client, client's attorneys, and Nevada Division of Water Resources personnel throughout project regarding resource needs, field visits, and field and research findings pertaining to the case; and
- assisted with mapping and recording water rights and preparing records, resources, and writing expert report for Principal's expert witness testimony.

3. Diamond Valley water rights adjudication, Eureka County, NV (2020-2021)

- conducted historic research to prepare for field survey and support client's argument that the BLM erroneously designated county residents' land and water rights as a Public Water Reserve (PWR), including county tax and property records, historic

newspapers, General Land Office (GLO) records, National Archives and Records Administration (NARA) homestead entry files, and Nevada Division of State Lands patents;

-field survey of PLSS monuments and existing water sources using survey-grade GPS; and

-assisted in preparing map, expert report, and supporting documents for Principal's expert witness testimony.

4. Northwestern Washoe County, NV vested water rights surveys (2020-2022)

-researched homestead entries and patents (NARA, Nevada State Patents office), GLO surveys, and County Assessor and Recorder records;

-assisted in field survey and supporting maps of PLSS corners & unique water features using GPS and GIS, including georeferencing historic air photos and plats;

-filed Reports of Conveyance & new stock water and irrigation water rights proofs;

-compared results w/ National Hydrologic Datasets & produced regional maps; and

-coordinated services with client, client's attorney, and Nevada Division of Water Resources.

5. Lot line adjustment, Surprise Valley, CA (2018-2022)

-assisted in lot line adjustment to add one acre to clients' property;

-conducted sectional breakdown to identify added acre, which is a portion of an aliquot part (the north 100 acres of the northeast of a PLSS section);

-assisted in field survey to set corners of newly-adjusted property;

-identified two monuments erroneously placed by previous survey done by civil engineer;

-assisted in corrective action to address errors of previous survey, including facilitating communication between client and adjoining property owner (ongoing); and

-assisted in production of map supporting lot line adjustment. This project is still in progress.

Mechanical

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

DISCIPLINE: MECHANICAL

GENERAL

 Applying To **Nevada**

Application Type **Initial - PE**

Application Date **04/18/2023**

Citizenship **United States**

SUMMARY

 Engineering Experience after EAC degree **6 years, 3 months**

Total Engineering Experience **6 years, 3 months**

Experience under licensed engineer **6 years, 3 months**

Other Experience **2 years, 2 months**

Disciplinary Action **None reported**

EDUCATION

 Bachelors in Mechanical Engineering (EAC)
University of Nevada, Reno
August 2010–May 2014

EXAMS

 Principles and Practice of Engineering (PE)
Mechanical Nevada
October 2014

Fundamentals of Engineering (FE)
Nevada
October 2013



LICENSES

 Additional Licenses **None**

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

NOW Foods
Nevada (United States)
Maintenance Assistant
May 2014—July 2016

Verified by
Steve Bryant
steve.bryant@nowfoods.com

Experience Summary
Full-Time
Other: 2 years, 2 months
Experience under licensed surveyor:
None



TASKS

Initial responsibilities included installation or replacement of encapsulation components, cleaning and sanitizing equipment and rooms, and additional duties as assigned by the maintenance manager. After negotiating into a new role, new responsibilities were assisting the plant's machinist in the tooling, repair, and fabrication of spare parts for pill encapsulation machines or other equipment as needed.



REPRESENTATIVE PROJECTS

N/A

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

U.S. Navy (Officer Development School)
US Armed Forces - Americas (United States)
Officer
August 2016—October 2016

Verified by
Benjamin McCormack (Self)

Experience Summary
Full-Time
Other: (0%)
Experience under licensed surveyor:
None



TASKS

Attended Officer Development School.



REPRESENTATIVE PROJECTS

N/A

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

U.S. Navy (Naval Nuclear Propulsion Program)
South Carolina (United States)
Engineer Officer of the Watch
November 2016—August 2018

Verified by
Scott Nielsen Beyer
scottnbeyer@gmail.com

Experience Summary
Full-Time
Engineering: 1 year, 9 months
Post EAC degree: 1 year, 9 months
Experience under licensed engineer: 1 year, 9 months



TASKS

I was responsible for engineering and maintenance operations occurring on my daily shifts inside a submarine-based nuclear power plant. I supervised and directed a crew of 40 Sailors who operated at key points across the engineering decks and followed my immediate commands during drills and actual engineering casualties. I analyzed, reviewed, and approved maintenance procedures that altered normal plant evolutions or took components offline for either preventive or corrective maintenance. I monitored and corrected output levels of critical components in the submarine's reactor, steam, electrical, and propulsion plants.



REPRESENTATIVE PROJECTS

Engineer Officer of the Watch (November 2016 - August 2018)

I led and conducted frequent evolutions throughout the engineering spaces of a moored submarine. I monitored, calculated, and controlled propulsion output for the vessel. I analyzed nuclear reactor power levels, and calculated required heights and shim rates for fuel rods during reactor startups, shutdowns, changes in steady-state operations, and combatting reactor casualties. I analyzed the daily chemical balances from samples of the reactor's coolant and calculated the needed amounts and types of compounds to restore the necessary chemical composition so as to prevent corrosion and crud build-up. I reviewed and approved maintenance actions on plant systems ranging from HVAC, steam turbines, electric generators, and reactor control systems. I analyzed electrical output from our AC/DC generators and calculated the loads needed to be pulled from either one or both to support additional loads added to the system.

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

U.S. Navy (Naval Air Station Fallon)
Nevada (United States)
Construction Manager
September 2018—July 2021

Verified by
Allison Islin
allison.islin@gmail.com

Experience Summary
Full-Time
Engineering: 2 years, 10 months
Post EAC degree: 2 years, 10 months
**Experience under licensed engineer:
2 years, 10 months**



TASKS

I handled and directed project administration covering multiple construction and renovation projects totaling \$18M to support infrastructure for an active military airfield and its tenant commands. I reviewed engineering designs and scopes of work, identified design discrepancies, proposed design corrections or substitutions, and coordinated interdisciplinary reviews of designs. I set-up pre-construction conferences between public works, the customer, and the contractor to discuss and incorporate feedback/requests into realistic scopes of work. I provided design input and calculations for mechanical systems integrated into these projects. I determined estimates for materials, parts, labor, and system upgrades. I provided quality assurance and quality control while enforcing safety standards for on-site work in accordance with OSHA requirements and the EM-385, the Army Corps of Engineers Safety Manual.



REPRESENTATIVE PROJECTS

Wastewater Treatment Plant
(September 2018 - July 2020)

I shadowed project engineers throughout this project's lifecycle to bolster design and project experience. I provided calculations and design inputs for the wastewater pumps. I made periodic site walkthroughs to review construction progress and piping and pump installation.

TOPGUN Simulator Building
(May 2019 - May 2021)

I reviewed as-built drawings for a facility housing multiple flight simulators. I provided calculations on HVAC systems including heat and electrical loads, duct and pipe sizing, and fin heat transfer to the simulators and data bank rooms. I coordinated meetings between engineering, client stakeholders, and the contractor to discuss and manage additional design changes to the scope of work.

TOPGUN Schoolhouse Renovations
(August 2020 - July 2021)

I provided design inputs for replacement HVAC units and additional plumbing throughout a 10,000 sqft building. I determined mechanical calculations for air flow, heat load, power consumption, efficiency, and cost control for the new HVAC systems. I conducted construction administration activities including drawing and submittal review, on-site observations, and construction inspections.

Bridgeport Data Center Redesign
(January 2021 - Jul 2021)

I was the project engineer and coordinated a site visit between the customer and the interdisciplinary team to inspect and assess a building redesign incorporating a footprint expansion and a gaseous non-toxic fire suppression system. I designed a fire suppression system and electrical requirements in line with base and the state of California regulations. I calculated the scope of the supporting HVAC system and centrifugal fans, to include load calculations, system analysis and selection, and specification development. I determined the estimate covering the scope of work required for labor, parts, and system procurement and installation.

BENJAMIN MCCORMACK (14-630-84)

All work experience reviewed by two licensed professionals

WORK EXPERIENCE

U.S. Navy (Amphibious Construction Battalion TWO)
Virginia (United States)
Alfa Company Commander
July 2021 – March 2023

Verified by
Kevin James Kaczmariski
kevin.j.kaczmariski.mil@us.navy.mil

Experience Summary
Full-Time
Engineering: 1 year, 8 months
Post EAC degree: 1 year, 8 months
Experience under licensed engineer: 1 year, 8 months



TASKS

Alfa Company Commander - I directed and coordinated daily operations governing heavy construction equipment and transportation vehicles. I controlled support to adjacent commands with our bulldozers, buses, cargo trucks, cargo trailers, forklifts, backhoes, and cranes. I managed, reviewed, and inspected my department's preventive maintenance program, repairs, and tests conducted on the command's automotive equipment, construction equipment, materials handling equipment, and weight handling equipment.

Assistant Operations Officer - I monitored and coordinated daily operations and movements of the command's 295 units of construction equipment and 11 units of watercraft, including causeway ferries, warping tugs, and floating fuel distribution systems. I reviewed and analyzed maintenance cycles or overhauls of these vehicles and watercraft, including when they suffered engineering casualties. I served as the facilities manager and reviewed proposed solutions by the public works department to repair or improve infrastructure across 19 buildings.



REPRESENTATIVE PROJECTS

Alfa Company Commander (July 2022 - March 2023)

I reviewed, directed, and coordinated the maintenance and overhauls of my command's automotive equipment and their subsystems, to include their engines, transmission systems, pneumatics, brake systems, hydraulic systems, and control systems. I performed daily spot checks on the maintenance being performed by my mechanics on our vehicles, and conducted inspections during and after teardowns of the engine blocks to our heavy equipment, such as our bulldozers, cargo trucks, and cranes. I calculated the weights and capacities of equipment and personnel needed to be transported by our vehicles, and determined which cranes or vehicles were needed to execute these weekly movements.

Assistant Operations Officer (July 2021 - June 2022)

I coordinated, recommended, and reviewed maintenance overhauls on 3 of our warping tugs and their subsystems, specifically their winch motors, bilge pumps, and gear trains.

I directed crane lifts, calculated their loads and maximum angles, and supervised their setup and execution. I analyzed the load capacities and personnel requirements from requests of other commands and determined with vehicles were needed for convoys and which watercraft were needed for waterborne movements. I reviewed, analyzed, and confirmed proposals made by the base's public works department on various infrastructure within our buildings to include custom motorized overhead doors, new ventilation ducting and HVAC requirements, and an expansion of one of our vehicle garages, to include electrical and structural designs (July 2021 - April 2022). I reviewed and recommended designs for an experimental submersible fuel barge to pump fuel ashore as part of a joint project between my command, U Penn, and NSW Carderock. I also calculated pressures, fuel rates, and pump power and efficiency for supporting equipment utilized in this project.

7. Approval of
March 9, 2023,
Board Meeting Minutes

NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
Minutes of the Regular Board Meeting
Held at 1755 E Plumb Lane, Suite 258, Reno, NV 89502
at 9:30am Thursday, March 9, 2023

Board members participating were Chairman Michael Kidd, PLS; Vice Chair Thomas Matter, public member; Karen Purcell, PE; Angelo Spata, PE; Matthew Gingerich, PLS; Robert Fyda, PE; Greg DeSart, PE; Brent Wright, PE/SE; and Lynnette Russell, PE. Also attending were Patty Mamola, Executive Director; Chris MacKenzie, Board Legal Counsel; and Murray Blaney, Operations/Compliance.

1. Meeting conducted by Chair Michael Kidd, call to order and roll call of board members to determine presence of quorum—board members Karen Purcell, Thomas Matter, Angelo Spata, Matt Gingerich, Robert Fyda, Lynnette Russell, Brent Wright, Greg DeSart.

It was determined a quorum was present, and Mr Kidd read the board's purpose and mission.

The purpose of the board as stated in Nevada Revised Statute 625.005 is to safeguard life, health and property and to promote the public welfare by providing for the licensure of qualified and competent professional engineers and professional land surveyors and our mission is founded on the board's purpose, the board's mission is to uphold the value of professional engineering and land surveying licensure by assessing minimum competency for initial entry into the profession and to insure on going standard of professionalism by facilitating compliance with laws regulations and code of practice and to provide understanding and progression in licensure by openly engaging with all stake holders.

2. Pledge of Allegiance.

All rose for the pledge of allegiance.

3. Public Comment.

There was no public comment.

4. Introductions.

Board members and staff introduced themselves.

5. Consideration of initial licensure applicant requests to waive certain requirements of Nevada Revised Statutes and Nevada Administrative Code Chapter 625.

Ms Purcell recommended approval of the request to waive NRS 625.183 (4)(b) made by Angelica

Rodriguez applying for mechanical engineering licensure.

23-17 A motion was made by Ms Purcell, seconded by Mr Spata to approve the waiver request. The motion passed unanimously.

Mr DeSart recommended approval of the request to waive NRS 625.183 (1)(a) made by Patrick Vradenburg applying for civil engineering licensure.

23-18 A motion was made by Mr DeSart, seconded by Mr Fyda to approve the waiver request. The motion passed unanimously.

6. Board approval of non-appearance applications for initial licensure. Refer to Addendum A for list of applicants.

The Board reviewed ten applications in the board packet for initial licensure and recommendations were made.

23-19 A motion was made by Mr Gingerich, seconded by Ms Purcell to approve the initial licensure applications contained in the board packet with recommendations noted. The motion passed unanimously.

The Board reviewed six additional applications in the supplement to the board packet for initial licensure and recommendations were made.

23-20 A motion was made by Mr Fyda, seconded by Mr Wright to approve the initial licensure applications contained in the supplemental board packet with recommendations noted. The motion passed unanimously.

7. Discussion and possible action on approval of January 19, 2023, board meeting minutes.

23-21 A motion was made by Ms Purcell, seconded by Mr Wright to approve the January 19, 2023, board meeting minutes with correction noted. The motion passed unanimously.

8. Discussion and possible action on approval of February 9, 2023, interim board meeting minutes.

23-22 A motion was made by Mr DeSart, seconded by Mr Gingerich to approve the February 9, 2023, interim board meeting minutes. The motion passed unanimously.

9. Discussion and possible action on January 2023 financial statements:

Ms Mamola reviewed the January 2023 financial statements as presented in the board packet and provided clarifications for the board.

23-23 A motion was made by Mr Spata, seconded by Mr Gingerich to approve the January 2023 financial statements. The motion passed unanimously.

10. Discussion and possible action on compliance reports by Compliance Officer.

a. Compliance officer report on complaints being investigated.

Mr Blaney reported on the status of the seven (7) open compliance case files. There were no questions from board members.

b. Consideration of probation reports:

Dooley Riva, PE #18231	Timothy Prockish, PE #12931
John Skwiot, PE #20561	Ali Fakh, PE #28788
Jason Caster, PLS #19338	Lynn Affleck, PE #7676
Lazell Preator, PE #14982	Douglas Fellenz, EI #OT8691
Robert Mercado, PLS #10352	Armando Monarrez, PE #19652

Mr Blaney reviewed the status of licensees on probation. He reported that Mr Mercado was still not in compliance with his stipulated agreement and that based on the board's decision at the January board meeting, Mr Preator's license is now suspended.

Mr Gingerich asked for clarification on Mr Preator's license status at the end of his probation period.

Mr MacKenzie said his license is suspended for the term of the discipline which is defined by the probation period. If there are no other issues during the probation period, there can be consideration for lifting the suspension at the end of that time.

Ms Mamola added if there continues to be issues in complying with the stipulated agreement, the board may need to consider additional action which would require a formal hearing at a future board meeting.

11. [Intentionally left blank]

12. Discussion on Board Counsel Report.

Mr MacKenzie reported that there were two disciplinary matters pending. The first relates to a proposed stipulated agreement that will be presented to the respondent following final review by

staff and the board liaison. The second is the drafting of a formal complaint for continuing non-compliance by one of the people under probation, which will be before you at the next meeting. Mr MacKenzie asked if there were any questions from the board. There were none.

13. Discussion and possible action on administrative report by Executive Director.

a. Approved licensees report.

Ms Mamola reviewed the approved licensees report in the board packet. There were no questions from the board.

b. Action items related to 2021-2025 Strategic Plan.

There were no questions or comments from the board relating to the strategic plan.

c. Items related to National Council of Examiners for Engineering & Surveying (NCEES).

Ms Mamola reviewed items related to board members attending the NCESS Mega Zone Meeting in April 2023 in Houston, TX, and noted that the NCEES funded delegates were Ms Purcell, Mr Spata, and Mr Kidd.

14. Discussion and possible action on board committee reports.

a. Administrative Procedures Oversight Committee, Chair Angelo Spata.

Mr Spata reported the committee had not met since the last board meeting. The next meeting is scheduled for March 30, 2023, at 2:00pm.

b. Legislative Committee report, Chair Greg DeSart.

Mr DeSart said much of importance was covered in the February Interim Board meeting, and the next Legislative Committee meeting is scheduled for March 28, 2023.

c. Professional Association Liaison Committee, Chair Brent Wright.

Mr Wright said the committee met yesterday and had good participation. We're scheduled to talk about the quality of plan submittal document that was put together, but the person that was going to do that was out of town. That agenda item has been rescheduled for our next meeting on May 10, 2023.

d. Public Outreach Committee, Chair Robert Fyda.

Mr Fyda said the committee had not met since the last board meeting. The next meeting will be toward the end of this financial year, likely just before the July board meeting.

e. PLS Standards of Practice Subcommittee of the Legislative Committee, Chair Matt Gingerich.

Mr Gingerich reported that the sub-committee had not met since the last board meeting. He said the review for the regulations would pause while we work through the requirements of the governor's executive orders.

15. Consider survey results and Small Business Impact study related to Governor Lombardo Executive Order 2023-003.

Ms Mamola said the regulations were grouped into three categories as outlined in the agenda and gave a brief overview of the regulations within each category.

i Licensing and exam regulations proposed for updating.

a. Regulations

b. Survey results

c. Small Business Impact statement

ii. PLS standards of practice regulations proposed for repeal.

a. Regulations

b. Survey results

c. Small Business Impact statement

iii. Miscellaneous regulations proposed for repeal.

a. Regulations

b. Survey results

c. Small Business Impact statement

Ms Mamola said the survey was sent to 18k email addresses to elicit feedback on impacts to small businesses. The survey was sent to all licensees, certified EI and LSI, and interested parties who have signed up for board communications via the website for information relating to the board. Ms Mamola added the open rate of the email was just under 18%, above the industry average, with 253 survey responses received. Based on the survey results a draft Small Business Impact statement has been prepared and is presented for board review and comment.

Mr Gingerich asked for clarification that the Small Business Impact statement related only to the financial/economic impacts on small businesses.

Ms Mamola said that was correct. There were no comments or edits to the SBI report from the board.

16. Consider approval of report related to Governor Lombardo Executive Order 2023-004.

Ms Mamola gave an overview of the executive order and how it was addressed in the report.

Mr MacKenzie noted a correction relating to endorsement licensure signed into statute that was signed by a previous governor.

Ms Mamola said the correction, noting the correct governor, would be made prior to the report being released. (ACTION Item)

23-24 A motion was made by Mr DeSart, seconded by Ms Russell to approve the report related to Governor Lombardo Executive Order 2023-004 with the noted correction. The motion passed unanimously.

17. Discussion and possible action on information provided by government liaison representative from McDonald Carano related to Nevada's legislative session and other board related matters.

Ms Fisher was excused from the meeting.

18. Discussion and possible action on status of Board and staff assignments.

Ms Mamola said the action item list and status of board and staff assignments is shown in the board packet. There were no questions from the board.

19. Discussion and possible action on meeting dates.

Ms Mamola reviewed the upcoming meeting dates as presented in the board packet and said calendar

invites were be sent out to board members. (ACTION Item)

20. Discussion and identification of topics for future meetings including possible proposed amendments to the Nevada Professional Engineers and Land Surveyors Law, Nevada Revised Statutes and Nevada Administrative Code Chapter 625.

No topics were put forward.

21. Public comment.

There was no public comment.

22. Adjournment.

Mr Kidd thanked the board members for their participation and adjourned the meeting at 10:15 am.

Respectfully,

Patty Mamola
Executive Director

Addendum A - March Initials

LNAME	FNAME	ABREV	COMMENTS
Chaney	Kaelah	CE	Board approved; 3/9/23
Dubil	Brennan	CE	Board approved; 3/9/23
Hierholzer	Forrest	CE	Board approved; 3/9/23
Hoover	Leah	CE	Board approved; 3/9/23
McMillan	Spencer	CE	Board approved; 3/9/23

LNAME	FNAME	ABREV	COMMENTS
Painter	Kevin	CE	Board approved; 3/9/23
Risa	Adrian	CE	Board approved; 3/9/23
Schreckenberger	Claire	CE	Board approved; 3/9/23
Shafer	Amaya	CE	Board approved; 3/9/23
Vines	Chancy	CE	Board approved; 3/9/23
Vradenburg	Patrick	CE	Board approved; 3/9/23 Waiver Request: NRS 625.183, item 1, part a, "Waiver of FE with 15 or more years of experience."

LNAME	FNAME	ABREV	COMMENTS
Autery	Michael	EE	Board approved; 3/9/23
Misch	Micheal	EE	Board approved; 3/9/23
Watson	Alexander	EE	Board approved; 3/9/23
Godges	Maximilian	ME	Board approved; 3/9/23
Rodriguez	Angelica	ME	Board approved; 3/9/23 Waiver Request: NRS 625.183, item 4, part b, "Two of the 4 years of active experience must have been completed by working under the direct supervision of a professional engineer of the same
Palia	Farsak Fredy	SE	Board approved; 3/9/23

8. Approval of
April 13, 2023,
Interim Board Meeting
Minutes

NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
Minutes of the Interim Board Meeting
Held virtually, Thursday, April 13, 2023, at 9:15AM

Board members participating were chairman Michael Kidd, PLS; Angelo Spata, PE; Matthew Gingerich, PLS; Brent Wright, PE/SE; Karen Purcell, PE; Robert Fyda, PE; and Greg DeSart, PE. Also joining were Patty Mamola, Executive Director; Chris MacKenzie, Board Counsel; Murray Blaney, Operations/Compliance; and Jasmine Bailey, Licensing Specialist. Board members Lynnette Russell, PE, and Thomas Matter, public member, were excused.

1. **Meeting conducted by Chair Michael Kidd, call to order and roll call of board members to determine presence of quorum—board members Thomas Matter, Karen Purcell, Angelo Spata, Brent Wright, Matt Gingerich, Robert Fyda, Lynnette Russell, Greg DeSart.**

It was determined a quorum was present.

2. **Pledge of Allegiance.**

3. **Public comment.**

There was no public comment.

4. **Consideration of initial licensure applicant requests to waive certain requirements of Nevada Revised Statutes and Nevada Administrative Code Chapter 625.**

Ms Purcell recommended approval of the request to waive NRS 625.183 (4)(b) made by Jadd Shelton applying for chemical engineering licensure.

23-25 A motion was made by Ms Purcell, seconded by Mr DeSart to approve the waiver request. The motion passed unanimously. Ms Russell and Mr Matter were absent for the vote.

Ms Mamola said an applicant requesting special consideration was sent to Mr Spata and it would be best to hear Mr Spata's review before the vote is taken.

Mr Spata said the applicant, Ian Meyer, applying for civil engineering licensure, requested consideration of his work experience prior to graduation. Mr Spata added that in this particular case, after reviewing all the records, the circumstances do not warrant the granting of an exception. To be considered for licensure, Mr Meyer will need to complete the required four years post-degree experience.

23-26 A motion was made by Mr Spata, seconded by Ms Purcell to deny the special consideration request. The motion passed unanimously. Ms Russell and Mr Matter were absent for the vote.

5. Board approval of non-appearance applications for initial licensure. Refer to Addendum A for list of applicants.

The Board reviewed sixteen applications in the board packet for initial licensure and recommendations were made.

23-27 A motion was made by Mr Spata, seconded by Mr Fyda to approve the initial license applications contained in the board packet with exception of Mr Meyer noted. The motion passed unanimously. Ms Russell and Mr Matter were absent for the vote.

6. Discussion and possible action on Governor Lombardo Executive Order 2023-003.

a. Consider March 27, 2023, Public Workshop minutes public comment/testimony and public comment received by email post workshop.

Ms Mamola said that all public comments have been received and provided to board members. She said that the workshop minutes were also contained in the board packet, including all public comments. She said Nevada professional land surveyors made considerable comments against changes to the regulation related to the state specific exam for land surveying, and those comments will also be included in the record and in the report sent to the governor.

Mr Kidd asked for public comment, but Mr DeSart said he wanted to summarize the process for attendees before public comment.

Mr DeSart assured everyone that the board responded to the governor's executive order and did not determine revisions or repeals on their own. He said the governor required the Board to eliminate 10 regulations, and the Board identified 11, including the amendment to the PLS regulation in question. He said there was disagreement among the Board on whether or not to move forward on removing the requirement for the land surveying state specific exam that is in regulation.

Mr DeSart continued, saying that the Board knew it would receive public comments, and if there was strong opposition, those comments would also be included in the report to the governor. He reminded everyone that the legislative session will pass before the report is sent to the governor, so it will be two years before the changes go into effect. He repeated that the Board is simply complying with the governor's executive order, and there is plenty of time to make a final decision on any proposed regulation changes.

Mr Kidd then asked for comment from Mr Gingerich.

Mr Gingerich said he agreed with Greg, but based on his discussions with professional land surveyors, he would like to make a motion to remove the state specific exam recommendation.

Mr Kidd asked Ms Mamola if this is part of NAC, and Ms Mamola replied, yes. She provided a brief summary of what the governor could possibly do after he receives the report and said it will likely be a 18-24 month process.

Mr MacKenzie agreed with Ms Mamola that it's not tied to the legislative session which is for statutory changes (NRS) and said that the Board cannot make regulatory changes anyway, because a stop has been put in place by the governor. He explained that since this is not a statutory change, but instead a regulatory change, the culmination will be different. He said it depends on how the governor processes it, but it will require further direction from the governor.

Mr Kidd asked for a second to Mr Gingerich's motion, and Mr Wright seconded the motion.

Mr Spata offered a clarification that even if the Board approved the motion, we would explain that we considered it and would say that we did our due diligence to meet the objective of the governor's order. He asked Mr Desart if he had explained it correctly.

Mr DeSart provided a more detailed explanation that the Board can retract the recommendation based on public comment and consider input from professionals while still protecting the public. He said he supports Mr Gingerich's motion with Mr Spata's caveat.

Mr Kidd said there is a motion and a second on the floor and asked if there was any other discussion.

Ms Mamola asked for clarification of the motion, she asked if the Board proposes to retain the language in NAC 625.310, item five. Previously, the board had proposed to remove that language related to the two-hour state exam for the practice of land surveying.

23-28 A motion was made by Mr Gingerich, seconded by Mr wright to retain NAC 625.310 (5.). The motion passed unanimously. Ms Russell and Mr Matter were absent for the vote.

Mr Kidd asked for public comment.

Mr Corkill introduced himself and said: *Hi, thank you. My name's Sean Corkill. I'm a land surveyor here in Nevada. And, I am with the Las Vegas Valley Water District, but I'm not speaking on behalf of the Las Vegas Valley Water District. I'm speaking on behalf of my profession, hearing the comments. Thank you very much for letting me attend this meeting. And I wanted to say that I appreciate what I just heard and I thought that the board acted very well. And, that was really the comment I wanted to make. Thank you all for being professional about this and making it work.*

Mr Wittie asked: *My questions on NAC 625.024. Since you just removed the state exam or changing the state exam on 625.024, you also proposed removing the state exam.*

Ms Mamola replied, no, we didn't make any changes there at this time.

Mr Wittie then asked if the Board moved forward with the 24 questions exam for the engineers, and Ms Mamola replied that the Board is proposing to eliminate the 24 question take home exam for professional engineers.

Mr Birch introduced himself and said: *This is Tim Birch. I'm the executive director of NSPS, I'd like to thank the board for talking through this. It's been a great conversation. I'm glad you were listening to the feedback because our fear is how specific these state laws are and how different surveying is in every state. And it's important that we protect the public that we keep that in place because it is very important that somebody coming into practice in Nevada understands what's going on there and shows competency through an exam. So thank you to the board for working through this diligently and ultimately I think you're making the right decision. Thank you.*

Mr Gardner introduced himself and said: *Sorry, I just want to say, thank you for having me. So I am a licensed land surveyor, I'm with Rick Engineering, what I know one of the points was brought up that it was in the interest of protecting the public and not the profession, and much to Tim's point, a lot of this exam would be in the best interest of the public and protecting the public because it proves that these people genuinely care about Nevada and the people within Nevada. Property lines are something that can be pretty tricky and based on state statutes and everything along those lines, I feel like it's critical that people know that and that they care enough to take the time to look into it, based on taking the exam, I think really the only difference between passing and not passing is the individual caring. And, it's about as straightforward as we can make it as it stands. So I think it's pretty important we keep it in place.*

Mr Spata added a clarifying comment based on some of the public comments, that the Board is keeping the state specific exam for land surveyors, but removing the 24 question exam for engineers.

Ms Mamola confirmed that was the intent of the motion.

Mr Enke introduced himself and said: *Hi, this is Todd Enke. I think it was an important step for us as surveyors to have you guys reconsider what you had, were planning on going through. Yes. I understand it would be a two year, roughly a two year or 18 month process for this to happen. But having this is one of the suggestions from you guys is something that was definitely troublesome for us, so we really appreciate you guys listening to us, hearing our voice, and, we respect that and we appreciate you guys giving us the opportunity to talk. That's all I have to say. Thank you.*

Mr CdeBaca introduced himself and said: *I just would like to express that, you know, I've been involved in a lot of conversation over the last three weeks on this topic with other members of the Nevada Association of Land Surveyors. And I think that we recognize the pressure that the board is under the governor's executive orders. And, it seems that maybe there is some additional streamlining that could be done. And, what better resource for you guys at the board than the Nevada Association of Conservators to kind of brainstorm and shop some ideas and maybe work on it. And, it's not my place to offer the services of the Nevada Association, but I see people that are on this call today that could take this hint from me and maybe, making a more official contact with the board to*

serve in that capacity. So I greatly appreciate what the decision that you guys did today but I also recognize that we have to evolve. There are things that could be done, and so let's get together and do them. Thanks.

Mr Enke added to his previous comment: *Sorry, Todd Enke again. Sorry, secretary for Nevada Associates of Land Surveyors. And following the vein of what Carl said, I believe our board would absolutely love the opportunity to work with the state on any changes that we can do to help streamline this or improve it. So that's our goals as a surveyors, and we would, our organization would love to work with the state given the opportunity.*

Ms Almanzan introduced herself and said: *Hi, this is Nancy Almanzan, I'm president of the Nevada Association of Land Surveyors. Thank you to Carl and Todd for bringing that up that, yes, the Nevada Association of Land Surveyors, we would certainly be open to working with the board, you know, on any streamlined process, we're here to help you. So if there's anything we can do, please reach out to me, to our executive office, and again, I would just like to thank the board for taking our comments and for having the motion of the vote today. Thank you.*

Mr Kidd thanked the participants and moved to agenda item 6.b. There was a brief exchange between Mr Kidd, Ms Mamola and Mr Spata and all agreed that no discussion was necessary.

Mr Kidd then moved to agenda item 6.c. Consider draft report in response to Executive Order 2023-003

Ms Mamola summarized the draft report in response to executive order 2023-003. She explained that the report conformed to a specific format prescribed by the executive order, including impacts to small businesses. She said that the Board will consider any feedback and that the public comments would be included in the report to the governor, the draft report starts on page 160 of the board packet.

Mr Gingerich and Ms Purcell both commented that the report and formatting look good.

Mr Kidd asked if Ms Mamola is looking for a motion to accept the report, and Ms Mamola replied, no. But she said that a public hearing is scheduled for April 20, 2023, and she hopes this will reduce the number of public comments that could be received at the hearing. She said the Board received 27 written comments, which will be incorporated into the report to the governor. She said the board will need to approve the report, finalize it, and deliver it to the governor by May 1, 2023.

Mr Spata suggested a final review, and Ms Mamola concurred.

Mr DeSart asked if an explanation that the Board's original recommendation has changed, will be summarized in the report.

Ms Mamola replied that draft language to that effect was already in the report because of the public comment received to date—including significant opposition to the proposed change to NAC 625.310 related to the state exam for land surveyors.

Mr Kidd asked if agenda item 6 was complete, and asked if there was any further discussion. There was none.

7. Discuss legislative matters with board's government liaison, Susan Fisher.

Ms Fisher introduced herself and gave an update on bill draft requests this legislative session.

Ms Fisher began with AB 312 from Assemblywoman, Sarah Peters, which would establish an environmental justice commission. She described those in favor as being the "usual" supporters and the opposition as "interesting". She explained that amendments would ensure that individuals on the commission come from various regions of the state. She said it also allows the commission to accept grants and awards and gifts in order to provide sub-grants to organizations through a competitive process to help address some of the environmental issues that they find in various communities.

Ms Mamola expressed her concern about how the bill would impact the board for any new regulations, as they would have to go through this commission and be approved. She said the Board would have to do an environmental justice study. She also expressed concern about other parts of the bill that address underrepresented groups, such as women and people of color—she wasn't sure what an environmental justice study would like as it relates to licensure of professional engineers and land surveyors.

Ms Fisher then provided an update on Senate Bill 399 by Senator Jeffrey Stone, which revises professional and occupational licensing. She explained that she has spoken with Senator Stone, and he believes it is the most important bill of the session. She said the bill also includes a residency requirement and that conflicts with the desire to speed licensing. She explained that establishing residency takes six weeks, which increases the time for licensure. She said she drafted an amendment for Stone, but she believes the bill will probably die.

Mr Kidd asked for clarification on the bill, and Ms Fisher replied that the goal of the bill is to get a better trained workforce in Nevada and make it faster and easier to get licensed.

Ms Fisher continued. The other bill is Senate Bill 431, introduced on behalf of the office of the Governor and assigned to Senate Government Affairs. She explained that it's a huge bill that creates a new cabinet under the governor's office with cabinet secretaries for different business sectors. She said it would separate boards under different cabinet secretaries and it's a holdover from the previous administration. She said it is also likely to die if it doesn't get a hearing before midnight tomorrow.

Ms Mamola asked if a bill draft was sponsored by the Southern Nevada Home Builders Association about copyright laws for engineer/architectural drawings.

Ms Fisher replied no.

Mr Kidd asked if there was any further discussion. There was none.

Mr Kidd then opened the meeting to a second public comment period on any general items related to the Board. There was no public comment.

Mr Kidd then asked about the special meeting to approve the final report to the governor related to executive order 2023-003, and Ms Mamola suggested the Board meet April 21, 24th or 25th.

There was an exchange between Board members and legal counsel on dates and times, and they all agreed to April 25, 2023, at 2:00 PM.

Ms Purcell asked when the draft report would be available and Ms Mamola replied, Friday, April 21.

8. Public comment.

There was no public comment.

9. Adjournment.

Mr Kidd thanked the board and members of the public for their participation and adjourned the meeting at 10:10 am.

Respectfully,

Patty Mamola
Executive Director

Addendum A - April Initials

LNAME	FNAME	ABREV	COMMENTS
Almotahari	Seyed Amir Masoud	CE	Board approved; 4/13/23;
Heede	Connor	CE	Board approved; 4/13/23;
Hillwig	Brad	CE	Board approved; 4/13/23;
Hou	Jimmy	CE	Board approved; 4/13/23;
Meyer	Ian	CE	Special consideration; Denied and wait until 4 years of experience is completed.

LNAME	FNAME	ABREV	COMMENTS
Ratliff	Gary	CE	Board approved; 4/13/23;
Soraghi	Ahmad	CE	Board approved; 4/13/23;
Swinson	Kenneth	CE	Board approved; 4/13/23;
Tripathi	Shree	CE	Board approved; 4/13/23;
Winston	Timmie	CE	Board approved; 4/13/23;

LNAME	FNAME	ABREV	COMMENTS
Yanala	Sandeep Reddy	CE	Board approved; 4/13/23;
Shelton	Jadd	CHE	Board approved; 4/13/23; Waiver Request:NRS 625.183, item 4, part b, "Two of the 4 years of active experience must have been completed by working under the direct supervision of a professional engineer who is licensed in the same discipline "
Callaway	Corey	EE	Board approved; 4/13/23;
Govea	Irma	ENVE	Board approved; 4/13/23;
Crisp	Anne	SE	Board approved; 4/13/23;

LNAME	FNAME	ABREV	COMMENTS
Gomez	Andrew	SE	Board approved; 4/13/23;

9. Approval of
April 25, 2023,
Special Board Meeting
Minutes

NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
Minutes of the Special Board Meeting
Held virtually, Tuesday, April 25, 2023, at 2:00PM

Board members participating were chairman Michael Kidd, PLS; Angelo Spata, PE; Matthew Gingerich, PLS; Brent Wright, PE/SE; Karen Purcell, PE; Robert Fyda, PE. Also joining were Patty Mamola, Executive Director; Chris MacKenzie, Board Counsel; and Murray Blaney, Operations/Compliance. Board vice chair Thomas Matter, public member; and board member Greg DeSart, PE were absent.

1. Meeting conducted by Chair Michael Kidd, call to order and roll call of board members to determine presence of quorum.

It was determined a quorum was present.

2. Pledge of Allegiance.

3. Public comment.

There was no public comment.

4. Discussion and possible action on report in response to Governor Lombardo Executive Order 2023-003.

Ms Mamola noted revised text to section 2 on page 8 relating to NAC 625.310 had been sent for board member consideration, to replace the existing text in draft report.

Mr Kidd asked if board members had comments or edits in relation to the noted revision and to the report in general.

The board discussed further revisions to section 2 on page 8 relating to NAC 625.310. It was decided that, based on the points raised in the discussion by Mr Wright, that the section be revised and that Ms Mamola was to forward the revision to Mr Wright to approve for inclusion in the report on behalf of the board.

23-29 A motion was made by Mr Spata, seconded by Ms Purcell to approve the report in response to Governor Lombardo Executive Order 2023-003, with the noted revision to be reviewed and approved by Mr Wright before inclusion. The motion passed unanimously. Mr Matter and Mr DeSart were absent for the vote.

5. Public comment.

There was no public comment.

6. Adjournment.

Mr Kidd thanked the board members for their participation and adjourned the meeting at 2:15 pm.

Respectfully,

Patty Mamola
Executive Director

DRAFT

10. Financial Statements

10.a. February 2023

Nevada Board of Professional Engineers & Land Surveyors
Profit & Loss Budget Performance
February 2023

03/16/23

Accrual Basis

	Feb 23	Budget	\$ Over Budget	% of Budget	Jul '22 - Feb 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense									
Income									
4000 · REVENUE	44,350.25	24,858.32	19,491.93	178.4%	683,618.46	611,391.56	72,226.90	111.8%	1,026,400.00
Total Income	44,350.25	24,858.32	19,491.93	178.4%	683,618.46	611,391.56	72,226.90	111.8%	1,026,400.00
Gross Profit	44,350.25	24,858.32	19,491.93	178.4%	683,618.46	611,391.56	72,226.90	111.8%	1,026,400.00
Expense									
5100 · PAYROLL EXPENSES	50,060.08	45,141.66	4,918.42	110.9%	351,994.41	383,633.28	-31,638.87	91.8%	571,700.00
5110 · PAYROLL TAXES	2,973.34	2,924.99	48.35	101.7%	23,600.39	23,399.92	200.47	100.9%	37,800.00
6001 · OPERATING EXPENSES	40,359.17	40,370.01	-10.84	100.0%	315,809.82	397,561.56	-81,751.74	79.4%	587,900.00
Total Expense	93,392.59	88,436.66	4,955.93	105.6%	691,404.62	804,594.76	-113,190.14	85.9%	1,197,400.00
Net Ordinary Income	-49,042.34	-63,578.34	14,536.00	77.1%	-7,786.16	-193,203.20	185,417.04	4.0%	-171,000.00
Net Income	-49,042.34	-63,578.34	14,536.00	77.1%	-7,786.16	-193,203.20	185,417.04	4.0%	-171,000.00

Profit & Loss YTD Comparison

February 2023

	Feb 23	Jul '22 - Feb 23
Ordinary Income/Expense		
Income		
4000 · REVENUE		
4201 · Application Fees		
4202 · PE Comity Application	13,750.00	89,375.00
4203 · PLS Comity Application	375.00	1,875.00
4204 · PE Initial License Application	475.00	3,325.00
4205 · PLS Initial License Application	0.00	25.00
4206 · PE Reinstatement Application	2,400.00	15,725.00
4207 · PLS Reinstatement Application	0.00	300.00
4208 · EI Certification Application	700.00	6,900.00
Total 4201 · Application Fees	17,700.00	117,525.00
4250 · Renewals & Exam Fees		
4251 · PE/PLS Renewals	2,000.00	372,450.00
4252 · Renewal Late Fees	1,900.00	17,800.00
4253 · PE License Fees	6,925.00	58,875.00
4254 · PLS License Fees	0.00	125.00
Total 4250 · Renewals & Exam Fees	10,825.00	449,250.00
4300 · Other Revenue		
4301 · Replacement Certificate/Pocket	5.00	60.00
4303 · Interest Income	5,754.25	23,311.96
4304 · Discipline Pd to NV Gen Fund	2,500.00	13,650.00
4305 · Investigative Cost Recovery	3,016.00	7,846.50
4307 · Firm Registration	4,550.00	71,950.00
4311 · Waiver/Document Fees	0.00	25.00
Total 4300 · Other Revenue	15,825.25	116,843.46
Total 4000 · REVENUE	44,350.25	683,618.46
Total Income	44,350.25	683,618.46
Gross Profit	44,350.25	683,618.46
Expense		
5100 · PAYROLL EXPENSES		
5102 · Employee Health Insurance	4,181.50	32,716.52
5103 · Employee IRA/SEP	10,044.56	19,724.57
5105 · Payroll Service Fees	149.12	1,244.77
5107 · Salaries	34,934.90	293,808.55
5108 · Board Salaries	750.00	4,500.00
Total 5100 · PAYROLL EXPENSES	50,060.08	351,994.41
5110 · PAYROLL TAXES		
5111 · FICA	2,166.01	17,629.24
5113 · Medicare	506.53	4,260.03
5114 · Modified Business Tax	0.00	990.68
5116 · SUINV	251.08	502.16
5117 · SUI	49.72	218.28
Total 5110 · PAYROLL TAXES	2,973.34	23,600.39
6001 · OPERATING EXPENSES		
Non State Owned Office Bldg.		
6002 · Rent		
6002.2 · Rent	7,561.85	58,586.81
6002.1 · Sub-Lease	0.00	-4,500.00
Total 6002 · Rent	7,561.85	54,086.81

Nevada Board of Professional Engineers & Land Surveyors

03/16/23

Profit & Loss YTD Comparison

Accrual Basis

February 2023

	Feb 23	Jul '22 - Feb 23
6004 · Utilities	73.90	234.30
6005 · Telephone/Internet	285.63	5,647.15
Total Non State Owned Office Bldg.	7,921.38	59,968.26
6006 · Office Supplies	683.19	5,535.50
6007 · Equipment/Furniture		
6010 · Equipment Purchases	0.00	24,068.54
6011 · Equipment Leasing	260.00	2,425.45
6012 · Software		
6012.5 · Software	109.98	743.82
Total 6012 · Software	109.98	743.82
6015 · Website Hosting	1,575.00	9,465.16
Total 6007 · Equipment/Furniture	1,944.98	36,702.97
6101 · Insurance		
6102 · Workers Comp	0.00	2,131.65
6103 · General Liability	0.00	1,151.42
Total 6101 · Insurance	0.00	3,283.07
6201 · Postage		
6202 · Postage	0.00	7,112.27
6202.5 · E-Postage	0.00	740.00
6205 · Postage Renewals	0.00	190.21
Total 6201 · Postage	0.00	8,042.48
6301 · Board Meetings		
6303 · Travel - In State	0.00	12,684.42
6304 · Board Meeting Expenses	0.00	1,231.54
Total 6301 · Board Meetings	0.00	13,915.96
6401 · Printing		
6402 · Printing General	0.00	766.37
6404 · Printing NRS/NAC, Blue Book	0.00	2,866.02
Total 6401 · Printing	0.00	3,632.39
6501 · Professional Services		
6502 · Legal		
6503 · Board Meetings	9,465.47	17,529.22
6504 · Regulations/Legislation		
6504.1 · Deferred Exp-Regs/Legislation	0.00	232.00
6504.5 · Regulations/Legislation	3,138.50	7,294.00
Total 6504 · Regulations/Legislation	3,138.50	7,526.00
6505 · Discipline	7,012.00	9,883.00
Total 6502 · Legal	19,615.97	34,938.22
6508 · Accounting Fees	935.00	21,881.00
6509 · Governemnt Liaison Services		
6509.1 · Def Exp-Government Liaison	2,000.00	14,000.00
6509.5 · Government Liaison	0.00	2,000.00
Total 6509 · Governemnt Liaison Services	2,000.00	16,000.00

Profit & Loss YTD Comparison

February 2023

	Feb 23	Jul '22 - Feb 23
6510 · Database/Website Design		
6510.1 · Deferred Exp-Website Update	0.00	89.00
6510.2 · Deferred Exp-Database Update	0.00	21,859.20
6510.5 · Database/Website Design	119.20	587.20
Total 6510 · Database/Website Design	119.20	22,535.40
6511 · Public Outreach	900.00	3,600.00
6514 · Contract Labor		
6514.1 · Def Exp-Contract Labor	674.40	5,198.50
Total 6514 · Contract Labor	674.40	5,198.50
6515 · IT Support	1,301.87	13,811.36
Total 6501 · Professional Services	25,546.44	117,964.48
6601 · Program Services		
6604 · NCEES		
6605 · Dues	0.00	6,500.00
6606 · Registration	0.00	1,725.00
6607 · Travel	0.00	5,042.50
Total 6604 · NCEES	0.00	13,267.50
6615 · Bank Fees	10.25	6,042.32
6616 · Merchant Services Fees	3,069.78	32,188.02
6630 · LAS Office Support	0.00	1,034.68
Total 6601 · Program Services	3,080.03	52,532.52
6700 · Other		
6704 · State Administrative Fees		
6709 · Email - EITS	220.42	1,316.27
Total 6704 · State Administrative Fees	220.42	1,316.27
6720 · Miscellaneous	0.00	10.00
Total 6700 · Other	220.42	1,326.27
6801 · Training & Conferences		
6802 · Travel - Out of State	962.73	9,866.41
6803 · Travel - In State	0.00	400.51
6804 · Registration	0.00	2,639.00
Total 6801 · Training & Conferences	962.73	12,905.92
Total 6001 · OPERATING EXPENSES	40,359.17	315,809.82
Total Expense	93,392.59	691,404.62
Net Ordinary Income	-49,042.34	-7,786.16
Net Income	-49,042.34	-7,786.16

Balance Sheet

As of February 28, 2023

	<u>Feb 28, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · ASSETS	2,613,993.85
Total Checking/Savings	2,613,993.85
Other Current Assets	
1305 · Prepaid Expense	16,117.98
1310 · Prepaid Lease/Deposit	5,005.00
Total Other Current Assets	21,122.98
Total Current Assets	2,635,116.83
TOTAL ASSETS	<u>2,635,116 .83</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	31,534.10
Total Accounts Payable	31,534.10
Other Current Liabilities	
2001 · PAYROLL LIABILITIES	29,136.47
4100 · Deferred Revenue	805,573.69
Total Other Current Liabilities	834,710.16
Total Current Liabilities	866,244.26
Total Liabilities	866,244.26
Equity	
3510 · Website Phase 2	30,000.00
3520 · Data System Upgrade	175,000.00
3530 · Electronic/Digital Pathway	175,000.00
3900 · Retained Earnings	1,396,658.73
Net Income	-7,786.16
Total Equity	1,768,872.57
TOTAL LIABILITIES & EQUITY	<u>2,635,116 .83</u>

Balance Sheet Detail

As of February 28, 2023

	<u>Feb 28, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · ASSETS	
1051 · First Indep. Bank - Operating	195,443.13
1052 · First Indep. Bank - Payroll	68,968.34
1053 · First Indep. Bank - Petty Cash	2,527.94
1054 · First Indep. Bank - MMA	756,180.22
1055 · First Indep. Bank - 24mo CD	536,610.50
1056 · First Indep. Bank - 18mo CD	267,550.64
1057 · First Indep. Bank - 12mo CD	265,207.66
1058 · First Indep. Bank - 24mo FlexCD	521,505.42
Total 1001 · ASSETS	<u>2,613,993.85</u>
Total Checking/Savings	2,613,993.85
Other Current Assets	
1305 · Prepaid Expense	16,117.98
1310 · Prepaid Lease/Deposit	5,005.00
Total Other Current Assets	<u>21,122.98</u>
Total Current Assets	<u>2,635,116.83</u>
TOTAL ASSETS	<u>2,635,116 .83</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	31,534.10
Total Accounts Payable	<u>31,534.10</u>
Other Current Liabilities	
2001 · PAYROLL LIABILITIES	
2002 · Accrued Benefits	29,136.47
Total 2001 · PAYROLL LIABILITIES	<u>29,136.47</u>
4100 · Deferred Revenue	805,573.69
Total Other Current Liabilities	<u>834,710.16</u>
Total Current Liabilities	<u>866,244.26</u>
Total Liabilities	866,244.26
Equity	
3510 · Website Phase 2	30,000.00
3520 · Data System Upgrade	175,000.00
3530 · Electronic/Digital Pathway	175,000.00
3900 · Retained Earnings	1,396,658.73
Net Income	-7,786.16
Total Equity	<u>1,768,872.57</u>
TOTAL LIABILITIES & EQUITY	<u>2,635,116 .83</u>

10.b. March 2023

Nevada Board of Professional Engineers & Land Surveyors
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jul '22 - Mar 23</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense									
Income									
4000 · REVENUE	79,437.05	24,983.36	54,453.69	318.0%	763,055.51	636,374.92	126,680.59	119.9%	1,026,400.00
Total Income	79,437.05	24,983.36	54,453.69	318.0%	763,055.51	636,374.92	126,680.59	119.9%	1,026,400.00
Gross Profit	79,437.05	24,983.36	54,453.69	318.0%	763,055.51	636,374.92	126,680.59	119.9%	1,026,400.00
Expense									
5100 · PAYROLL EXPENSES	56,931.96	45,141.68	11,790.28	126.1%	408,926.37	428,774.96	-19,848.59	95.4%	571,700.00
5110 · PAYROLL TAXES	4,473.88	2,925.02	1,548.86	153.0%	28,074.27	26,324.94	1,749.33	106.6%	37,800.00
6001 · OPERATING EXPENSES	39,394.09	46,036.69	-6,642.60	85.6%	363,636.34	443,598.25	-79,961.91	82.0%	587,900.00
Total Expense	100,799.93	94,103.39	6,696.54	107.1%	800,636.98	898,698.15	-98,061.17	89.1%	1,197,400.00
Net Ordinary Income	-21,362.88	-69,120.03	47,757.15	30.9%	-37,581.47	-262,323.23	224,741.76	14.3%	-171,000.00
Net Income	-21,362.88	-69,120.03	47,757.15	30.9%	-37,581.47	-262,323.23	224,741.76	14.3%	-171,000.00

Profit & Loss YTD Comparison

March 2023

	Mar 23	Jul '22 - Mar 23
Ordinary Income/Expense		
Income		
4000 · REVENUE		
4201 · Application Fees		
4202 · PE Comity Application	14,625.00	104,000.00
4203 · PLS Comity Application	750.00	2,625.00
4204 · PE Initial License Application	250.00	3,575.00
4205 · PLS Initial License Application	0.00	25.00
4206 · PE Reinstatement Application	1,725.00	17,450.00
4207 · PLS Reinstatement Application	0.00	300.00
4208 · EI Certification Application	1,300.00	8,200.00
Total 4201 · Application Fees	18,650.00	136,175.00
4250 · Renewals & Exam Fees		
4251 · PE/PLS Renewals	39,950.00	412,400.00
4252 · Renewal Late Fees	1,300.00	19,100.00
4253 · PE License Fees	9,825.00	68,700.00
4254 · PLS License Fees	0.00	125.00
Total 4250 · Renewals & Exam Fees	51,075.00	500,325.00
4300 · Other Revenue		
4301 · Replacement Certificate/Pocket	25.00	85.00
4303 · Interest Income	5,037.05	28,349.01
4304 · Discipline Pd to NV Gen Fund	0.00	13,650.00
4305 · Investigative Cost Recovery	0.00	7,846.50
4307 · Firm Registration	4,650.00	76,600.00
4311 · Waiver/Document Fees	0.00	25.00
Total 4300 · Other Revenue	9,712.05	126,555.51
Total 4000 · REVENUE	79,437.05	763,055.51
Total Income	79,437.05	763,055.51
Gross Profit	79,437.05	763,055.51
Expense		
5100 · PAYROLL EXPENSES		
5102 · Employee Health Insurance	3,809.13	36,525.65
5103 · Employee IRA/SEP	0.00	19,724.57
5105 · Payroll Service Fees	223.68	1,468.45
5107 · Salaries	52,899.15	346,707.70
5108 · Board Salaries	0.00	4,500.00
Total 5100 · PAYROLL EXPENSES	56,931.96	408,926.37
5110 · PAYROLL TAXES		
5111 · FICA	3,279.79	20,909.03
5113 · Medicare	766.97	5,027.00
5114 · Modified Business Tax	0.00	990.68
5116 · SUINV	349.83	851.99
5117 · SUI	77.29	295.57
Total 5110 · PAYROLL TAXES	4,473.88	28,074.27
6001 · OPERATING EXPENSES		
Non State Owned Office Bldg.		
6002 · Rent		
6002.2 · Rent	7,749.84	66,336.65
6002.1 · Sub-Lease	-1,500.00	-6,000.00
Total 6002 · Rent	6,249.84	60,336.65

Nevada Board of Professional Engineers & Land Surveyors

Profit & Loss YTD Comparison

March 2023

04/13/23

Accrual Basis

	Mar 23	Jul '22 - Mar 23
6004 · Utilities	-73.90	160.40
6005 · Telephone/Internet	285.63	6,330.03
Total Non State Owned Office Bldg.	6,461.57	66,827.08
6006 · Office Supplies	199.33	7,078.85
6007 · Equipment/Furniture		
6010 · Equipment Purchases	0.00	24,068.54
6011 · Equipment Leasing	260.00	2,685.45
6012 · Software		
6012.5 · Software	0.00	1,445.81
6012 · Software - Other	31.49	31.49
Total 6012 · Software	31.49	1,477.30
6015 · Website Hosting	1,575.00	11,400.16
Total 6007 · Equipment/Furniture	1,866.49	39,631.45
6101 · Insurance		
6102 · Workers Comp	0.00	2,131.65
6103 · General Liability	0.00	1,151.42
Total 6101 · Insurance	0.00	3,283.07
6201 · Postage		
6202 · Postage	0.00	8,295.83
6202.5 · E-Postage	0.00	1,130.00
6205 · Postage Renewals	0.00	190.21
Total 6201 · Postage	0.00	9,616.04
6301 · Board Meetings		
6303 · Travel - In State	1,583.84	16,065.09
6304 · Board Meeting Expenses	39.34	3,306.16
Total 6301 · Board Meetings	1,623.18	19,371.25
6401 · Printing		
6402 · Printing General	0.00	766.37
6404 · Printing NRS/NAC, Blue Book	0.00	2,866.02
Total 6401 · Printing	0.00	3,632.39
6501 · Professional Services		
6502 · Legal		
6503 · Board Meetings	863.00	18,392.22
6504 · Regulations/Legislation		
6504.1 · Deferred Exp-Regs/Legislation	0.00	232.00
6504.5 · Regulations/Legislation	812.50	8,106.50
Total 6504 · Regulations/Legislation	812.50	8,338.50
6505 · Discipline	1,448.75	11,331.75
Total 6502 · Legal	3,124.25	38,062.47
6508 · Accounting Fees	510.00	22,391.00
6509 · Governemnt Liaison Services		
6509.1 · Def Exp-Government Liaison	2,000.00	16,000.00
6509.5 · Government Liaison	0.00	2,000.00
Total 6509 · Governemnt Liaison Services	2,000.00	18,000.00

Profit & Loss YTD Comparison

March 2023

	Mar 23	Jul '22 - Mar 23
6510 · Database/Website Design		
6510.1 · Deferred Exp-Website Update	0.00	89.00
6510.2 · Deferred Exp-Database Update	7,118.90	28,978.10
6510.5 · Database/Website Design	0.00	587.20
Total 6510 · Database/Website Design	7,118.90	29,654.30
6511 · Public Outreach	850.00	4,450.00
6514 · Contract Labor		
6514.1 · Def Exp-Contract Labor	236.04	5,434.54
Total 6514 · Contract Labor	236.04	5,434.54
6515 · IT Support	10,690.47	24,501.83
Total 6501 · Professional Services	24,529.66	142,494.14
6601 · Program Services		
6604 · NCEES		
6605 · Dues	0.00	6,500.00
6606 · Registration	0.00	1,725.00
6607 · Travel	0.00	5,042.50
Total 6604 · NCEES	0.00	13,267.50
6615 · Bank Fees	6.40	6,048.72
6616 · Merchant Services Fees	1,864.49	34,113.01
6630 · LAS Office Support	1,237.99	2,272.67
Total 6601 · Program Services	3,108.88	55,701.90
6700 · Other		
6704 · State Administrative Fees		
6705 · Attorney General	0.00	163.00
6709 · Email - EITS	167.72	1,483.99
Total 6704 · State Administrative Fees	167.72	1,646.99
6720 · Miscellaneous	0.00	10.00
Total 6700 · Other	167.72	1,656.99
6801 · Training & Conferences		
6802 · Travel - Out of State	937.26	10,803.67
6803 · Travel - In State	0.00	400.51
6804 · Registration	500.00	3,139.00
Total 6801 · Training & Conferences	1,437.26	14,343.18
Total 6001 · OPERATING EXPENSES	39,394.09	363,636.34
Total Expense	100,799.93	800,636.98
Net Ordinary Income	-21,362.88	-37,581.47
Net Income	-21,362.88	-37,581.47

Balance Sheet

As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · ASSETS	2,572,534.59
Total Checking/Savings	2,572,534.59
Other Current Assets	
1305 · Prepaid Expense	16,099.27
1310 · Prepaid Lease/Deposit	5,005.00
Total Other Current Assets	21,104.27
Total Current Assets	2,593,638.86
TOTAL ASSETS	<u>2,593,638 .86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	19,851.44
Total Accounts Payable	19,851.44
Other Current Liabilities	
2001 · PAYROLL LIABILITIES	29,136.47
4100 · Deferred Revenue	805,573.69
Total Other Current Liabilities	834,710.16
Total Current Liabilities	854,561.60
Total Liabilities	854,561.60
Equity	
3510 · Website Phase 2	30,000.00
3520 · Data System Upgrade	175,000.00
3530 · Electronic/Digital Pathway	175,000.00
3900 · Retained Earnings	1,396,658.73
Net Income	-37,581.47
Total Equity	1,739,077.26
TOTAL LIABILITIES & EQUITY	<u>2,593,638 .86</u>

Balance Sheet Detail

As of March 31, 2023

	Mar 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1001 · ASSETS	
1051 · First Indep. Bank - Operating	205,403.44
1052 · First Indep. Bank - Payroll	12,511.72
1053 · First Indep. Bank - Petty Cash	2,527.94
1054 · First Indep. Bank - MMA	757,464.69
1055 · First Indep. Bank - 24mo CD	538,047.14
1056 · First Indep. Bank - 18mo CD	268,266.94
1057 · First Indep. Bank - 12mo CD	265,411.10
1058 · First Indep. Bank - 24mo FlexCD	522,901.62
Total 1001 · ASSETS	2,572,534.59
Total Checking/Savings	2,572,534.59
Other Current Assets	
1305 · Prepaid Expense	16,099.27
1310 · Prepaid Lease/Deposit	5,005.00
Total Other Current Assets	21,104.27
Total Current Assets	2,593,638.86
TOTAL ASSETS	2,593,638 .86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	19,851.44
Total Accounts Payable	19,851.44
Other Current Liabilities	
2001 · PAYROLL LIABILITIES	
2002 · Accrued Benefits	29,136.47
Total 2001 · PAYROLL LIABILITIES	29,136.47
4100 · Deferred Revenue	805,573.69
Total Other Current Liabilities	834,710.16
Total Current Liabilities	854,561.60
Total Liabilities	854,561.60
Equity	
3510 · Website Phase 2	30,000.00
3520 · Data System Upgrade	175,000.00
3530 · Electronic/Digital Pathway	175,000.00
3900 · Retained Earnings	1,396,658.73
Net Income	-37,581.47
Total Equity	1,739,077.26
TOTAL LIABILITIES & EQUITY	2,593,638 .86

11. Compliance Officer Report

11.a. Compliance Report

11. a. Compliance Investigations

Currently there are nine (9) cases to report on:

1. 20220004 – Failure to act as faithful agent
Investigation complete
2. 20220005 – Incompetency and misconduct
Investigation complete
3. 20220006 – Failure to act as faithful agent
Investigation complete
4. 20220007 – Gross negligence and misconduct
Investigation complete
5. 20220009 – Failure to act as faithful agent
Investigation complete
6. 20230001 – Incompetency
Investigation complete
7. 20230002 – Failure to act as faithful agent
Investigation complete
8. 20230004 – Reciprocal action based on CA discipline
Investigation complete
9. 20230005 – Failure to comply with Stipulated Agreement
Investigation complete

1. 20220004 – Failure to act as faithful agent

Summary:

Complaint alleges a sceptic design failure resulted in additional costs incurred by client, and the two parties have not been able to come to a resolution.

Status:

Case under board counsel review.

2. 20220005 – Incompetency and misconduct

Summary:

Complaint filed by a public entity against a civil engineer alleging incompetency and misconduct relating to submittals for an addition to a commercial building.

Status:

Case under board liaison review.

3. 20220006 – Failure to act as faithful agent

Summary:

Allegations by a contractor against a civil engineer for failure to deliver services in a timely manner relating to fence and gate system for an existing subdivision in Las Vegas.

Status:

Case under board counsel review.

4. 20220007 – Gross negligence and misconduct

Summary:

Complaint filed by a public entity against a civil engineer alleging the stamping and signing of false and manipulated information, and the submittal of testing information for which the engineer was not in responsible charge.

Status:

Case under board counsel review.

5. 20220009 – Failure to act as faithful agent

Summary:

Complaint filed against a PE/PLS for failure to deliver services in a timely manner relating to residential new build in the Red Rock area north of Reno.

Status:

Case under board liaison review.

6. 20230001 – Incompetency in engineering design

Summary:

Complaint filed by a state entity against a civil engineer alleging incompetency relating to design submittals for septic systems.

Status:

Case under board liaison review.

7. 20230002 – Failure to act as faithful agent

Summary:

Complaint filed against a PE for failure to deliver services in a timely manner relating to a two-lot residential project in the Lee Canyon area northwest of Las Vegas.

Status:

Case under board liaison review.

8. 20230004 – Reciprocal action based on CA discipline

Summary:

Disciplinary action was disclosed by a PLS at the time of license renewal. The complaint was settled via a Stipulated Agreement and Disciplinary Order. The California board found seventeen items as cause for discipline.

Status:

Case under board counsel review.

9. 20230005 – Failure to comply with Stipulated Agreement

Summary:

Complaint relates to continued non-compliance with terms of Stipulated Agreement with board.

Status:

To be heard by the board at May 11, 2023, meeting.

11.b. Probation Reports

11. b. Probation reports

Probation Summary:

Name	Case #	Status/Action	Date Ending
Dooley Riva	20190001	Good Standing	October 10, 2029
Lazell Preator	20190008 & 20200003	License Suspended	February 1, 2024
Robert Mercado	20210001	License Suspended	August 1, 2023
Timothy Prockish	20210002	Good Standing	October 1, 2023
Jason Caster	20210004	Good Standing	February 1, 2025
Ali Fakih	20210007	Good Standing	May 12, 2023
M Armando Monarrez	20210011	Good Standing	February 1, 2025
Lynn Affleck	Petition – Board D&O	Good Standing	December 1, 2023
Douglas Fellenz	Petition – Board D&O	Good Standing	January 1, 2024

Payment Summary:

Name	Case #	Paid	Remaining	Final Due Date
Dooley Riva	20190001	\$16,850.00	\$7,900.00	September 12, 2024
Lazell Preator	20190008 & 20200003	\$6,569.50	\$3,200.00	October 15, 2023
Robert Mercado	20210001	\$1,000.00	\$2,771.00	September 15, 2022
Jason Caster	20210004	\$4,127.50	\$3,000.00	July 29, 2024
Ali Fakih	20210007	\$5,703.00	\$0.00	November 23, 2022
M Armando Monarrez	20210011	\$5,016.00	\$0.00	July 19, 2023

Robert “Dooley” Riva, PE 018231

Case Number: 20190001

Violation of NRS 625.520, NRS 625.565, NAC 625.510, and NAC 625.610

Mr Riva allowed his license to lapse on December 31, 2009 and continued to practice professional engineering with an expired license until self-reporting to the Board on January 10, 2019.

Mr Riva admitted, during the investigation in this matter, that he stamped, signed, and put false expiration dates for his license on the plans that he had submitted to reviewing agencies, as well as to his clients.

Mr Riva has maintained his California Professional Engineering license throughout this period from December 31, 2009 to the present. Mr Riva's California license is currently in good standing. A third-party competency review of a sampling of the thirty-seven (37) identified Nevada projects, that Mr Riva stamped while unlicensed has been completed, and his work was found to be competent.

NRS 625.410 states that the Board may take disciplinary action against a licensee for practicing after the license of the professional engineer has expired or has been suspended or revoked. NRS 625.520 also states that it is unlawful for any professional engineer to practice in a discipline of professional engineering in which the Board has not qualified him and for any person to use an expired license. Accordingly, NRS 625.565 makes it unlawful for any person to impress any documents with the stamp of a professional engineer after that person's license has expired. In addition, NAC 625.610 requires that licensees include the date of expiration of his or her license on the stamp or seal. Moreover, under NAC 625.510, licensees must be honest and impartial, and serve their employers, clients, and the public with devotion. Mr Riva has violated the aforementioned provisions by continuing to practice professional engineering for nine (9) years after the expiration of his license and knowingly falsifying expiration dates when signing and stamping plans for submission to building departments for permits.

NRS 625.410(5) authorizes the State Board to take disciplinary action against a licensee for a violation of any provision of NRS Chapter 625 or NAC Chapter 625. Further, pursuant to NAC 625.640(3)(b)(2) this matter may be resolved without a formal hearing by Stipulated Agreement.

Mr Riva and the State Board hereby stipulate to the following terms for the above-referenced violation(s):

1. Mr Riva's license shall be reinstated and suspended for ten (10) years immediately following entry of this Agreement, but with the suspension stayed and probation imposed for the duration of that time period.
2. The stay of Mr Riva's license suspension may be lifted by the State Board upon notice and the opportunity for Mr Riva to be heard should Mr Riva fail to abide by the terms hereof.
3. Mr Riva's successful completion of probation is expressly conditioned upon his full compliance with the following conditions of probation:
 - a. Mr Riva shall pay all of the State Board's legal and investigative costs associated with this matter, in the total amount of Two Thousand Three Hundred Fifty and No/100 Dollars (\$2,350.00), which includes One Thousand Three Hundred Fifty and No/100 Dollars (\$1,350.00) in legal fees and One Thousand and No/100 Dollars (\$1,000.00) for the cost for a third-party competency review of a sampling of the thirty-seven (37) projects stamped by Mr Riva while practicing without a license. This payment is due to the State Board within thirty (30) days of the State Board's acceptance and execution of this First Revised Stipulated Agreement.
 - b. Mr Riva shall pay an administrative fine to the State Board in the amount of Fifteen Thousand and No/100 Dollars (\$15,000.00), plus Two Hundred and No/100 Dollars (\$200.00) for each of the thirty-seven (37) projects lawfully stamped by Mr Riva, for a total of Twenty-Two Thousand Four Hundred and No/100 Dollars (\$22,400.00). Two Thousand Six Hundred Fifty and No/100 Dollars (\$2,650.00) of this amount is due to the State Board within thirty (30) days of the Board's acceptance and execution of this First Revised Stipulated Agreement. The balance thereof shall be due in five (5) equal annual installments of Three Thousand Nine Hundred Fifty and No/100 Dollars (\$3,950.00). The first (1st) due on or before one year of the State Boards acceptance and execution of this First Revised Stipulated Agreement, and the remaining four payment due on or before each subsequent anniversary thereof, through the fifth (5th) anniversary of the State Boards acceptance and execution of this First Revised Stipulated Agreement.
 - c. Mr Riva shall undertake and assume all costs associated with reviewing and re-stamping the drawings associated with the aforementioned projects that are on file with the appropriate building departments and provide the Board with sufficient proof thereof.

d. Mr Riva registering in, paying for and completing an advanced level ethics course with Texas Tech University Murdough Center for Engineering Professionalism, and providing proof of completion thereof to Board staff within one (1) year of the date of full execution of this First Revised Stipulated Agreement.

LAST PROBATION REPORTS DUE October 1, 2029

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Robert Dooley Riva PE/PLS #: 018231

EMPLOYER: Riva Engineering & Consulting

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: 2023-1-16 THROUGH 2023-3-15

CLIENT:

NAME: ROBERT & JOANIE NEUSCHMID

ADDRESS: jbneuschmid@gmail.com

CITY: STATE: ZIP CODE:

PROJECT:

NAME: NEUSCHMID ADDITION

LOCATION OF PROJECT: 492 LAUREL LANE

CITY: STATELINE STATE: NV ZIP CODE: 89448

SIZE: NA START DATE: 7.14.21 END DATE: NA

STATUS OF PROJECT: RE-DESIGN FOR ARCHITECTURAL CHANGES TO REDUCE COSTS

FEE PAID BY CLIENT: \$8,025.00+\$1687.50+\$1350

SCOPE OF WORK:

DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENTS FOR REMODEL/ADDITION

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

COORDINATION W/ ARCHITECT & OWNER, LATERAL AND GRAVITY ANALYSIS, & STRUCTURAL DTL DRAFTING, PREPARE SUBMITTAL PACKAGE & ISSUE FOR PERMIT SUBMITTAL, & ADDRESS PLAN CHECK COMMENTS, ADDITIONAL SERVICES FOR REVISIONS, RE-SUBMIT

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

NV LICENSE IS NOT EXPIRED

SIGNATURE: Robert D. Riva

DATE: March 21, 2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Robert Dooley Riva PE/PLS #: 018231

EMPLOYER: Riva Engineering & Consulting

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: 2023-1-16 THROUGH 2023-3-15

CLIENT:

NAME: PATRICK AND LOUISE ROBERTS

ADDRESS: paddyroberts@hotmail.com

CITY: STATE: ZIP CODE:

PROJECT:

NAME: ROBERTS DECK REPLACEMENT

LOCATION OF PROJECT: 180 MYRON DRIVE

CITY: ZEPHYR COVE STATE: NV ZIP CODE: 89448

SIZE: 545 sf START DATE: 2.27.23 END DATE: NA

STATUS OF PROJECT: ISSUED TO DESIGNER FOR REVIEW

FEE PAID BY CLIENT: \$1,808.75

SCOPE OF WORK:

DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENTS FOR NEW DECK

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

COORDINATION W/ DESIGNER, STRUCTURAL ANALYSIS, PLAN REDMARKS AND BACKCHECK DRAFTING, STRUCTURAL DETAILS AND NOTES DRAFTING, AND PREPARE STRUCTURAL SUBMITTAL PACKAGE

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

NV LICENSE IS NOT EXPIRED

SIGNATURE: Robert D. Riva

DATE: March 21, 2023

Lazell Preator, PE 014982

Case Numbers: 20190008 and 20200003

Violations: NRS 625.410(2), NRS 625.540, NRS 625.560, NAC 625.510, NAC 625.530, and NAC 625.540

Previous 2018 Complaint and Stipulated Agreement

Before setting forth the facts for the two complaints at issue, the following summation of a previous Stipulated Agreement is relevant. A Stipulated Agreement was entered by and between the State Board and Mr Preator on November 8, 2018 ("2018 Stipulated Agreement"), regarding previous Complaint number 20180006. In the 2018 Stipulated Agreement, Mr Preator acknowledged violations of NRS Chapter 625 in which his conduct constituted gross negligence, incompetence, or misconduct in the practice of professional engineering and failure to exercise due care and oversight in submitting the plan set to the office of the Deputy Building and Safety Director for the City of Las Vegas.

The facts pertaining to the 2018 Stipulated Agreement involved the filing of a complaint alleging the submission of plans containing the forged signatures of two senior building officials in an attempt to obtain a building permit.

Specifically, on March 7, 2018, the office of the Deputy Building and Safety Director for the City of Las Vegas received a plan set. The plan set included an irregular and misspelled signature of the City Engineer, Allen Pavelka, with his name signed "Alan" as opposed to the proper spelling "Allen." The plan set further included a signature of a retired Director of Building and Safety, Chris Knight. Mr Preator asserted that he relied on a third party, Jorge Guzman, to acquire said signatures, and that said third party, unbeknownst to Mr Preator, obtained or affixed the forged signatures. Although Mr Preator denied forging the signatures at issue, he admitted that he is responsible for documents that he seals and signs and that he is responsible to use due care and oversight to manage originals and copies of all documents he has signed and sealed.

In the 2018 Stipulated Agreement, Mr Preator's Nevada license was placed on probation for twelve (12) months. As part of his probation, Mr Preator was required to pay certain fines, costs, and fees, and require that he write a Whitepaper on Responsible Charge. The probation under the 2018 Stipulated Agreement has since been completed.

Case No. 20190008 - "Forgery Case"

In regard Case No. 20190008, a complaint has been submitted against Mr Preator by the

Executive Director for the State Board on behalf of a professional land surveyor, alleging fraudulent stamping and signing of legal descriptions.

Specifically, On December 18, 2017, Mr Preator submitted two legal descriptions for a project on Du Fort Avenue to the City of Henderson. The complainant land surveyor inadvertently discovered the two legal descriptions while reviewing projects on the City of Henderson website in August 2019. The two legal descriptions were produced for Preator Consulting by the land surveyor. However, Preator Consulting had not paid for the work, and thus, the land surveyor had not completed the work, as he had not signed or dated the two legal descriptions. The two legal descriptions were, hand signed, dated and submitted to the city on December 18, 2017.

In an effort to explain how the legal descriptions at issue were fraudulently signed, Mr Preator asserts that he relied on the same third-party blamed in the 2018 Stipulated Agreement, i.e., Jorge Guzman, to obtain the stamp and signature of the land surveyor before submitting the legal descriptions now at issue. Mr Preator again asserts that Jorge Guzman must have forged the surveyor's signature before submitting the legal descriptions to the City of Henderson. Although Mr Preator denied forging the signatures at issue, he admits that he is responsible for documents that he submits and that he is responsible to use due care and oversight to manage originals and copies of all said documents.

Mr Preator has not been able to provide any information or documentation regarding his working relationship with Mr Guzman, or any evidence that Mr Guzman exists.

NRS 625.410(2) provides authority for the State Board to administer discipline in Nevada for any gross negligence, incompetency, or misconduct in the practice of professional engineering as a professional engineer. NRS 625.410(5) provides authority for the State Board to administer discipline in Nevada for a violation of any provision of NRS Chapter 625. A licensee violates NRS 625.540 by unlawfully practicing land surveying. Specifically, it is unlawful to present or attempt to use, as his or her own, the license or stamp of another person and to impersonate any other licensee of the same or a different name. Additionally, it is a violation of NRS 625.560 to sign a description unless the person holds an unsuspended and unrevoked license as a professional land surveyor.

NRS 625.410(5) provides authority for the State Board to administer discipline in Nevada for a violation of any regulation adopted by the Board. A licensee violates NAC 625.510 by failing to uphold and advance the honor and dignity of the profession by maintaining high standards of ethical conduct regarding honesty. It is a violation of NAC 625.530 for a licensee to fail to act in professional matters as a faithful agent. A licensee violates NAC 625.540(1) by failing to

take care that credit for engineering or land surveying work is given to those to whom credit is properly due and violates NAC 625.540(4) by failing to not maliciously injure the professional reputation, business prospects or practice of another engineer or land surveyor.

Based on the foregoing, Mr Preator stipulates that he violated NRS 625.410 (2), in that his conduct constituted gross negligence, incompetence, or misconduct in the practice of professional engineering. Mr Preator stipulates that he violated NRS 625.540 by unlawfully practicing land surveying by presenting the license or stamp of another person and by impersonating another licensee. Likewise, Mr Preator stipulates that he violated NRS 625.560 by signing a description without a license as a professional land surveyor.

Further, Mr Preator stipulates that he violated NAC 625.510 by failing to uphold and advance the honor and dignity of the profession by maintaining high standards of ethical conduct regarding honesty. In addition, Mr Preator stipulates that he violated NAC 625.530 by failing to act in professional matters as a faithful agent. Finally, Mr Preator stipulates that he violated NAC 625.540 by failing to take care that credit for land surveying work was given to those to whom credit was properly due and by failing to not maliciously injure the professional reputation, business prospects or practice of another engineer or land surveyor.

Case No. 20200003 - "Faithful Agent Case"

In regard Case No. 20200003, a complaint has been submitted against Mr Preator alleging misconduct and failure to meet terms of a contract.

Specifically, on February 2, 2018, the complainant contracted with Mr Preator to provide civil engineering for an auto body repair shop construction project, and paid Mr Preator a \$7,100 retainer. Per the contract, Mr Preator was to begin working on the project within two days of receiving the retainer. Between February 2018 and February 2020, no work product was provided to the client nor to the professionals and contractors working on the client's behalf. There were various interactions and requests for updates on the status of the project. Mr Preator asserts that, during the project, he was unable to speak with the architect on the project, from whom Mr Preator asserts that he received differing site plans. Nevertheless, Mr Preator informed the client that various items were under review by planning authorities, even though they were never actually submitted.

NRS 625.410(2) provides authority for the State Board to administer discipline in Nevada for any gross negligence, incompetency, or misconduct in the practice of professional engineering as a professional engineer. NRS 625.410(5) provides authority for the State Board to administer discipline in Nevada for a violation of any regulation adopted by the Board. A licensee violates NAC 625.510 by failing to uphold and advance the honor and dignity of the

profession by maintaining high standards of ethical conduct regarding honesty. It is a violation of NAC 625.530 when a licensee fails to act in professional matters as a faithful agent.

Based on the foregoing, Mr Preator stipulates that he violated NRS 625.410(2), in that his conduct constituted gross negligence, incompetence, or misconduct in the practice of professional

engineering. Further, Mr Preator stipulates that he violated NAC 625.510 by failing to uphold and advance the honor and dignity of the profession by maintaining high standards of ethical conduct regarding honesty. Finally, Mr Preator stipulates that he violated NAC 625.530 by failing to act in a timely and professional matters as a faithful agent.

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve Complaint Numbers 2019008 and 20200003, Mr Preator and the State Board resolve this matter on the following basis:

(1) Mr Preator's Nevada license shall be suspended for thirty-six (36) months following entry of this Agreement, pursuant to NRS 625.410 (2) and NAC 625.530, but with the suspension stayed and probation imposed for the duration of that time period.

(2) The stay of Mr Preator's suspension may be lifted by the State Board upon notice and the opportunity to be heard should Mr Preator fail to abide by the terms hereof.

(3) Mr Preator's successful completion of probation is expressly conditioned upon his full compliance with the following conditions of probation:

(a) Mr Preator shall pay a fine of Five Thousand and Noll 00 Dollars (\$5,000.00) for the Forgery Case and a fine of Two Thousand and No/1 00 Dollars (\$2,000.00) for the Faithful Agent Case, for a total fine of Seven Thousand and No/100 Dollars (\$7,000.00), within six (6) months of acceptance and execution of this Agreement by the State Board.

(b) Mr Preator shall pay the professional land surveyor in full under his contract therewith for work on the Du Fort project.

(c) Mr Preator shall pay for cost of hiring a Nevada licensed professional land surveyor to review, re-stamp and sign the Du Fort legal descriptions.

(d) Mr Preator shall immediately notify client and the relevant public entity via letter, with copy to the Board, of the necessity of the Du Fort legal descriptions to be re- submitted with lawful stamping and signature.

(e) Mr Preator shall reimburse in full the deposited amount the complainant paid for the Autobody Repair Shop project.

(f) Mr Preator shall pay the State Board Two Thousand Seven Hundred Sixty-Nine and 50/100 Dollars (\$2,769.50) as reimbursement of administrative expenses in this matter.

(g) Mr Preator registering in, paying for and completing an entry level ethics course with Texas Tech University Murdough Center for Engineering Professionalism, and providing proof of completion thereof to Board staff.

(h) Mr Preator shall provide to the State Board staff, within thirty (30) days of execution of this agreement by the State Board, a list of projects that were submitted for governmental review in 2017 and 2018, and provide project names, clients, and to which agencies submissions were made. These submissions will be reviewed by State Board staff to determine and identify any other possible statutory and/or regulatory violations.

(i) Mr Preator shall submit detailed bi-monthly probation reports to the Executive Director of the Nevada Board, which shall report any work completed in Nevada during the previous two (2) month period. A report shall be filed even if no work is performed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the effective date of this Stipulated Agreement. Each report shall include client contact information and a copy of the contract executed for any work in Nevada, including the scope of work detail.

(j) Mr Preator shall provide proof of the completion of thirty (30) professional development hours that are required on a biennial basis for license renewal, pursuant to NAC 625.430 and NAC 625.480.

LAST PROBATION REPORTS DUE February 1, 2024

Lazell Preator, PE 014982

Case Numbers: 20190008 and 20200003

Violations: NRS 625.410(2), NRS 625.540, NRS 625.560, NAC 625.510, NAC 625.530, and NAC 625.540

As of April 25, 2023, the following probation report has not been received:

- Nevada work performed Nov 14, 2023 – Feb 9, 2023 (reports due April 1, 2023)

Robert Mercado, PLS 010352

Case Number: 20210001

Violation of NRS 625.410(5), NRS 625.340, NAC 625.425, and NAC 625.545

On September 10, 2020, Sundance Surveying, Inc was hired to provide surveying and mapping services for a vacant property located in Las Vegas. As part of the contract, Mr Mercado was to file a Record of Survey Map with the Clark County Recorder's Office. Although the contract did not contain an anticipated date of completion, Mr Mercado informed his client that the work would only take a few weeks. Mr Mercado completed the survey on October 11, 2020, and emailed the survey map to his client on October 12, 2020. The survey map was not recorded at that time. On October 16, 2020, Mr Mercado was paid in full for his work.

Thereafter, the client made numerous attempts to contact Mr Mercado regarding the status of the recordation of the survey map, but he was unresponsive. As a result of Mr Mercado's unresponsiveness, coupled with his failure to have the survey map recorded, a complaint was filed on January 12, 2021. When contacted by the State Board, the complainant stated that she filed the complaint in an effort to prompt Mr Mercado to record the survey map and her only objective in filing the complaint was to ensure the survey map was recorded.

On January 14, 2021, the State Board staff left a voicemail for Mr Mercado regarding the complaint. On January 19, 2021, Mr Mercado responded to staff's voicemail and informed the State Board that, although the survey map had not yet been recorded, he intended to file it with the Clark County Recorder's Office on January 22, 2021. Mr Mercado did not file the survey map with the Clark County Recorder's Office on January 22, 2021, as promised. On two more occasions (January 26, 2021, and February 1, 2021), Mr Mercado assured the State Board staff that the survey map would be recorded, however, in each instance, Mr Mercado failed to make good on his promises. During this time, Mr Mercado provided a number of explanations for the delay in filing the survey map, which have not proven to be credible. As of February 5, 2021, the survey map was still not recorded.

On February 5, 2021, the State Board staff requested that Mr Mercado submit a formal response to the Complaint no later than March 8, 2021. The State Board staff followed up with Mr Mercado on multiple occasions in that regard. On March 8, 2021, Mr Mercado informed the State Board staff that he would be submitting his formal response to the complaint by the end of the day, but he did not.

On March 8, 2021, nearly 150 days after the survey was completed, the survey map was recorded with the Clark County Recorder's Office. The survey was stamped, signed, and dated by Mr Mercado on March 7, 2021.

On March 9, 2021, Mr Mercado submitted his formal response to the complaint. The State Board staff still determined that Mr Mercado's actions were in violation of various provisions of NRS Chapter 625 and NAC Chapter 625

It is a violation of NAC 625.425 for a land surveying firm to engage or offer to engage in the practice of professional engineering without first registering with the State Board and paying the annual fee of Fifty and No/100 Dollars (\$50.00).¹ It is a violation of NAC 625.545 to fail to provide a written contract to each client which sets forth the scope of work, costs, and anticipated date of completion of the work.² It is a violation of NRS 625.340 to fail to file a survey map with the county recorder in the county in which the survey was made a record of survey relating to land boundaries and property lines within ninety (90) days of the creation of such survey.³ It is a violation of NAC 625.530 for a licensee to fail to act in professional matters as a faithful agent.

Based on the foregoing, Mr Mercado stipulates that he violated NAC 625.425 by failing to register Sundance Surveying, Inc. with the State Board for the past ten (10) years. Further, Mr Mercado stipulates that he violated NAC 625.545 by failing to include the anticipated date of completion in his written contract with his client. Also, Mr Mercado stipulates that he violated NRS 625.340 by failing to file the survey map with the Clark County Recorder within ninety (90) days of the creation of such survey map. Finally, Mr Mercado stipulates that he violated NAC 625.530 by failing to act in professional matters as a faithful agent of his client in connection with his performance of the services therefor.

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve the complaint, Mr Mercado and the State Board resolve this matter on the following basis:

- (1) Mr Mercado shall pay an administrative fine of \$1,500.00 for his violations of NAC 625.545, NRS 625.340 and NAC 625.530 within 90 days of the board's approval of the stipulated agreement.
- (2) Mr Mercado shall reimburse the State Board \$2,271.00 for administrative expenses in this matter.
- (3) Mr Mercado shall prepare and submit a whitepaper within 90 days of the board's approval of the stipulated agreement on the following topics:

- a) Elements necessary for a valid written contract for providing professional land surveying services in the State of Nevada (NAC 625.545).
- b) Applicable deadlines and requirements for the timely recordation of records of surveys (NRS 625.340).

(4) Mr Mercado's Nevada license shall be suspended for twenty (24) months following entry of this agreement, but with the suspension stayed and probation imposed for the duration of that time period.

LAST PROBATION REPORTS DUE August 1, 2023

Robert Mercado, PLS 010352

Case Number: 20210001

Violation of NRS 625.410(5), NRS 625.340, NAC 625.425, and NAC 625.545

As of Apr 25, 2023, no probation reports have been received from Mr Mercado for Nevada work performed between:

- Sept 14, 2021 – Nov 13, 2021 - reports were due **December 1, 2021.**
- Nov 14, 2021 – Jan 13, 2022 – reports were due **February 1, 2022.**
- Jan 14, 2022 – Mar 13, 2022 – reports were due **April 1, 2022.**
- Mar 14, 2022 – May 13, 2022 – reports were due **June 1, 2022.**
- May 14, 2022 – July 13, 2022 – reports were due **August 1, 2022.**
- July 14, 2022 – Sept 13, 2022 – reports were due **October 1, 2022.**
- Sept 14, 2022 – Nov 13, 2022 - reports were due **December 1, 2022.**
- Nov 14, 2022 – Jan 13, 2023 - reports were due **February 1, 2023.**
- Jan 14, 2023 – Mar 13, 2023 - reports were due **April 1, 2023.**

Timothy Prockish, PE 012931

Case Number: 20210001

Violation of NRS 625.565(3) and NAC 625.610 (5)

The disciplinary action was a result of facts brought to the attention of the Board in February 2021 relating to the improper use and incorporation of another firm's work into electrical designs submitted by Mr Prockish and Dinter Engineering for the Washoe County School District O'Brien Middle School project (the Project).

The complaint alleged that Mr Prockish and Dinter improperly used and copied another firm's designs, specifications, and drawings from a number of the firm's projects including: Wildcreek High School; Sun Valley Middle School; and Spanish Springs Middle School. The complainant became aware of Mr Prockish's and Dinter's improper use of their electrical designs when an electrical contractor working on the Project, believing he was looking at electrical designs created by the complainant firm (despite the fact the designs had the Dinter title block), contacted the complainant with questions regarding the Project. The complainant obtained copies of Dinter's designs for the Project and identified multiple references to sheets and details that are not actually part of the Project, but rather were specific to one or more of the complainant firm's designs.

Mr Prockish acknowledged therein that certain elements from the complainant's designs were incorporated into Dinter's electrical designs for the Project. However, Mr Prockish denied that such unauthorized use of complainant's designs was done intentionally by him. Mr Prockish also stated that, upon learning that complainant's work product had erroneously been incorporated into the designs for the Project by a drafter for Dinter, he immediately took corrective action and redesigned the electrical designs from start to finish. Mr Prockish added that, following the incident, he implemented new policies, procedures, and training to ensure that this type of situation does not occur in the future.

Board staff conducted a review and noted that the revised designs for the Project were markedly unique when compared to the original designs that were stamped and signed by Mr Prockish for the Project. Staff also noted that the original designs for the Project contained obvious incorrect references to non-existent sheets, missing construction details, and erroneous design details. While it is unclear who, if anyone, directed the Dinter drafter(s) to copy specific elements from the complainant's designs, Mr Prockish admitted that portions of the complainant's designs were indeed obviously copied, and that he stamped and signed the original designs for the Project.

NRS 625.565(3) provides that "(i)t is unlawful for a professional engineer to sign or stamp any plans, specifications or reports that were not prepared by the professional engineer or for which he or she did not have responsible charge of the work."1 NRS 625.080 defines "responsible charge of work" as "the independent control and direction, by the use of initiative, skill and independent judgment, of the investigation or design of professional engineering or land surveying work or the supervision of such work". Further, pursuant to NAC 625.610(5), "[w]hen a licensee signs, stamps or seals a document containing the work of others, the licensee represents that the licensee has prepared or has been in responsible charge of the production of the entire document unless the licensee includes a written statement adjacent to his or her signature, stamp or seal identifying the portion of the document that the licensee prepared or for which the licensee had responsible charge of the work".

Based on the above, Mr Prockish stipulated that he violated NAC 625.610(5) and NRS 625.565(3) by signing and stamping work for which he did not have responsible charge, i.e. the complainant's designs that were incorporated into the Project designs and the work of the Dinter drafter that incorporated the complainant's work into the Project designs.

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve the complaint, Mr Prockish and the State Board resolve this matter on the following basis:

(1) Mr Prockish shall pay an administrative fine of \$4,000.00 for his violations of NRS 625.565(3) and NAC 625.610 (5) within 90 days of the board's approval of the stipulated agreement.

(2) Mr Prockish shall reimburse the State Board \$2,679.00 for legal fees incurred in this matter.

(3) Mr Prockish shall prepare and submit a whitepaper within 90 days of the board's approval of the stipulated agreement on the following topics:

- a) Mr Prockish's and Dinter Engineering's roles in what "responsible charge of work" in means (NRS 625.080).
- b) What it means to ensure responsible charge of documents signed stamped by him (NAC 625.610).

(4) Mr Prockish's Nevada license shall be suspended for twenty (24) months following entry of this agreement, but with the suspension stayed and probation imposed for the duration of

that time period.

LAST PROBATION REPORTS DUE February 1, 2025

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Hilltop Community Church

ADDRESS: 3588 Romans Rd

CITY: Carson City STATE: NV ZIP CODE: 89706

PROJECT:

NAME: Hilltop Community Church Exterior Lighting - CA Services J-4521.3

LOCATION OF PROJECT: 3588 Romans Rd

CITY: Carson City STATE: NV ZIP CODE: 89706

SIZE: Small START DATE: 8/1/2022 END DATE: TBD

STATUS OF PROJECT: Under Construction - Phase 1 Parking Lot Improvements

FEE PAID BY CLIENT: T & M

SCOPE OF WORK:

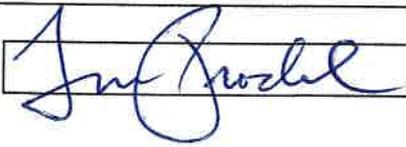
Construction administration for the Phase 1 Parking Lot Improvements. Work includes review of material submittals and responding to Contractor RFI's.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03 30 2023

PROBATION REPORT

(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish

PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023

THROUGH: Mar 20, 2023

CLIENT:

NAME: TSK Architects

ADDRESS: 225 S Arlington Ave

CITY: Reno

STATE: NV

ZIP CODE: 89501

PROJECT:

NAME: O'Brien Middle School Replacement Design through CA J-4661.2

LOCATION OF PROJECT: 10500 Stead Blvd,

CITY: Reno

STATE: NV

ZIP CODE: 89506

SIZE: Large

START DATE: 03/03/2020

END DATE: 07/2022

STATUS OF PROJECT: Ongoing Construction Administration. Status unchanged since last period.

FEE PAID BY CLIENT: \$525,000.00

SCOPE OF WORK:

This project is to replace the existing O'Brien Middle School that is in need of upgrading. This project will build a new 180,000 square foot Facility to house up to 1400 students. The new Facility is being built on the existing School Ballfields and when completed the existing School will be demolished and the new Ballfields/ Play area will be built on the current School location. The electrical design includes new lighting, lighting controls, general power receptacles, power to special classrooms, power to Mechanical and Plumbing equipment, and Kitchen equipment; new Classroom telcom/data systems; security systems including CCTV cameras, door controls, and motion sensors; Sound/Paging systems; Fire Alarm system; site lighting; power to site water system(s) pumps and controls; new power, telephone, and cable television systems from serving utility companies. The project has now moved into the final stages of construction and inspections are being done for portions of the School. Dinter has been performing punch lists for all of the electrical systems and providing reports that are submitted to the Contractor(s) for corrections.

The School Building is now complete so the project continues to be site work of the Ballfields and parking lot. This includes the demolition of the existing O'Brien School building and parking lot. Construction administration will include site observations, reports, and responding to Contractor RFI's.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

For this period the project remains in the construction phase. My involvement continues to be to review requests for information, requests for clarification, contract change requests and provide direction as

PROBATION REPORT
(MUST BE TYPED)

required, review meeting minutes and construction reports and provide input to staff for resolution of issues that arise during construction. Also I am involved in supervising the design of connections for added or changed materials and production of revisions to the construction documents.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I have implemented a policy for document handling which will qualify documents received from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed reviews of clarifications or revisions to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish

PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023

THROUGH: Mar 20, 2023

CLIENT:

NAME: Frame Architecture

ADDRESS: 4090 S McCarran Blvd Suite E

CITY: Reno

STATE: NV

ZIP CODE: 89502

PROJECT:

NAME: Reno Public Market J-4678

LOCATION OF PROJECT: 370 Casazza Dr

CITY: Reno

STATE: NV

ZIP CODE: 89502

SIZE: Large

START DATE: 05/16/2019

END DATE: TBD

STATUS OF PROJECT: Project completed. Last report.

FEE PAID BY CLIENT: \$115,010.00

SCOPE OF WORK:

This project is to remodel the existing Shopper's Square Mall. This project will remodel approximately 183,000 square feet of retail space including basement, ground floor, mezzanines, and second floors. This project includes new Food Stations/Booths, Bars, Restaurants, Retail Spaces for Tenant Improvements, and Back-of-house support areas. The electrical design includes new lighting, lighting controls, general power receptacles, power to Mechanical and Plumbing equipment, and Kitchen equipment; new conduit and boxes for telcom/data systems; security systems including CCTV cameras, door controls, and motion sensors; Sound/Paging systems; and Fire Alarm system. The existing site parking lot is being redone and includes new site lighting and controls, power for pole receptacles, conduits for security systems, and power for Electric Vehicle charging stations. Site improvements include new power, telephone, and cable television systems from serving utility companies.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: JP Copoulos Architect

ADDRESS: PO Box 2517

CITY: Carson City STATE: NV ZIP CODE: 89702

PROJECT:

NAME: New Frontier Care Facility Design J-4687.1

LOCATION OF PROJECT: New Frontier Facility

CITY: Fallon STATE: NV ZIP CODE: 89408

SIZE: small START DATE: Mar 1, 2023 END DATE: TBD

STATUS OF PROJECT: Beginning Schematic design

FEE PAID BY CLIENT: \$45,000.00

SCOPE OF WORK:

This project will add on to an existing building for Adult Substance abuse care. The total square footage will be 16,191. The electrical design will include new LED lighting, power, telephone/data, and fire alarm systems, and upgrades to the electrical distribution. New site lighting will be designed for the revised site plan. Design will also include power to new mechanical equipment and Owner supplied laundry and kitchen equipment. This will be a CMAR cooperation project so the design team will work closely with the selected CMAR Contractor to provide a completed project for the Owner.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce schematic documents package. Participate in project status meetings and progress review meetings. Have scheduled detailed review of document package in anticipation of progress submittal.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:

Jim Prodel

DATE:

03/26/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Watry Design Architects & Engineers Inc

ADDRESS: 2099 Gateway Place Suite 550

CITY: San Jose STATE: CA ZIP CODE: 95110

PROJECT:

NAME: UNR Gateway Parking Garage J-4693

LOCATION OF PROJECT: Gateway District eastern half of block-N Center, E 9th, Lake St, E 8th

CITY: Reno STATE: NV ZIP CODE:

SIZE: Medium START DATE: 09/19/2019 END DATE: 12/2022

STATUS OF PROJECT: Ongoing Construction Administration

FEE PAID BY CLIENT: \$162,000.00

SCOPE OF WORK:

The project consists of a new multi-level parking structure for the University of Nevada Reno. The project includes a 235' pedestrian bridge. The electrical design includes new lighting, lighting controls, general power receptacles, power to elevators, power to Mechanical and Plumbing equipment, and heat trace for ice melt systems; telcom/data systems; fire alarm system; emergency call system; site lighting; power to site water system(s) boxes for heating; new power, and telephone systems from serving utility companies. Work includes relocation of existing overhead utility lines to underground. The project is now into construction and Dinter is performing field observations with reports. Dinter has also been performing added design services requested by UNR, which are then submitted to the Contractor(s) for completing the work.

Dinter has completed as-built plans based on Contractor supplied red-line mark-ups. Some of the added services construction is currently being performed.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

For this period the project has been in the construction phase. My involvement is to review requests for information and provide direction as required, review meeting minutes and construction reports and provide input to staff for resolution of issues that arise during construction. Perform detailed review of design change documents prior to sealing, signing and issuance of design changes/additions.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

PROBATION REPORT
(MUST BE TYPED)

Although it isn't usually an issue in this phase of the project I have implemented a policy for document handling which will qualify documents received from facility managers and/or the Owner as eligible or ineligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed reviews of clarifications or revisions to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish

PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023

THROUGH: Mar 20, 2023

CLIENT:

NAME: Pierce/Cooley Architects Inc

ADDRESS: 11871 Gonsalves St

CITY: Cerritos

STATE: CA

ZIP CODE: 90703

PROJECT:

NAME: Design for Bldg 12 Replace Transformers, Switchboard and Feeders J-4698

LOCATION OF PROJECT: VA Sierra Healthcare System

CITY: Reno

STATE: NV

ZIP CODE:

SIZE: Medium

START DATE: 06/15/2022

END DATE: project on going

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$120,806.00

SCOPE OF WORK:

Replace two existing 2000kVA pad-mount transformers, two existing 3000amp main switchboards, and associated feeders, equipment, and demand calculations. Construct of new electrical room for new switchboards will require lighting, power, life safety, fire protection, communications, controls, and changes to some existing electrical panels and ATSS.

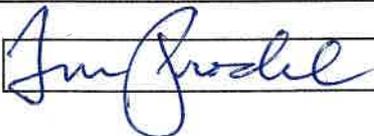
DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE:



DATE:

03/20/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 20, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Nevada State Public Works Division

ADDRESS: 515 E Musser Street, Suite 102

CITY: Carson City STATE: NV ZIP CODE: 89701

PROJECT:

NAME: Install Emergency Generator - Washoe County Armory J-4716

LOCATION OF PROJECT: 19980 Army Aviation Drive

CITY: Reno STATE: NV ZIP CODE: 89506

SIZE: medium START DATE: 04/14/2020 END DATE: Apr 14, 2023

STATUS OF PROJECT: Punch lists issued, contractor completing closeout items.

FEE PAID BY CLIENT: \$63,590.00

SCOPE OF WORK:

THE PURPOSE OF THIS PROJECT IS TO PROVIDE (2) NEW STANDBY GENERATORS WITH PARALLELING CAPABILITY TO POWER THE EXISTING FACILITY. DIESEL AND NATURAL GAS FUEL IS REQUIRED TO PROVIDE REDUNDANCY IN THE EVENT OF A DISASTER, THAT MAY AFFECT THE SUPPLY AND AVAILABILITY OF EITHER FUEL SOURCE. ADDITIONAL DESIGN IS REQUIRED FOR TIE-IN TO EXISTING ELECTRICAL DISTRIBUTION SYSTEM AND TIE-IN NATURAL GAS PIPING. SITE WORK FOR GENERATOR, FENCING, EQUIPMENT PADS, INTERIOR DOOR MODIFICATIONS, SAWCUTTING, AND TRENCHING FOR GAS AND ELECTRIC LINES WILL ALSO BE DESIGNED AS PART OF THIS PROJECT.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

For this period the project has been in the construction phase. My involvement is to review requests for information and provide direction as required, review meeting minutes and construction reports, allocate resources and direct activities as required for periodic construction observation and provide input to staff for resolution of issues that arise during construction.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Although it isn't an issue in this phase of the project I have implemented a policy for document handling which will qualify documents received from facility managers and/or the Owner as eligible or in-eligible for use in our

PROBATION REPORT
(MUST BE TYPED)

designs and documents going forward. Procedure also includes verification for these documents status during my detailed reviews of clarifications or revisions to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Tate Snyder Kimsey Architect Ltd (TSK)

ADDRESS: 225 South Arlington Avenue

CITY: Reno STATE: NV ZIP CODE: 89501

PROJECT:

NAME: UNR Building 58 Renovation Phase 2 J-4739.1

LOCATION OF PROJECT: University of Nevada Reno

CITY: Reno STATE: NV ZIP CODE:

SIZE: Medium START DATE: 05/10/2021 END DATE: 04/2023

STATUS OF PROJECT: Ongoing Construction Administration.

FEE PAID BY CLIENT: \$65,000.00

SCOPE OF WORK:

The electrical design work includes developing the electrical construction documents for remediation and remodel construction of existing 3-story building. Electrical design work will meet UNR, NEC and Nevada State standards. The electrical design includes new lighting, lighting controls, general power receptacles, power to special classrooms, power to Mechanical and Plumbing equipment, and elevator equipment; new Classroom and Offices telcom/data systems; security systems including CCTV cameras, door controls, and motion sensors; Fire Alarm system; exterior building lighting; power to site water system(s) boxes heat trace; new power and telcom/data systems from existing UNR facilities. The project is now into construction and Dinter is performing reviews of product submittals and responding to RFI's.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

For this period the project is in the construction phase. My involvement is to review requests for information and provide direction as required, review meeting minutes and construction reports and provide input to staff for resolution of issues that arise during construction.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure

PROBATION REPORT
(MUST BE TYPED)

also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE:



DATE:

03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Dube Group Architecture

ADDRESS: 458 Court St

CITY: Reno STATE: NV ZIP CODE: 89501

PROJECT:

NAME: Evelyn Way Apartments J-4743

LOCATION OF PROJECT: Evelyn Way, Reno NV

CITY: Reno STATE: NV ZIP CODE: 89502

SIZE: Small START DATE: Nov 23, 2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$16,670.00

SCOPE OF WORK:

Dinter is providing the electrical engineering and design for this new 9-unit Multi-Family building. Work includes design for providing Utilities to the site from NV Energy, AT&T Telephone, and Spectrum TV; pole mounted lights for illumination of the parking lot; interior design for each unit includes lighting, general receptacles, Kitchen and Laundry receptacles, Fire Alarm system, telephone and television outlets and cabling, and mechanical equipment connections. Includes coordination with other design consultants and Architect.

The Building had to be flipped on the site so the entrance and Parking Lot is from Evelyn Way. This resulted in the electrical site plan being revised for site lighting and NV Energy transformer and primary. There will also be some changes to the locations of mechanical equipment.

The project was submitted to the City of Reno for permit review. City provided review comments to the Design Team. Drawings were corrected where needed, comments were responded to, and the drawings were re-submitted to City.

NV Energy changed their service rates as of January 1 so a new service contract was provided to the Owner. Dinter coordinated the contract with NVE and the Owner.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

PROBATION REPORT
(MUST BE TYPED)

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE:



DATE:

03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: 01/21/2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: HNTB Corporation

ADDRESS: 200 E Sandpointe Ave Suite 200

CITY: Santa Ana STATE: CA ZIP CODE: 92707

PROJECT:

NAME: LAS RIM Projects and Rehabilitation of Runways 1/19 J-4745

LOCATION OF PROJECT: Harry Reid International Airport, 5757 Wayne Newton Blvd

CITY: Las Vegas STATE: NV ZIP CODE: 89119

SIZE: Large START DATE: 05/27/2021 END DATE: TBD

STATUS OF PROJECT: Continued construction support services

FEE PAID BY CLIENT: \$105,926.00

SCOPE OF WORK:

Construction administration for project with the following scope: replacement of existing incandescent taxiway centerline lights (on Taxiways D, E, F, W, and Z) and runway edge lights (on Runways 1L-19R and 1R-19L) with new LED lights, design new taxiway edge lights, taxiway centerline lights, and guidance signs where three hot spots are being reconfigured, reconfigure the lighting on the end of Runways 19R and 8L, and change guidance signs where taxiways being redesignated, add new LED in-pavement and elevated RGL lights at 23 runway hold positions, replace RDR signs on Runway 1L-19R, add or replace three constant current regulators (CCRs) in two airfield lighting vaults, update the existing ALCMS to include all taxiway reconfigurations, new RGL locations, and new CCRs.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

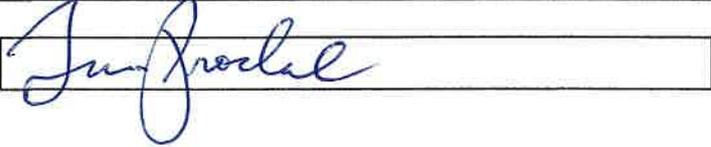
For this period the project continues to be in the construction phase. My involvement includes review of requests for information, requests for clarification, contract change requests and provide direction as required, review meeting minutes and construction reports and provide input to staff for resolution of issues that arise during construction. Also I am involved in supervising the design of connections for added or changed materials and production of revisions to the construction documents.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers

PROBATION REPORT
(MUST BE TYPED)

and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Pierce/Cooley Architects Inc

ADDRESS: 11871 Gonsalves St

CITY: Cerritos STATE: CA ZIP CODE: 90703

PROJECT:

NAME: Bldg 1 Replace Transformer J-4749

LOCATION OF PROJECT: VA Sierra Healthcare System

CITY: Reno STATE: NV ZIP CODE:

SIZE: Small START DATE: 05/17/2021 END DATE: project on going

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$37,313.00

SCOPE OF WORK:

Replace existing building #1 service transformers and existing primary and secondary feeder conductors. Design to reuse underground infrastructure for new primary and secondary transformer feeders.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/20/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Nevada State Public Works Board

ADDRESS: 515 Musser St Suite 102

CITY: Carson City STATE: NV ZIP CODE: 89710

PROJECT:

NAME: Replace Interior Lighting - Nevada Youth Training Center J-4751

LOCATION OF PROJECT: 100 Youth Center Road

CITY: Elko STATE: NV ZIP CODE: 89801

SIZE: large START DATE: 08/09/2021 END DATE: Apr 11, 2023

STATUS OF PROJECT: 100% Construction documents issued to client.

FEE PAID BY CLIENT: \$107,680.00

SCOPE OF WORK:

Provide design and construction documents for replacement of aged and inefficient interior and exterior lighting systems (fixtures and controls) at the following buildings at the Nevada Youth Training Center:
Administration
classroom & infirmary
Multi-purpose
warehouse
Gymnasium
Industrial/vocational buildings
Eight cottages
Photometric and IECC Calculations will be performed

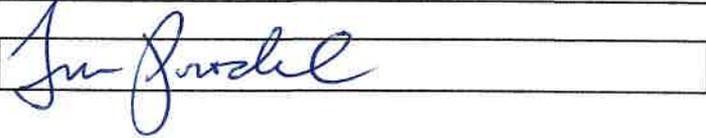
DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

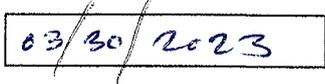
Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce construction documents package. Participate in project status meetings and progress review meetings. Performed detailed review of document package prior to sealing, signing and issuance to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

PROBATION REPORT
(MUST BE TYPED)

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Nevada State Public Works Board

ADDRESS: 515 Musser St Suite 102

CITY: Carson City STATE: NV ZIP CODE: 89710

PROJECT:

NAME: Access Control Systems - Nevada Youth Training Center J-4751.1

LOCATION OF PROJECT: 100 Youth Center Road

CITY: Elko STATE: NV ZIP CODE: 89801

SIZE: Large START DATE: 08/18/2021 END DATE: Apr 11, 2023

STATUS OF PROJECT: 100% Construction documents issued to client.

FEE PAID BY CLIENT: \$103,905.00

SCOPE OF WORK:

The purpose of this project is to replace the existing door assemblies, door locks and magnetic door controls in the Administration, classroom & infirmary, warehouse, Mountaineer, Indian and Explorer R & C cottages at the Nevada Youth Training Center. The doors, locks and controls are approximately 40 years old, and have reached the end of their useful life.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce construction documents package. Participate in project status meetings and progress review meetings. Performed detailed review of document package prior to sealing, signing and issuance to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents received from facility managers an/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:



DATE:

03/30/2025

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: JG Contracting

ADDRESS: PO Box 1666

CITY: Nipomo STATE: CA ZIP CODE: 93444

PROJECT:

NAME: APES Install

LOCATION OF PROJECT: NAS Fallon J-4753

CITY: Fallon STATE: NV ZIP CODE:

SIZE: Small START DATE: 10/15/2021 END DATE: TBD

STATUS OF PROJECT: Project completed. Last report.

FEE PAID BY CLIENT: \$28,635.00

SCOPE OF WORK:

Design of lightning protection system for 2 new metal aircraft structures.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

My involvement includes Owner interface, client interface, supervision of designer, vendor product review and implementation of materials into our design. Coordination with the structure design and lighting protection material vendor products. Also coordination with the owner, the contractor and review and compliance with the standards governing the project, as well as design oversight and detailed review of project documents prior to issuance.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project reviews to ensure that unauthorized use of content does not occur.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:



DATE:

03/20/2023

PROBATION REPORT

(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish

PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023

THROUGH: Mar 20, 2023

CLIENT:

NAME: Carson City Public Works Dept

ADDRESS: 3505 Butti Way

CITY: Carson City

STATE: NV

ZIP CODE: 89701

PROJECT:

NAME: Carson Juvenile Probation Modular Power Well #4 J-4754

LOCATION OF PROJECT: 740 S Saliman Rd

CITY: Carson City

STATE: NV

ZIP CODE: 89701

SIZE: Small

START DATE: 10/07/2021

END DATE: TBD

STATUS OF PROJECT: Currently on hold per CCPWD.

FEE PAID BY CLIENT: \$3,000.00

SCOPE OF WORK:

Determine if existing well electrical service is adequate to serve addition of modular building by performing load calculation, then develop appropriate design to upgrade service or feed from existing service.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE:



DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: SGF Engineering

ADDRESS: 9500 Prototype Ct

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: 21-M02-7 Replace Fire-Smoke Dampers-Dini Townsend Psychiatric Hospital J-4756

LOCATION OF PROJECT: 480 Galletti Way

CITY: Sparks STATE: NV ZIP CODE: 89431

SIZE: SMALL START DATE: 11/03/2021 END DATE: TBD

STATUS OF PROJECT: Bidding phase.

FEE PAID BY CLIENT: \$6,500.00

SCOPE OF WORK:

The purpose of this project is to Replace Fire-Smoke Dampers at Dini-Townsend hospital located on the Northern Nevada Adult Mental health services campus in Sparks, NV. Dinter will design modifications to power and fire alarm systems resulting from smoke damper replacements.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No engineering scope performed this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No engineering scope performed this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: SGF Engineering

ADDRESS: 9500 Prototype Ct

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Replace HVAC in Bldgs 1,2,3,5,6 - Carlin Readiness Center J-4757

LOCATION OF PROJECT: Carlin Readiness Center

CITY: Carlin STATE: NV ZIP CODE: 89801

SIZE: Small START DATE: 11/11/2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$24,500.00

SCOPE OF WORK:

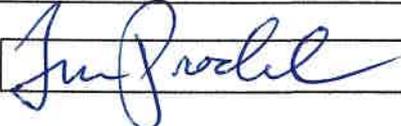
The purpose of this project is to Replace the HVAC in buildings 1,2,3,5,and 6 (21-M19) at the Carlin readiness center in Carlin, NV. Dinter will design modifications to power systems necessary for these upgrades to the mechanical systems.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work performed this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work performed this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: SGF Engineering

ADDRESS: 9500 Prototype Ct

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Replace Water Heater - Carlin Readiness Center J-4757.1

LOCATION OF PROJECT: Carlin Readiness Center

CITY: Carlin STATE: NV ZIP CODE: 89801

SIZE: Small START DATE: 11/11/2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$8,200.00

SCOPE OF WORK:

The purpose of this project is to Replace the water heaters (21-M-27) at the Carlin readiness center in Carlin, NV. Dinter will design modifications to power systems necessary for these upgrades to the plumbing systems.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/20/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: SGF Engineering

ADDRESS: 9500 Prototype Ct

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Nevada Supreme Court Snow Melt 21-M17 J-4757.2

LOCATION OF PROJECT: 201 S Carson St #201

CITY: Carson City STATE: NV ZIP CODE: 89701

SIZE: Small START DATE: 08/25/2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period

FEE PAID BY CLIENT: \$8,500.00

SCOPE OF WORK:

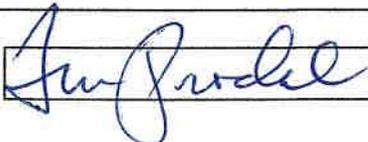
This project will replace the existing electrical-based driveway snow melt system with a hot water-based system. The electrical design includes demolition of the existing snow melt system cables, controls, wiring and connections for the driveway system, and new power connections to new hot water pumps and controls.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 20, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: SGF Engineering

ADDRESS: 9500 Prototype Ct

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Stewart Facility Bldg 89 Chiller Replacement J-4757.3

LOCATION OF PROJECT: 5500 Snyder Ave

CITY: Carson City STATE: NV ZIP CODE: 89701

SIZE: Small START DATE: 08/25/2021 END DATE: TBD

STATUS OF PROJECT: Construction phase

FEE PAID BY CLIENT: \$7,500.00

SCOPE OF WORK:

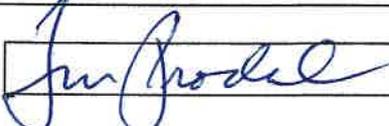
This project will replace the air-cooled chiller, chilled water pumps, piping, and temperature controls serving the existing Stewart Facility, Building 89. The electrical design includes demolition of the existing chiller and pumps controls, wiring and connections, and new power connections to the new chiller and chilled water pumps and controls.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Supervised review and comments for chiller equipment from an electrical perspective.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers an/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Performance Electric

ADDRESS: 3945 Glen St

CITY: Reno STATE: NV ZIP CODE: 89502

PROJECT:

NAME: BG301 Relocate Transformer and Switchgear J-4758

LOCATION OF PROJECT: FNAS

CITY: Fallon STATE: NV ZIP CODE: 89408

SIZE: small START DATE: 12/15/2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$22,500.00

SCOPE OF WORK:

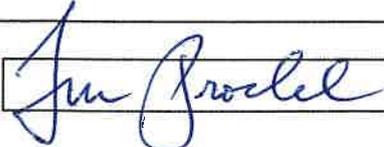
Design to replace existing substation and enclosed circuit breakers with a new substation with new 5KV switch, 500KVA transformer and 1600A switchboard sections. Design will require design for new unit substation to fit in existing unit substation room.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Performance Electric

ADDRESS: 3945 Glen St

CITY: Reno STATE: NV ZIP CODE: 89502

PROJECT:

NAME: BG301 New Service Feeder J-4758.1

LOCATION OF PROJECT: FNAS

CITY: Fallon STATE: NV ZIP CODE: 89408

SIZE: small START DATE: 08/15/2022 END DATE: TBD

STATUS OF PROJECT: Construction Phase(material procurement)

FEE PAID BY CLIENT: \$4100.00

SCOPE OF WORK:

Design to replace aging and inadequately sized feeder to the existing substation at BLDG 301at FNAS.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Case Inc

ADDRESS: PO Box 4825

CITY: Lafayette STATE: LA ZIP CODE: 70502

PROJECT:

NAME: Battle Mountain Grinding Plant Expansion J-4759

LOCATION OF PROJECT: Raymond Mill

CITY: Battle Mountain STATE: NV ZIP CODE: 89820

SIZE: Small START DATE: Nov 26, 2021 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$7,800.00

SCOPE OF WORK:

Design for electrical and grounding system for new grinder mill and grinder mill building. Scope amended to include coordination of utility requirements and placement of service entrance equipment.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: 01/21/2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: HNTB Corporation

ADDRESS: 200 E Sandpointe Ave Suite 200

CITY: Santa Ana STATE: CA ZIP CODE: 92707

PROJECT:

NAME: LAS Holding Pad 7 and Main Gate J-4762

LOCATION OF PROJECT: Harry Reid International Airport, 5757 Wayne Newton Blvd

CITY: Las Vegas STATE: NV ZIP CODE: 89119

SIZE: Large START DATE: 05/30/2022 END DATE: TBD

STATUS OF PROJECT: Issued for Bid

FEE PAID BY CLIENT: \$119,698

SCOPE OF WORK:

Design and construction administration for a project with the following scope: revise taxiway edge lighting and signage where Taxilane Q geometry is changing, removal and replacement of high mast apron lights, removal of miscellaneous power equipment related to the retractable bollard system, removal and replacement of components of main gate in construction area, addition of conduit, handholes, and enclosure for future fiber optic service for use by Air Force One, consolidate all high-mast lights on cargo apron and holding pad 7 onto existing power and control for cargo apron, reconfigure the cargo apron switchgear, removal of electrical utilities along Spencer Street and retrofit existing cargo apron high-mast lights to LED.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

My involvement included direction of design and production of contract documents, attendance at project coordination meetings, review of vendor documents, and coordination with other disciplines. Performed detailed review of document package prior to issuance.

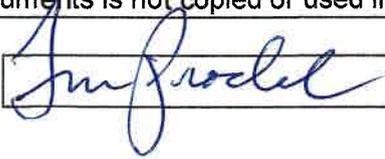
DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Each design input, record drawing or other document received from team members or the Owner was documented and qualified for use, or not, based on the document provider's ownership or authority to provide the document as a design input.
If the document is not qualified for use it is documented as such and during detailed reviews of the progress

PROBATION REPORT
(MUST BE TYPED)

of the project, I have verified that these documents were not used. This ensures that content from reference or sample documents is not copied or used in our designs.

SIGNATURE:



DATE:

03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Nov 21, 2022 THROUGH: Jan 20, 2023

CLIENT:

NAME: Carson City Public Works Dept

ADDRESS: 3505 Butti Way

CITY: Carson City STATE: NV ZIP CODE: 89701

PROJECT:

NAME: Electrical Design for Water Fill Station J-4766

LOCATION OF PROJECT: Arrowhead Drive

CITY: Carson City STATE: NV ZIP CODE: 89701

SIZE: Small START DATE: Feb 20, 2022 END DATE: TBD

STATUS OF PROJECT: Project canceled and closed. Last report.

FEE PAID BY CLIENT: \$14,000.00

SCOPE OF WORK:

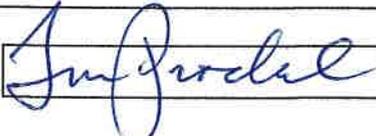
Project scope is to provide a new electrical service pedestal to provide power to a new water pump for a potable water fill station. Design will include providing a card reader system to allow users to operate the fill station and process payment, including connection of a telemetry system that will communicate with the Carson City Public Works to record usage and be able to bill for the water.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: City of Reno Public Works

ADDRESS: PO Box 1900

CITY: Reno STATE: NV ZIP CODE: 89505

PROJECT:

NAME: Paradise Park Gates J-4768

LOCATION OF PROJECT: Paradise Park

CITY: Reno STATE: NV ZIP CODE: 89505

SIZE: Small START DATE: Feb 16, 2022 END DATE: TBD

STATUS OF PROJECT: Status has not changed since last period

FEE PAID BY CLIENT: \$9,520.00

SCOPE OF WORK:

Project scope is to provide power for (4) electric gates at various entrances to the Park. This will require using existing power from the existing light pole receptacles and/or existing panels. This will also require cutting and patching of existing parking lots, curbs, sidewalks, and landscaping. Coordination with the City of Reno Civil Engineering Department is required for the new gate power requirements and gate controls.

Dinter will be providing Construction Administration for the City on as-needed basis for material submittals and Contractor RFI's.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:



DATE:



PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: City of Carson

ADDRESS: 3505 Butti Way

CITY: Carson City STATE: NV ZIP CODE: 89701

PROJECT:

NAME: Electrical Design for Well #40 Generator J-4769

LOCATION OF PROJECT: Carson City

CITY: Carson City STATE: NV ZIP CODE: 89701

SIZE: Small START DATE: May 29, 2022 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$19,100

SCOPE OF WORK:

This project will provide electrical engineering design for a new emergency generator at Existing Well #40 Building for the existing 300HP Well pump; and provide mechanical engineering design for a new ventilation fan for the building. Work includes: 1. Provide new electrical feeder conduits and conductors from the new generator to the existing electrical service inside the building; Remove old pump starter equipment from electrical gear; 3. Replace existing low-voltage transformer; relocate transformer to the wall to minimize corrosion damage; 4. Control wiring to Generator and Automatic Transfer Switch; 5. Coordination with Generator Supplier- Caterpillar; 6. Coordination with Carson City Public Works.

Updated service design for conductors and equipment to correct existing service installation.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

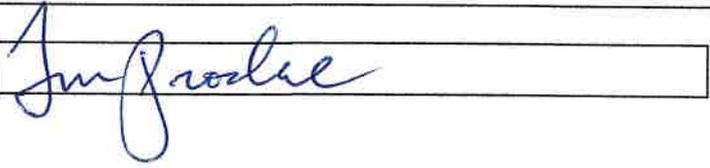
No work this period.

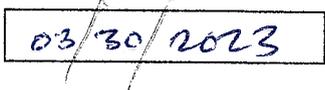
DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

PROBATION REPORT
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SIGNATURE: 

DATE: 

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Pierce/Cooley Architects Inc

ADDRESS: 11871 Gonsalve St

CITY: Cerritos STATE: CA ZIP CODE: 90703

PROJECT:

NAME: Taylor Street Lighting - VA Reno J-4771

LOCATION OF PROJECT: Taylor Street

CITY: Reno STATE: NV ZIP CODE: 89502

SIZE: Small START DATE: Feb 15, 2022 END DATE: TBD

STATUS OF PROJECT: Construction Phase

FEE PAID BY CLIENT: \$14,543.00

SCOPE OF WORK:

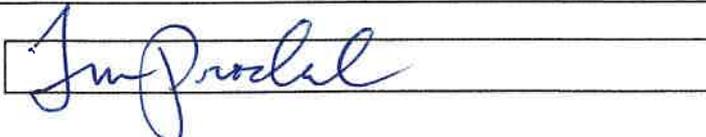
Provide design for exterior lighting along Taylor street on the North side of the VA Campus in Reno including compliance with VA and city requirements for lighting, design of electrical service, connections and control.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No design work this period. Performed review of vendor documents submitted by contractor for use on the project. to verify that the materials/products to be used are adequate based on the requirements of the project documents.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Performed detailed review/comparison of the submittals with reference to the requirements of the project documents.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Carson City Public Works

ADDRESS: 3505 Butti Way

CITY: Carson City STATE: NV ZIP CODE: 89701

PROJECT:

NAME: Corporate Yard Parking Lot Electrical J-4775

LOCATION OF PROJECT: Carson City Public Works Corporate Yard

CITY: Carson City STATE: NV ZIP CODE: 89701

SIZE: small START DATE: Mar 15, 2022 END DATE: 12/31/2022

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$7,700.00

SCOPE OF WORK:

This project is to provide electrical and lighting design for a parking lot upgrade. New lighting is to be controlled by existing controls. Provisions for future security cameras to be included.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/20/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Frame Architecture

ADDRESS: 4090 S McCarran Blvd Suite E

CITY: Reno STATE: NV ZIP CODE: 89502

PROJECT:

NAME: Nurses Station Security Enclosure - Dini Townsend J-4773

LOCATION OF PROJECT: Northern Nevada Mental health services 480 Galletti way

CITY: Sparks STATE: NV ZIP CODE: 89431

SIZE: small START DATE: Jan 31, 2022 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$7,100.00

SCOPE OF WORK:

Electrical design for security system modification to accommodate revised nurses station protective enclosures.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/21/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Ormat Nevada Inc

ADDRESS: 1010 Powerplant Dr

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Solar Projects Churchill and Washoe County J-4774

LOCATION OF PROJECT: Tungsten Mnt, City of Reno, Brady, North Valley

CITY: Various sites STATE: NV ZIP CODE:

SIZE: medium START DATE: Mar 9, 2022 END DATE: TBD

STATUS OF PROJECT: (3) sites complete; final design on 4th site.

FEE PAID BY CLIENT: \$84,500.00

SCOPE OF WORK:

Provide electrical engineering support for addition of solar fields to (4) sites. Scope of design will include the following elements:

- Partial Single line diagram for electrical distribution tying inverters back to main distribution.
- Electrical site plan depicting electrical distribution tying inverters back to main distribution.
- Conductors will be specified and properly sized per NEC.
- Undergrounding details for trenching and associated infrastructure.
- Grounding Plan and details including details fencing.
- Schedules and other details pertaining electrical distribution design.
- Short Circuit Study and voltage drop/load flow model and lighting calculation.
- Exterior lighting site with controls

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Supervising and directing design staff in production of layout and single line diagrams for conduit routing, conductor sizing, preparation of electrical system model and studies, lighting design and control at four sites. Performed detailed reviews of progress submittals prior to documents being sealed and signed and/or progress sets transmitted to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

PROBATION REPORT
(MUST BE TYPED)

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE:



DATE:

02/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: McFadden Electric

ADDRESS: PO Box 5148

CITY: Fallon STATE: NV ZIP CODE: 89407

PROJECT:

NAME: B-17, B-19 Arc Flash Calcs - 5 Generators J-4776

LOCATION OF PROJECT: Fallon Naval Air Station

CITY: Fallon STATE: NV ZIP CODE: 89406

SIZE: Small START DATE: Apr 2, 2022 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$2,500.00

SCOPE OF WORK:

Perform Arcflash calculations for (5) generators providing standby emergency power to various buildings at Fallon Naval Air Station.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period

SIGNATURE: 

DATE: 03/20/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Structural Systems Solutions

ADDRESS: PO Box 19669

CITY: Reno STATE: NV ZIP CODE: 89511

PROJECT:

NAME: Office Addition Building 1003 J-4780

LOCATION OF PROJECT: Creech AFB

CITY: STATE: NV ZIP CODE: 89502

SIZE: small START DATE: 8/1/2022 END DATE: TBD

STATUS OF PROJECT: In construction phase

FEE PAID BY CLIENT: \$8,600.00

SCOPE OF WORK:

Design of electrical systems for small addition to an existing government office building. Production of drawings, details and specification in GSA format.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Directed and supervised the design and production activities. Performed detailed review of document package prior to sealing signing and transmitting to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

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SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Structural Systems Solutions

ADDRESS: PO Box 19669

CITY: Reno STATE: NV ZIP CODE: 89511

PROJECT:

NAME: B85 Bedrooms J-4780.1

LOCATION OF PROJECT: Creech AFB

CITY: STATE: NV ZIP CODE: 89502

SIZE: Small START DATE: 8/1/2022 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$7,400.00

SCOPE OF WORK:

Design of electrical systems for addition of two bedrooms with adjoining bathroom in an existing dormitory building. Production of drawings, details and specifications using GSA format.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Stantec Consulting

ADDRESS: 6995 Sierra Center Parkway

CITY: Reno STATE: NV ZIP CODE: 89511

PROJECT:

NAME: Meadowood RAPID Bus Station J-4781

LOCATION OF PROJECT: Meadowood Mall

CITY: Reno STATE: NV ZIP CODE: 89502

SIZE: small START DATE: 8/12/2022 END DATE: TBD

STATUS OF PROJECT: Status unchanged since last period.

FEE PAID BY CLIENT: \$9,000.00

SCOPE OF WORK:

This project will provide electrical design for a new RTC Bus Shelter/Station that will replace the current Station that needs to be removed to make room for a driveway to the adjacent property. The design will include new service meter pedestal, lighting, power, and security devices to meet RTC requirements, and will include the need to remove the existing NV Energy service to the existing Station and provide new service to the new location. Coordination with NV Energy and the General Contractor will be required for the existing and new services

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

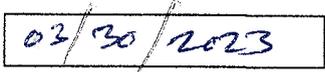
No work this period.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:



DATE:



PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: McFadden

ADDRESS: PO Box 5148

CITY: Fallon STATE: NV ZIP CODE: 89407

PROJECT:

NAME: Truckee Canal Gate Structure J-4784

LOCATION OF PROJECT: 205 E First St

CITY: Sparks STATE: NV ZIP CODE: 89433

SIZE: Small START DATE: Mar 1, 2023 END DATE: TBD

STATUS OF PROJECT: Working on Final Design for client review.

FEE PAID BY CLIENT: \$10,020.00

SCOPE OF WORK:

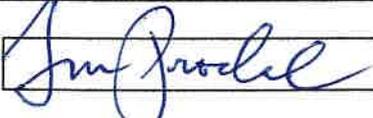
Design power connections and grounding for automated flow regulation gate controller at Truckee Canal feeding the Newlands Project/Truckee Carson Irrigation district system.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Supervised design and production of document package, including vendor document review, resource scheduling, progress document submittal etc. scheduled detailed review of document package prior to sealing, signing and issuance.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Architects +

ADDRESS: 35 Martin Street

CITY: Reno STATE: NV ZIP CODE: 89509

PROJECT:

NAME: Our Lady of Snows Holy Child Learning Center Electrical Assessment J-4786

LOCATION OF PROJECT: Our Lady of Snows Church

CITY: Reno STATE: NV ZIP CODE: 89509

SIZE: small START DATE: Dec 1, 2022 END DATE: TBD

STATUS OF PROJECT: status unchanged since last period

FEE PAID BY CLIENT: \$5,500.00

SCOPE OF WORK:

Dinter provided evaluation of the existing electrical systems for the building including service from the power company pole to the electrical main disconnect, distribution to electrical panels, and the general receptacles to existing classrooms and offices. Light fixtures were evaluated for light types, conditions of the units, and lighting levels in the rooms. Other systems evaluated included telephone, security, and fire alarm. A report of the findings and recommendations was submitted to the Architect, to include in the overall report to the Owner.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

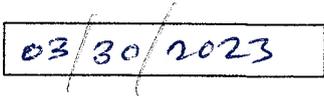
No work this period.

PROBATION REPORT
(MUST BE TYPED)

SIGNATURE:



DATE:



PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Christopher Huerta

ADDRESS: 1110 Xman Way

CITY: Sparks STATE: NV ZIP CODE: 89431

PROJECT:

NAME: Huerta Residence Addition J-4789

LOCATION OF PROJECT: 205 E First St

CITY: Sparks STATE: NV ZIP CODE: 89433

SIZE: Small START DATE: Sep 28, 2022 END DATE: TBD

STATUS OF PROJECT: Work has been completed, contract closed. Last report.

FEE PAID BY CLIENT: \$1,230.00

SCOPE OF WORK:

Electrical design and document package for residential living room addition; including layout, circuiting and calculations.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

No work this period. Permit issued to client, construction services not a part of scope.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

No work this period.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Clark Construction

ADDRESS: 180 Howard St Suite 1200

CITY: San Francisco STATE: CA ZIP CODE: 94105

PROJECT:

NAME: UNR Matthewson University Gateway Development Phase 1 J-4793

LOCATION OF PROJECT: UNR

CITY: Reno STATE: NV ZIP CODE: 89512

SIZE: small START DATE: Dec 9, 2022 END DATE: TBD

STATUS OF PROJECT: Preliminary design

FEE PAID BY CLIENT: \$15,500.00

SCOPE OF WORK:

Dinter is responsible for the coordination with Utility Companies for relocating existing overhead utility lines to underground, providing design drawings for the underground conduits and vaults for the utilities to the new College of Business and continuing services to off site customers. Dinter also will be coordinating with other design consultants for routing of the conduits through the new site.

Coordinated NV Energy application for new electrical design to the Business Building and the new underground service lines.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

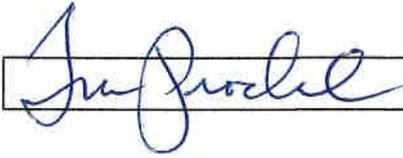
Scoping, resource allocation and scheduling of activities. Supervision and direction of design and document production. Performance of detailed reviews of progress and design media prior to sealing and signing of documents.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

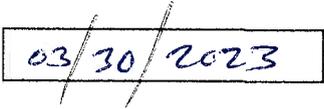
Have implemented policy for document handling which will qualify documents received from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

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DATE:



PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Ormat Nevada Inc

ADDRESS: 1010 Powerplant Dr

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Solar Projects - SB Solar Phase 2 J-4795

LOCATION OF PROJECT: Steamboat Plant

CITY: Reno STATE: NV ZIP CODE:

SIZE: small START DATE: Jan 23, 2023 END DATE: Apr 21, 2023

STATUS OF PROJECT: 50% design phase

FEE PAID BY CLIENT: \$12,500.00

SCOPE OF WORK:

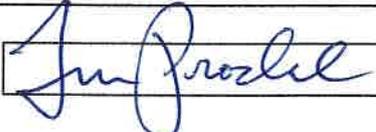
Design of electrical systems for addition of solar array at the existing Steamboat springs geothermal power plant and tie in the the medium voltage switchboard.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce construction documents package. Participate in project status meetings and progress review meetings. Have scheduled detailed review of document package prior to transmitting progress set to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

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DATE: 03/30/2023

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Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Ormat Nevada Inc

ADDRESS: 1010 Powerplant Dr

CITY: Reno STATE: NV ZIP CODE: 89521

PROJECT:

NAME: Beowawe Geothermal Project J-4796

LOCATION OF PROJECT: Eureka County

CITY: Beowawe STATE: NV ZIP CODE: 89821

SIZE: medium START DATE: 12/14/2022 END DATE: TBD

STATUS OF PROJECT: 50% design.

FEE PAID BY CLIENT: \$41,541.00

SCOPE OF WORK:

Cable sizing and routing for connection of electrical equipment at a new geothermal power plant.
Layout of electrical room with electrical equipment, cable trays and conduits
conduit and cable schedule
connection of new injection pumps with VFD's
Grounding Plan and details including details for grounding of cable trays and fence with associated BOM
Heat Trace Plans with circuiting and details
Short Circuit Study
Arc Flash Study
Production and application of AF labels
Interior and exterior lighting with controls
Building systems connection plans(power, HVAC Etc)
Lightning protection
Plant process and control by others

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Scoping, resource allocation and scheduling of activities. When project starts I will be involved in supervising and directing design staff in production of layout and single line diagrams for conduit routing, conductor sizing, preparation of electrical system model and studies, lighting design and control, grounding design etc. Performance of detailed reviews of progress and design media prior to sealing and signing of documents.

PROBATION REPORT

(MUST BE TYPED)

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE:



DATE:

03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: State of Nevada Public Works

ADDRESS: 515 E Musser St Suite 102

CITY: Carson City STATE: NV ZIP CODE: 89701

PROJECT:

NAME: Electrical Plan Check Project 21-M02-04 J-4799

LOCATION OF PROJECT: NNMHS, Galletti Way

CITY: Sparks STATE: NV ZIP CODE:

SIZE: Small START DATE: Dec 29, 2022 END DATE: TBD

STATUS OF PROJECT: Peer review complete. Project closed. Last report.

FEE PAID BY CLIENT: \$6,630.00

SCOPE OF WORK:

Peer review of completed project for Nevada State Public Works Board, including correspondence with Engineer of record for resolution of review comments.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

In this period review comment responses were received, reviewed, compared with changes and updates to the project documents and letter of completion written and transmitted to the engineer of record and to the client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Personally performed review, verification of incorporated changes and compiled completion letter.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: TSK Architects

ADDRESS: 225 S Arlington

CITY: Reno STATE: NV ZIP CODE: 89501

PROJECT:

NAME: WCSD Vaughn Middle School J-4800

LOCATION OF PROJECT: Reno, NV

CITY: Reno STATE: NV ZIP CODE:

SIZE: large START DATE: Feb 2, 2023 END DATE: TBD

STATUS OF PROJECT: Starting schematic design phase

FEE PAID BY CLIENT: \$200,000.00

SCOPE OF WORK:

This project is to replace the existing Vaughn Middle School that is in need of upgrading. This project will build a new 180,000 square foot Facility to house up to 1400 students. The new Facility is being built on the existing School Ballfields and when completed the existing School will be demolished and the new Ballfields/ Play area will be built on the current School location. The electrical design includes new lighting, lighting controls, general power receptacles, power to special classrooms, power to Mechanical and Plumbing equipment, and Kitchen equipment; new Classroom telcom/data systems; security systems including CCTV cameras, door controls, and motion sensors; Sound/Paging systems; Fire Alarm system; site lighting; power to site water system(s) pumps and controls; new power, telephone, and cable television systems from serving utility companies.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce construction documents package. Participate in project status meetings and progress review meetings. Have scheduled a detailed review of document package prior to sealing, signing and/or issuance of progress sets to client.

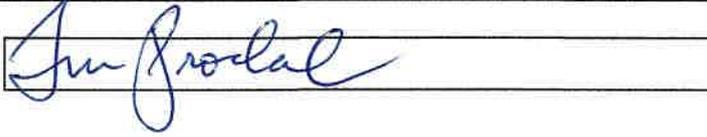
DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers

PROBATION REPORT
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and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

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DATE:

03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: Jaeger Electrical

ADDRESS: 6155 Plumas St. Apt 131

CITY: Reno STATE: NV ZIP CODE: 89519

PROJECT:

NAME: Holcomb Ranch Lane Electrical Upgrade J-4805

LOCATION OF PROJECT: 3400 Holcomb Ranch Lane

CITY: Reno STATE: NV ZIP CODE: 89511

SIZE: Small START DATE: Feb 22, 2023 END DATE: TBD

STATUS OF PROJECT: Started coordination with NVE for new service

FEE PAID BY CLIENT: \$2,350.00

SCOPE OF WORK:

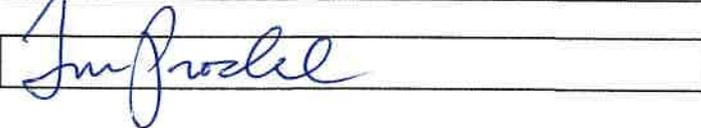
Residential service upgrade.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Supervised design and production of document package, including vendor document review, resource scheduling, progress document submittal etc. scheduled detailed review of document package prior to sealing, signing and issuance.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Timothy Prockish PE/PLS #: 012931

EMPLOYER: Dinter Engineering Company

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Jan 21, 2023 THROUGH: Mar 20, 2023

CLIENT:

NAME: New Millennium Building Systems

ADDRESS: 8200 Woolery Way

CITY: Fallon STATE: NV ZIP CODE: 89406

PROJECT:

NAME: New Millennium Building Systems J-4806

LOCATION OF PROJECT: 8200 Woolery Way

CITY: Fallon STATE: NV ZIP CODE: 89406

SIZE: small START DATE: Feb 6, 2023 END DATE: TBD

STATUS OF PROJECT: Schematic design

FEE PAID BY CLIENT: \$5,000.00

SCOPE OF WORK:

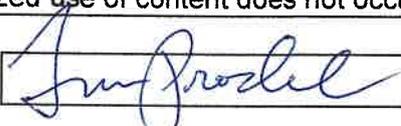
Project is to upgrade the existing electrical service from 480 volt. 3 phase, 2000 amp to 4000 amps. Dinter will be coordinating with NV Energy, Electrical Contractor, and the Owner to determine how to provide the new service transformer, switchboard, and back feed the existing switchboard.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Reviewed and coordinated electrical design progress with other disciplines. Directed and supervised designers activities and efforts to produce construction documents package. Participate in project status meetings and progress review meetings. Have scheduled a detailed review of document package prior to sealing, signing and/or issuance of progress sets to client.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

Have implemented policy for document handling which will qualify documents recieved from facility managers and/or the Owner as eligible or in-eligible for use in our designs and documents going forward. Procedure also includes verification for these documents status during my detailed project progress reviews to ensure that unauthorized use of content does not occur.

SIGNATURE: 

DATE: 03/30/2023

Jason Caster, PLS 019338

Case Number: 20210004

Violation of NRS 625.410(2), NRS 625.565(2) and NAC 625.545

On or about February 25, 2021, the State Board received a complaint against Mr Caster. The complaint alleged incompetence and failure to provide a written contract. In July 2019, Mr Caster was hired to perform a boundary survey on a property and requested, through email, that Mr Caster locate property corners, stake them, and create an exhibit. Mr Caster completed the boundary survey in August 2019. In September 2019, the client requested Mr Caster to perform a topographic map and encumbrance survey. The survey was completed in October 2019. In June 2020, the project had been through the design and review process and subsequently permitted.

During construction, it was discovered that Mr Caster's survey was "busted" horizontally by approximately 6 feet and vertically by 7 inches. In June 2020, Mr Caster was made aware of the error. Subsequently, the client, through his company, filed a court action for damages against Mr Caster. In February 2021, Mr Caster filed for bankruptcy.

Mr Caster planned to use the boundary survey as the basis and control for the topographic survey, but Mr Caster did not perform the topographic map himself. Rather, Mr Caster had an employee of his company that is not a Professional Land Surveyor do the field work and create the map. Mr Caster failed to notice the errors in the topographic survey, and Mr Caster's failure to maintain responsible charge of the work performed resulted in the errant map being released to the client.

No formal contract was executed between Mr Caster and the client. Mr Wagner and Mr Caster exchanged emails for surveying services, including the scope of the project, cost, and time frame. Mr Caster indicated to client that a contract for the work would be forthcoming, but no contract was ever presented to the client. Additionally, Mr Caster did not disclose to the client that he did not have professional liability insurance until after the damage was done.

Based on the foregoing, Mr Caster stipulates that he violated NRS 625.410(2) and NRS 625.565 (2), as Mr Caster is grossly negligent in fulfilling his obligation as demonstrated by not being in responsible charge of his employee's work. Mr Caster further stipulates that he violated NAC 625.545 by failing to provide an appropriate written contract to a client prior to completion of work he performed.

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve the complaint, Mr Caster and the State Board resolve this matter on the following basis:

1. Mr Caster's Nevada license shall be suspended for three (3) years following entry of this Agreement, pursuant to NRS 625.410 (2) and NAC 625.530, but with the suspension stayed and probation imposed for the duration of that time period.

2. Mr Caster shall submit detailed bi-monthly probation reports to the Executive Director of the State Board, which shall report any work completed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the effective date of this Stipulated Agreement. Further, when stamping any work in Nevada, Mr Caster shall have his work reviewed by another Nevada licensed surveyor, and the cost therefor shall be paid by Mr Caster. When submitting his bi-monthly probation reports to the Executive Director, said reports shall include an attestation of review from the Nevada licensed surveyor for any work listed in the probation report that required a stamp by Mr Caster. A probation report shall be filed even if no work was performed in Nevada during the previous two (2) month period.

3. Mr Caster's successful completion of probation is expressly conditioned upon his full compliance with the following conditions of probation:

(a) Mr Caster shall pay a fine of Five Thousand and No/100 Dollars (\$5,000.00), payable in ten (10) quarterly payments of Five Hundred and No/1 00 Dollars (\$500.00) apiece, the first due three (3) months from the date of acceptance and execution of this Agreement by the State Board, and the final due thirty (30) months from the date of acceptance and execution of this Agreement by the State Board.

(b) Mr Caster shall pay the State Board Two Thousand One Hundred Twenty-Seven and 50/100 Dollars (\$2,127.50) as reimbursement of legal and administrative expenses expanded by the State Board in this matter, within six (6) months of acceptance and execution of this Agreement by the State Board.

(c) Mr Caster shall provide to the State Board staff, within thirty (30) days of execution of this agreement by the State Board, an attestation that he has reviewed the current statutes under NRS Chapter 625 and regulations under NAC Chapter 625.

(d) Mr Caster shall prepare a White Paper and submit it to the Executive Director of the State Board within sixty (60) days of the State Board's approval of this Stipulated Agreement, for

State Board review and approval, on the meaning of being in responsible charge of land surveying, as it is defined under Nevada law.

LAST PROBATION REPORTS DUE October 1, 2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: Jason E. Caster PE/PLS #: 19338

EMPLOYER: Multnomah County

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Feb 1, 2023 THROUGH: Apr 1, 2023

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I did not perform any work in the State of Nevada during this time period.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

SIGNATURE: Jason E. Caster

Digitally signed by Jason E. Caster
Date: 2023.03.31 10:03:48 -07'00'

DATE: March 31, 2023

Ali Fakh, PE 028788

Case Number: 20210007

Violation of NRS 625.520(1), (2) and (3); NRS 625.407(3)(b); and NAC 625.530

In June 2020, Sustainability Engineering Group, LLC ("SEG"), of which Mr Fakh is the principal engineer, began engaging in discussions with a client for SEG to provide professional services for actual and conceptual commercial property development projects in Arizona, California, Colorado, New Mexico and Nevada. On October 12, 2020, a contract was accepted and executed between the client and SEG.

In early 2021, issues arose between the parties. SEG claims the client was late on payments and failed to pay for some of the completed work, while the client alleges SEG failed to meet the contracted obligations by not performing services in a timely and diligent manner, plus billing for fifty percent (50%) completion on projects yet-to-be fifty percent (50%) completed. The client refused to pay SEG until they received an explanation as to why it was being billed for work that had not been completed. However, SEG did not provide explanation acceptable for the billing irregularities. In May of 2021, after failed attempts at resolution, SEG terminated the contract due to the client's failure to pay invoices, and filed a mechanic's lien on a Las Vegas project. In May 2021, P9 learned that, during the course of work, Mr Fakh was not licensed in Nevada and SEG was not registered with the State Board. As a result of the above assertions, the client filed the complaint initiating this matter with the State Board.

On February 27, 2020, prior to beginning work with the client, Mr Fakh submitted an online endorsement licensure application. At the time of application, Mr Fakh was actively licensed in Arizona, California, Colorado, and Oregon and was seeking licensure in Florida. On February 28, 2020, a record from the National Council of Examiners for Engineering and Surveying ("NCEES") was received by the State Board. On March 6, 2020, an email was sent by the State Board to Mr Fakh with conditional approval pending him passing of a short-written exam per NAC 625.240.1(b) and payment of a pro-rated license fee per NAC 625.410(3). Between April 2020 and March 2021, the State Board sent several reminder emails to Mr Fakh of the additional steps needed to complete his application process.

Violations and Disciplinary Actions

Pursuant to NRS 625.520 (a), (1) and (2), it is unlawful for any professional engineer to practice or to offer to practice a discipline of professional engineering in which the State Board has not qualified him. Mr Fakh admits that he erred in not completing licensure in Nevada and not filing firm registration before contracting for and providing professional engineering services in Nevada, but he asserts that these errors were inadvertent and without intent.

Nevertheless, even if inadvertent, the error is a violation of NRS 625.520 (a)(1) and (2). In addition, under NRS 625.520(3), it is unlawful to offer services as an engineer in a discipline licensed in Nevada without disclosing the lack of licensure. Mr Fakih did not disclose his lack of licensure as a professional civil engineer in Nevada to the client, so he violated NRS 625.520(3).

Further, it is a violation of NRS 625.407(3)(b) for a person to hold him or herself out as practicing a certain discipline of engineering services in Nevada, unless that person is licensed in that discipline or employs at least one full-time professional engineer or professional land surveyor licensed in that discipline. Mr Fakih was neither licensed in Nevada for any discipline of engineering, nor did he have any licensed Nevada engineer in his employ, civil or otherwise. Thus, Mr Fakih violated NRS 625.407(3)(b).

Additionally, Pursuant to NAC 625.530, in a professional engineer's relations with his clients, the professional engineer shall act in professional matters as a faithful agent or trustee for his client. Mr Fakih failed to act as a faithful agent to the client by providing engineering services therefor in Nevada without appropriate licensing for himself or registering SEG with the State Board, and he did not disclose these facts to the client when contracting, and subsequently performing the work. The client only discovered the lack of licensure and registration when filing a complaint with the State Board. This lack of disclosure is not the act of a faithful agent, and, thus, Mr Fakih violated NAC 625.530.

Based on the foregoing, Mr Fakih stipulates that he violated NRS 625.520(1), (2) and (3); NRS 625.407(3)(b); and NAC 625.530.

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve the complaint, Mr Fakih and the State Board resolve this matter on the following basis:

1. Mr Fakih's Nevada license shall be suspended for twelve (12) months but with the suspension stayed and probation imposed for the duration of that time period. The stay of Mr Fakih's suspension may be lifted by the State Board upon notice and the opportunity to be heard should Mr Fakih fail to abide by the terms hereof. Mr Fakih's successful completion of probation is expressly conditioned upon his full compliance with the following conditions of probation:

- (a) Mr Fakih shall submit detailed bi-monthly probation reports to the Executive Director of the Nevada Board, which shall report any work completed in Nevada during the previous two (2) month period. A report shall be filed even if no work is performed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the

effective date of this Stipulated Agreement. Each report shall include client contact information and a copy of the contract executed for any work in Nevada, including the scope of work detail.

(b) Mr Fakih shall pay a fine of Three Thousand and No/100 Dollars (\$3,000.00) within six (6) months of acceptance and execution of this Agreement by the State Board.

(c) Mr Fakih shall pay the State Board Two Thousand Seven Hundred Three and No/100 Dollars (\$2,703.00) as reimbursement of legal and administrative expenses expended by the State Board in this matter, within six (6) months of acceptance and execution of this Agreement by the Board.

(d) Mr Fakih shall provide notice to client(s) on Nevada projects whereupon work was performed prior to May 10, 2021, that he was not licensed to offer or perform engineering services in Nevada, and that SEG was not properly registered to operate in Nevada prior to May 10, 2021. Mr Fakih shall provide proof of notice to the Board within thirty (30) days of acceptance and execution of this Agreement by the Board.

LAST PROBATION REPORTS DUE May 12, 2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

SIGNATURE: 

DATE:

M Armando Monarrez, PE 019652

Case Number: 20210011

Violation of NAC 625.530(1) and NAC 625.545

In 2017, Mr Monarrez's current client was contracted with the then President of CVL, to provide civil engineering services for a project in Henderson, Nevada. This project was a master improvement plan that included services such as hydraulic and hydrologic calculations, precise grading and wall plan, sewer plans, and technical drainage study. The contract for this project provided, "[i]f the site plan should change after CVL has commenced work, any revision required will be considered extra to the contract, subject to renegotiation of our fees."

In 2018, when the engineering work was well underway, the President of CVL passed away. CVL was then purchased by Mr Monarrez.

On or about February 12, 2019, Mr. Monarrez sent an email to the client stating that part of the original design for the Hills project would no longer work and that he (Mr Monarrez) had revised the design plan.

On or about February 13, 2019, Mr Monarrez sent an email to the client, informing them that his designs could save a significant amount of money. In addition, this email stated, among other things, that "Typically Value Engineering is rewarded at 50/50 between owner and engineer of all cost savings."

On or about May 17, 2019, Mr Monarrez sent a letter to the client titled, "The Hills Value Engineering Agreement" (hereinafter "The Change Order"). The Change Order included a term that stated, "CVL will be compensated with 30% of all construction costs savings from Cut, Blasting, Fill, Over-excavation, Import, Export, and Rock wall construction." The Change Order also included a term that stated, "Growth Construction shall make payments of \$50,000 / month until the full compensation (30% of savings) has been paid, or prior to the recordation of the Final Map." The Change Order stated that compensation would be based on the differences between a contractor's bid price on the original design and the revised design.

On or about May 18, 2019, the client sent Mr. Monarrez an email that rejected Mr. Monarrez's proposed Change Order, stating, "we are NOT in agreement regarding the attached change order."

In the following months, despite the client's rejection, CVL sent invoices pursuant to the requested but rejected Change Order.

Violations and Disciplinary Actions

Pursuant to NAC 625.545, it is a violation for a licensee to perform work for a client before the licensee enters into a written contract with the client. Here, no written contract existed between Mr Monarrez and the client with regard to Mr Monarrez receiving a certain percentage of the costs saved, and no written contract existed for CVL to invoice the client \$50,000 per month. Even if Mr Monarrez believed a verbal agreement existed between him and the client, NAC 625.545 is clear that a written contract must exist before a licensee performs work for a client. Thus, Mr Monarrez's actions were in violation of NAC 625.545, as he performed work without a written contract and sent invoices pursuant to his proposed Change Order that was not accepted by the client.

Further, pursuant to NAC 625.530, it is a violation for a professional engineer to fail to act as a faithful agent or trustee for each client in the professional engineer's relations with his or her clients. As noted previously, the client had rejected Mr Monarrez's proposal for the Change Order, but Mr Monarrez continued to submit invoices pursuant to the Change Order over several months. Such behavior is not acting as a faithful agent for a client in the professional engineer's relationship. Accordingly, Mr Monarrez's actions violated NAC 625.530.

Based on the foregoing, Mr Monarrez stipulates that he violated NAC 625.545 and NAC 625.530(1).

Pursuant to NAC 625.640, a disciplinary matter may be resolved without a formal hearing by a Stipulated Agreement. To that end, to resolve the complaint, Mr Monarrez and the State Board resolve this matter on the following basis:

1. Mr Monarrez's Nevada license shall be suspended for twenty-four (24) months following entry of this Agreement, but with the suspension stayed and probation imposed for the duration of that time period. The stay of Mr Monarrez's suspension may be lifted by the State Board, upon notice and the opportunity to be heard, should Mr Monarrez fail to abide by the terms hereof. Mr Monarrez's successful completion of probation is expressly conditioned upon his full compliance with the following conditions of probation:

- (a) Mr Monarrez shall submit detailed bi-monthly probation reports to the Executive Director of the State Board, which shall report any work completed in Nevada during the previous two (2) month period. A report shall be filed even if no work is performed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the effective date of this Stipulated Agreement. Each report shall include client contact

information and a copy of the contract executed for any work in Nevada, including the scope of work detail.

(b) Mr Monarrez shall pay an administrative fine of Two Thousand and No/100 Dollars (\$2,000.00) within six (6) months of acceptance and execution of this Agreement by the State Board.

(c) Mr Monarrez shall pay the State Board Three Thousand Sixteen and No/100 Dollars (\$3,016.00) as reimbursement of legal expenses expended by the State Board in this matter, within six (6) months of acceptance and execution of this Agreement by the State Board.

(d) Mr Monarrez shall, within one (1) year of the effective date of this Stipulated Agreement, successfully complete an intermediate level ethics course with Texas Tech University, Murdough Center for Engineering Professionalism, and submit proof of completion to the Board within sixty (60) days of completion of the course.

(e) Within thirty (30) days of license renewal, Mr Monarrez shall provide proof of completion of thirty (30) professional development hours that are required on a biennial basis for license renewal, pursuant to NAC 625.430, NAC 625.470 and NAC 625.480.

LAST PROBATION REPORTS DUE Feb 1, 2025

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Perform Engineering Services for up to 80 Condominium unit project in the hillside including, assistance with Zone Change, Tentative Map, Survey, Drainage Study, Traffic Study, Water Network Analysis, Water Master Plan, Civil Improvement Plans, and Final Map.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am the project manager and stamping engineer for the civil engineering tasks. I coordinate the progress with the design team including sub-consultants. I update the client with the progress of the project and review the changes the architect makes to make sure we are staying in compliance. I personally prepared the Water Master Plan update, grading design, utility design, and QC de plans, survey, and drainage study.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I do not performed tasks that are outside the scope of work without having a written change order/additional service request. I do not invoice for any tasks for which I do not have a written contract or change order for.

SIGNATURE:

DATE:

PROBATION REPORT

(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Perform Engineering Services for up to 53 Townhome unit project in Henderson NV including Drainage Study, Traffic Study, Water Network Analysis, Civil Improvement Plans, and Final Map.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am the project manager and stamping engineer for the civil engineering tasks. I coordinate the progress with the design team including sub-consultants. I update the client with the progress of the project. I personally prepared the grading design, utility design, and QC the grading plans that will be submitted with the drainage study.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I do not performed tasks that are outside the scope of work without having a written change order/additional service request. I do not invoice for any tasks for which I do not have a written contract or change order for.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Perform Engineering Services During Construction (ESDCs) at the request of CCWRD. These tasks include attend progress meetings, review submittals, review contractor's as-builts and prepare record drawings, answer RFIs, assist with Change Order review.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I personally attend biweekly meetings, review submittals, review contractor as-builts, review and approve record drawings prepared by CVL's designers and upload them into CCWRD's portal.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I do not performed tasks that are outside the scope of work without having a written change order/additional service request. I do not invoice for any tasks for which I do not have a written contract or change order for.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Prepare contract documents including plans and specifications for rehabilitation of approximately 300 sewer pipe assets and 200 sewer manholes all over the CCWRD service area. The tasks include project management, pre-design report, dewatering evaluation, CCTV, potholes, survey, drawings, and specifications.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am the project manager and stamping engineer. I perform all project management tasks, coordinate with subconsultants, submit invoices, review pothole data, review CCTV, coordinate with CCWRD representatives, perform QC on the plans, write the specifications for the project, and responsible for the success of the project in the engineering design phase.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I do not performed tasks that are outside the scope of work without having a written change order/additional service request. I do not invoice for any tasks for which I do not have a written contract or change order for.

SIGNATURE:

DATE:

Lynn Affleck, PE 007676
Petition for Re-Licensure
Decision and Order

Through a series of disciplinary hearings against Mr Affleck, the the first being held on May 11, 2006, and the final held on January 14, 2010, Mr Affleck's Nevada Professional Engineering License was revoked. In addition, Mr Affleck was prohibited from petitioning for re-licensure until January 14, 2012, and Mr Affleck could only be considered for re-licensure if he complied with certain terms set forth by the State Board in its January 25, 2010, Decision and Order.

The January 25, 2010, Decision and Order was subject to Petition for Judicial Review by Mr Affleck in Nevada District Court, and, subsequently by appeal to the Nevada Supreme Court, and the State Board's Decision and Order was upheld at both levels, ultimately by a February 10, 2012 Order of the Nevada Supreme Court.

On or about April 23, 2021, Mr Affleck submitted his Petition for Re-Licensure to the Nevada Board, and the matter was heard on May 20, 2021. Following deliberation, a motion was made, seconded, and adopted, and the Board ruled that Mr Affleck be re-licensed upon satisfying the following conditions:

- a. Mr Affleck obtains and delivers to the Executive Director of the Nevada Board a letter from his present employer, Jeffrey J. Jensen, P.E. No. 15737, of GIS Engineering, recommending that Mr Affleck be immediately re-licensed as a Professional Civil Engineer in the State of Nevada.
- b. Mr Affleck pays the Board the amount of Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) still owed to the Board pursuant to its January 25, 2010 Decision and Order.
- c. Mr Affleck provides proof of obtaining thirty (30) Professional Development Hours in the immediately previous two (2) year period, plus proof of one (1) hour of review of Nevada engineering law and two (2) hours of professional engineering ethics.
- d. Mr Affleck's license shall be suspended for two (2) years immediately upon issuance, but the suspension stayed, and probation imposed for the duration of that time period.
- e. The stay of Mr Affleck's license suspension may be lifted by the State Board, upon notice and the opportunity for Mr Affleck to be heard, should Mr Affleck fail to abide by the terms hereof.

- f. Mr Affleck's successful completion of probation is expressly conditioned upon his full compliance with the above terms and following conditions of probation:
 - i. Mr Affleck shall submit detailed quarterly probation reports to the Executive Director of the Board, which shall report any work performed and/or completed in Nevada during the previous three (3) month period. A report shall be filed even if no work has performed during the previous two (2) month period. The first report shall be due within two (2) months of Mr Affleck's re-licensure. Each report shall include a copy of the contract executed for any work in Nevada, including the scope of work detail, as well as the supporting project documentation.

LAST PROBATION REPORTS DUE December 1, 2023

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Street Improvement Plans, Bond Estimate, and Processing. However, when comments were received from Public Works they asked for a copy of the NOFA. When we approached the Planning Department, because of all the delays, extensions of time and waivers, partial completions, expirations etc., there is no clear NOFA that can be referred to. Whereas the Zone Change has been completed, and the Parcel Map has previously been recorded, the object of this project is to complete the requirements for a Use Permit, such that a business license can be obtained. We are waiting for directives from Planning Dept. +

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

Previously, I did a complete work for this project, which allowed for the completion of the Zone Change and the recordation of the Parcel Map. But the Use Permit remains undone, and the client cannot get a Business License. I have recently been in communications with the Planning Department to ascertain what the current requirements for the Use Permit might be, so that we can complete them. I have made drawings, and even received review comments from Public Works, but it is the Planning Department we need to satisfy. +

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

In my communications with County staff, I represent my clients interest. At the same time, I am responsible to have the project comply with County standards and requirements. I also have a responsibility to uphold professional ethics and quality in design. This project has provided a way to practice all three.

Digitally signed by Lynn H. Affleck, PE
Date: 2023.03.01 16:27:37-07'00'

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Originally this project was a sewer line extension, which was required to provide sewer to my client's property. This was completed, but the LVVWD review required that sewer laterals be provided to all the existing developed single family residences, which fell along the route of the sewer main extension, for future use by these residences. LVVWD would pay for the additional work. This became a new project. +

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I had previously successfully drawn up the original plans and then drew up new plans to meet the request made by LVVWD. I had to coordinate LVVWD requests with City of Las Vegas. Eventually I was successful in determining bond amounts, which were applicable. My client was financially responsible for his portion, the City for their portion, and LVVWD for their portion. +

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

This project not only required standard civil engineering practices, but it also required the coordination between the owner, the City and the LVVWD. This project required integrity towards all three such that there was an air of trust that all parties were being acknowledged and satisfied. The project was a success.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

Print Form

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT:

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT:

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

This project is an addition to an existing single family residence. The scope of this project was to provide a Grading Plan for the addition.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I wrote the contract. I received the new information. I had the information for the existing residence on file. I was able to draw a new Grading Plan to be used by the client to obtain a Building Permit.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I was able to cheerfully coordinate with the client and provide her with all that she needed in a reasonable amount of time. She was pleased with the outcome.

SIGNATURE:

DATE:

Douglas Fellenz, EI OT8691
Petition for Engineering Intern Certification
Decision and Order

Mr Fellenz submitted an application with the Nevada Board to be registered in Nevada as an Engineering Intern on October 12, 2021, pursuant to NRS 625.385 and NAC 625.210. In his application Mr Fellenz disclosed that he had entered into a Consent Agreement with the Arkansas State Board of Licensure for Professional Engineers and Professional Surveys (“Arkansas Board”), which provided for the entry of an order of professional discipline by the Arkansas Board, revoking Mr Fellenz’ engineering and surveying intern certifications in Arkansas, based upon his admission of violating various provisions of Arkansas Code.

Due to concerns regarding the circumstances of Mr Fellenz previous discipline by the Arkansas Board, the Executive Director of the Nevada Board submitted the question of whether Mr Fellenz satisfies the qualifications and competency requirements to be certified as an engineering intern under NRS 625.152(1), and the matter was heard by the Board at its November 18, 2021, Meeting. Following deliberation, a motion was made, seconded, and adopted, and the Board that Mr Fellenz be certified as an engineering intern in the state of Nevada, subject to the following conditions:

- a. Mr Fellenz takes an ethics in engineering course, pre-approved by State Board staff, and provides proof of completion to Nevada Board staff by May 18, 2022.
- b. Mr Fellenz’ engineer intern certification, or if applied for and granted, engineering and/or land surveying licensure, shall be suspended until November 18, 2023, but the suspension shall be stayed and probation imposed for that time period.
- c. Mr Fellenz successful completion of probation is expressly conditioned upon his full compliance with the above terms and the following conditions of probation:
 - i. Mr Fellenz shall submit detailed bi-monthly (i.e., every two months) probation reports to the Executive Director of the Board, which shall report any engineering related and/or surveying related work performed and/or completed in Nevada during the previous two (2) month period, as well as the name of the employer for whom/which the work was performed. The report shall be filled even if no work was performed during the previous two (2) month period. The first report shall be due on January 31, 2022.
 - ii. During his probation, Mr Fellenz shall disclose this discipline by the Board, and the basis therefor, to any and all organizations or individuals that hire Mr Fellenz.

LAST PROBATION REPORTS DUE January 1, 2024

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Completed Final Engineering services to prepare site layout, grading drainage, utility plan, details, final hydrology report and final sewer report for Construction Drawings review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the process. Serving as Clients' EOR during Construction for all aspects of need.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and participating in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase. Also addressing and working through redline comments from City & TMWA reviews. Currently serving as EOR for construction phase of project.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I acted in a professional and ethical manner in all aspects of the project, and I did not affix a stamp to any of the drawings or reports submitted. I also did not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: Douglas Fellenz PE/PLS #:

EMPLOYER: TEC Engineering

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Nov 18, 2022 THROUGH: Jan 17, 2023

CLIENT

NAME: Stan Lucas c/o Project One

ADDRESS: 490 Hot Springs Road

CITY: Carson City STATE: NV ZIP CODE: 89706

PROJECT

NAME: 23 Enterprise Way Civil Improvement Plans

LOCATION OF PROJECT: 23 Enterprise Way, Dayton, NV Lyon County APN 016-402-17

CITY: Lyon County STATE: NV ZIP CODE: multiple

SIZE: 3.00-acres START DATE: Jan 4, 2023 END DATE: ongoing

STATUS OF PROJECT: Preliminary Design Phase

FEE PAID BY CLIENT: \$67,240+

SCOPE OF WORK:

Preliminary Engineering services to prepare a preliminary layout, as well as site grading & drainage, site utilities layout/tie ins, cross sections, and hydrology report for Preliminary Permit review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and I participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I am acting in a professional and ethical manner in all aspects of the project, and I will not be affixing a stamp to any of the drawings or reports submit. I also do not represent during any interactions as a currently licensed PE.

SIGNATURE: Douglas Fellenz

DATE: February 28, 2023

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: Douglas Fellenz PE/PLS #:

EMPLOYER: TEC Engineering

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: Nov 18, 2022 THROUGH: Jan 17, 2023

CLIENT

NAME: Stan Lucas c/o Project One

ADDRESS: 490 Hot Springs Road

CITY: Carson City STATE: NV ZIP CODE: 89706

PROJECT

NAME: 10 Enterprise Way Civil Improvement Plans

LOCATION OF PROJECT: 10 Enterprise Way, Dayton, NV Lyon County APN 016-402-24

CITY: Lyon County STATE: NV ZIP CODE: multiple

SIZE: 1.49-acres START DATE: Jan 4, 2023 END DATE: ongoing

STATUS OF PROJECT: Preliminary Design Phase

FEE PAID BY CLIENT: \$78,900+

SCOPE OF WORK:

Preliminary Engineering services to prepare a preliminary layout, as well as site grading & drainage, site utilities layout/tie ins, cross sections, and hydrology report for Preliminary Permit review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and I participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I am acting in a professional and ethical manner in all aspects of the project, and I will not be affixing a stamp to any of the drawings or reports submit. I also do not represent during any interactions as a currently licensed PE.

SIGNATURE: Douglas Fellenz

DATE: February 28, 2023

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Final Engineering services to prepare Civil Construction Plans for Site Improvements to be made to the existing Taco Bell leasehold space, including site layout, site grading & drainage, site utilities layout/tie ins, cross sections, and hydrology report for City of Reno Permit review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and I participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I am acting in a professional and ethical manner in all aspects of the project, and I will not be affixing a stamp to any of the drawings or reports submit. I also do not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Preliminary Engineering services to prepare a preliminary subdivision layout, roadway alignments and lot/building configurations, as well as site grading & drainage, site utilities layout/tie ins, cross sections, and hydrology report for Preliminary Subdivision Permit review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and I participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase. Currently working through County redline comments

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I am acting in a professional and ethical manner in all aspects of the project, and I will not be affixing a stamp to any of the drawings or reports submit. I also do not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Final Engineering Design services to prepare site layout, grading drainage, utility plan, cross sections, profiles, hydrology report and sewer report, details, TMWA plans, etc. for final approval for Construction, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application and entitlement process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am currently performing all phases of Scope of Services from beginning to final submittal, and participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase. (Initial Submittal made August 1, 2022). Currently working through redline comments from City & TMWA.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I acted in a professional and ethical manner in all aspects of the project, and I did not affix a stamp to any of the drawings or reports submitted. I also did not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Re-Design: Final Engineering services to prepare site layout, grading drainage, utility plan, details, SWPPP, final hydrology report and final sewer report for Construction Drawings review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the process. Plans approved – project in construction phase, acting as EOR

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I performed all phases of Scope of Services from beginning to final submittal, and participated in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase. Currently working through redline comments from City & TMWA.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I acted in a professional and ethical manner in all aspects of the project, and I did not affix a stamp to any of the drawings or reports submitted. I also did not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

PROBATION REPORT
(MUST BE TYPED)

PROBATIONER: PE/PLS #:

EMPLOYER:

PROBATION REPORT SUBMITTED FOR THE PERIOD OF: THROUGH:

CLIENT

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PROJECT

NAME:

LOCATION OF PROJECT:

CITY: STATE: ZIP CODE:

SIZE: START DATE: END DATE:

STATUS OF PROJECT:

FEE PAID BY CLIENT:

SCOPE OF WORK:

Preliminary & Final Engineering services to prepare a site layout, as well as site grading & drainage, site utilities layout/tie ins, cross sections, and hydrology report for Final Permit review & approval, along with Administrative Services to coordinate with Client, Client's representatives and jurisdictional agencies as necessary throughout the application process.

DESCRIBE IN DETAIL YOUR INVOLVEMENT IN THIS PROJECT AND HOW YOU HANDLED THIS PROJECT.

I am performing all phases of Scope of Services from beginning to final submittal, and I participate in all correspondence with Client, Client's representatives, jurisdictional agencies as necessary during design phase.

DESCRIBE IN DETAIL HOW YOU IMPROVED ON THIS PROJECT IN THE AREAS FOR WHICH YOU ARE ON PROBATION.

I am acting in a professional and ethical manner in all aspects of the project, and I will not be affixing a stamp to any of the drawings or reports submit. I also do not represent during any interactions as a currently licensed PE.

SIGNATURE:

DATE:

12. Formal Hearing for
Robert Mercado, PLS
Lic# 10352

KAREN A. PETERSON
JAMES R. CAVILIA
CHRIS MACKENZIE
RYAN D. RUSSELL
JOEL W. LOCKE
KYLE A. WINTER

DANIEL S. JUDD
CINDY SHI
ALIDA MOONEY



ATTORNEYS & COUNSELORS AT LAW

GEORGE V. ALLISON
JOAN C. WRIGHT
PATRICK V. FAGAN
CHARLES P. COCKERILL
MIKE PAVLAKIS
(OF COUNSEL)

ANDREW MACKENZIE
(1941 – 2018)
MIKE SOUMBENIOTIS
(1932 – 1997)

March 22, 2023

SENT VIA CERTIFIED MAIL, U.S. MAIL
Robert Mercado, P.L.S



Re: Notice of Hearing and Formal Complaint for Complaint Number 20230005

Dear Mr. Mercado:

As you may recall, I serve as legal counsel for the State of Nevada Board of Professional Engineers and Land Surveyors (“State Board”). You have failed to comply with the terms of the Stipulated Agreement you entered with the State Board on July 14, 2021. As a result, a formal complaint is now being brought against you.

Enclosed please find copies of the following:

1. Notice of the Hearing on Complaint Number 20230005 filed with the State Board. The hearing is scheduled to be held on May 11, 2023, commencing at 10:00 a.m. at the State Board’s office, located at Holsum Bread Building, 241 W. Charleston Blvd., Suite 130, Las Vegas, Nevada; and,
2. The disciplinary Complaint filed against you on behalf of the Executive Director of the State Board.

You have the right to be represented by counsel. If there are witnesses who would provide relevant information, but who are unwilling to voluntarily testify at the hearing, the Board will subpoena those witnesses if you submit timely request the Board to do so.

Robert Mercado, P.L.S

March 16, 2023

Page 2

The Board requires that all exhibits that you anticipate submitting as well as the list of witnesses that may testify at the hearing be forwarded to me within ten (10) calendar days prior to the hearing. I will be forwarding you all documentation and a list of witnesses that I plan to possibly present at the hearing.

You are requested to confirm in writing that you have obtained counsel or will be representing yourself in this matter and that you will attend the hearing as noticed. I would appreciate the opportunity to work with you to attempt to come up with a list of stipulated documents, witnesses and/or other evidence that can be submitted to the Board members for review prior to the hearing.

Please do not hesitate to contact me with any questions.

Sincerely,

ALLISON, MacKENZIE, LTD.

By:


CHRIS MacKENZIE, ESQ.

Encl.

Cc: Patty Mamola, Executive Director

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IV.

On February 8, 2022, The Chairman of the State board executed a Decision and Order against Mr. Mercado, a copy of which is attached as Exhibit "2" to this Complaint, and incorporated by this reference as if set forth fully herein. In the Decision and Order, the State Board found Mr. Mercado had violated the terms of the Stipulated Agreement and the stay on the suspension of his license was consequently lifted until July 14, 2023, or until Mr. Mercado came into compliance with all the terms of the Stipulated Agreement.

V.

Since the issuance of the February 8, 2022 Decision and Order, Mr. Mercado has continued to fail to comply with the terms of the Stipulated Agreement. Mr. Mercado has not made any further payments and has not submitted the required bi-monthly probation reports or White Paper.

VI.

NRS 625.410(8) provides that the State Board may take disciplinary action a licensee for "[f]ailing to comply with an order issued by the Board".

VII.

Mr. Mercado's continued failure to abide by the terms of the Stipulated Agreement entered by the Board, dated July 14, 2021, constitutes a failure to comply with an order issued by the State Board, which is a violation of NRS 625.410(8) and a basis for discipline and Mr. Mercado.

WHEREFORE, Complainant respectfully request that a hearing be had, and upon such hearing, that the Nevada State Board of Professional Engineers and Land Surveyors enter an order imposing one or more of the following penalties in the Board's discretion:

1. Revocation of Mr. Mercado license as a professional land surveyor in the State of Nevada being license number 010352;
2. Imposition of an administrative fine in an amount not to exceed \$15,000.00 for each violation of Chapters 625 of the Nevada Revised Statutes and Nevada Administrative Code and/or any regulation adopted by the Board;
3. Other disciplinary action deemed appropriate; and

ALLISON MACKENZIE, L.L.D.
402 North Division Street, P.O. Box 646, Carson City, NV 89702
Telephone: (775) 687-0202 Fax: (775) 882-7918
E-Mail Address: law@allisonmackenzie.com

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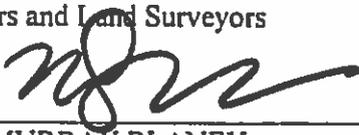
VERIFICATION

I, MURRAY BLANEY, under penalty of perjury, declare that the following assertions are true:

That I am a Compliance Officer/Investigator of the STATE OF NEVADA BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS, the Complainant in the above-entitled action; that I have read the foregoing Complaint and know the contents thereof; that the same are true and correct to the best of my knowledge, save and except those matters therein stated on information and belief and as to those matters I believe them to be true.

DATED this 22 day of March, 2023.

State of Nevada Board of Professional
Engineers and Land Surveyors

By: 
MURRAY BLANEY
Compliance Officer/Investigator

ALLISON MacKENZIE, LTD.
402 North Division Street, P.O. Box 646, Carson City, NV 89702
Telephone: (775) 687-0202 Fax: (775) 882-7918
E-Mail Address: law@allisonmackenzie.com

INDEX OF EXHIBITS

<u>Exhibit</u>	<u>Description</u>	<u>Number of Pages</u> (Excluding Cover Pages)
1	Stipulated Agreement	7
2	Decision and Order	11

1
2
3
4
5
6
7
8
9
10
11
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EXHIBIT 1

EXHIBIT 1

STIPULATED AGREEMENT
OF ROBERT MERCADO
LICENSE NO. PLS #010352
COMPLAINT NO. 20210001

This Stipulated Agreement ("Stipulated Agreement") is made by and between the Nevada State Board of Professional Engineers and Land Surveyors (the "State Board") and ROBERT MERCADO ("Mr. Mercado"), a professional land surveyor in the State of Nevada, PLS #010352, and owner/operator of Sundance Surveying, Inc. This Stipulated Agreement arises from facts brought to the attention of the State Board by the January 12, 2021 complaint filed by Doris Mitchell of Las Vegas Realty ("Ms. Mitchell") on behalf of her client, B & K Living Trust. Ms. Mitchell's complaint contains allegations of misconduct and failure to abide by terms of contract by Mr. Mercado, and the failure of Sundance Surveying, Inc., to meet the terms of a contract.

On September 10, 2020, Ms. Mitchell on behalf of her client, B & K Living Trust, hired Sundance Surveying, Inc. to provide surveying and mapping services for a vacant property located in Las Vegas. As part of the contract, Mr. Mercado was to file a Record of Survey Map with the Clark County Recorder's Office. Although the contract did not contain an anticipated date of completion, Mr. Mercado informed Ms. Mitchell that the work would only take a few weeks. Mr. Mercado completed the survey on October 11, 2020 and emailed the survey map to Ms. Mitchell on October 12, 2020. The survey map was not recorded at that time. On October 16, 2020, Mr. Mercado was paid in full for his work under the contract.

Thereafter, Ms. Mitchell made numerous attempts to contact Mr. Mercado regarding the status of the recordation of the survey map, but he was unresponsive. As a result of Mr. Mercado's unresponsiveness, coupled with his failure to have the survey map recorded, Ms. Mitchell filed the January 12, 2021 Complaint. When contacted by the State Board, Ms.

Mitchell stated that she filed the Complaint in an effort to prompt Mr. Mercado to record the survey map and her only objective in filing the Complaint was to ensure the survey map was recorded. Ms. Mitchell stated she would drop the Complaint once the survey map was recorded.

On January 14, 2021, the State Board staff left a voicemail for Mr. Mercado regarding the Complaint. On January 19, 2021, Mr. Mercado responded to staff's voicemail and informed the State Board that, although the survey map had not yet been recorded, he intended to file it with the Clark County Recorder's Office on January 22, 2021. Mr. Mercado did not file the survey map with the Clark County Recorder's Office on January 22, 2021 as promised. On two more occasions (January 26, 2021 and February 1, 2021), Mr. Mercado assured the State Board staff that the survey map would be recorded, however, in each instance, Mr. Mercado failed to make good on his promises. During this time, Mr. Mercado provided a number of explanations for the delay in filing the survey map, which have not proven to be credible. As of February 5, 2021, the survey map was still not recorded.

The State Board staff did not initially request a formal written response from Mr. Mercado, as Ms. Mitchell indicated that her primary reason for filing the Complaint was to get the survey recorded and the matter resolved quickly. However, in light of Mr. Mercado's repeated failures to have the survey map recorded, proceeding with a disciplinary action has been deemed appropriate by the Executive Director of the State Board.

On February 5, 2021, the State Board staff requested that Mr. Mercado submit a formal response to the Complaint no later than March 8, 2021. The State Board staff followed up with Mr. Mercado on multiple occasions in that regard. On March 8, 2021, Mr. Mercado informed the State Board staff that he would be submitting his formal response to the Complaint by the

end of the day, but he did not.

On March 8, 2021, nearly 150 days after the survey was completed, the survey map was recorded with the Clark County Recorder's Office. The survey was stamped, signed, and dated by Mr. Mercado on March 7, 2021.

On March 9, 2021, Mr. Mercado submitted his formal response to the Complaint. The State Board staff still determined that Mr. Mercado's actions were in violation of various provisions of NRS Chapter 625 and NAC Chapter 625.

It is a violation of NAC 625.425 for a land surveying firm to engage or offer to engage in the practice of professional engineering without first registering with the State Board and paying the annual fee of Fifty and No/100 Dollars (\$50.00).¹ It is a violation of NAC 625.545 to fail to provide a written contract to each client which sets forth the scope of work, costs, and anticipated date of completion of the work.² It is a violation of NRS 625.340 to fail to file a survey map with the county recorder in the county in which the survey was made a record of survey relating

¹ NAC 625.425 states in relevant part as follows:

1. A firm must:
 - (a) File an application for registration with the Board on a form provided by the Board, and
 - (b) Pay a fee of \$50,
 - ↳ before engaging in or offering to engage in the practice of professional engineering or the practice of land surveying in this State.

² NAC 625.545 states in relevant part as follows:

Before performing any work, a licensee shall enter into a written contract with each client for whom the licensee will perform work. The written contract must include, without limitation:

1. Provisions specifying
 - (a) The scope of work;
 - (b) The cost for completion of the work, and
 - (c) The anticipated date for completion of the work; and
2. A disclosure as to whether the licensee currently maintains a policy of professional liability insurance

to land boundaries and property lines within ninety (90) days of the creation of such survey.³ It is a violation of NAC 625.530 for a licensee to fail to act in professional matters as a faithful agent.⁴

Based on the foregoing, Mr. Mercado stipulates that he violated NAC 625.425 by failing to register Sundance Surveying, Inc. with the State Board for the past ten (10) years. Further, Mr. Mercado stipulates that he violated NAC 625.545 by failing to include the anticipated date of completion in his written contract with B & K Living Trust. Also, Mr. Mercado stipulates that he violated NRS 625.340 by failing to file the survey map with the Clark County Recorder within ninety (90) days of the creation of such survey map. Finally, Mr. Mercado stipulates that he violated NAC 625.530 by failing to act in professional matters as a faithful agent of B & K Living Trust in connection with his performance of the services therefor.

NRS 625.410(5) authorizes the State Board to take disciplinary action against a licensee for a violation of any provision of NRS Chapter 625 and/or NAC Chapter 625. Further, pursuant to NAC 625.640(3)(b)(2), this matter may be resolved without a formal hearing, via Stipulated Agreement. As such, in lieu of formal hearing, Mr. Mercado and the State Board hereby stipulate to the following terms for the above-referenced violation(s):

- I. Mr. Mercado shall pay an administrative fine to the State Board in the amount of

³ NRS 625.340 states in relevant part as follows:

After making a survey in conformity with the practice of land surveying, a professional land surveyor shall, within 90 days after the establishment of points or lines, file with the county recorder in the county in which the survey was made a record of survey relating to land boundaries and property lines ..

⁴ NAC 625.530 states in relevant part as follows:

In a professional engineer's or land surveyor's relations with his or her employers and clients, he or she shall:

1. Act in professional matters as a faithful agent or trustee for each employer or client

...

One Thousand Five Hundred and No/100 Dollars (\$1,500.00) for his violations of NAC 625.545, NRS 625.340 and NAC 625.530 herein mentioned. Payment shall be made to the Board within (90) days from the date of the State Board's approval of this Stipulated Agreement.

2. Mr. Mercado shall reimburse the State Board for legal fees incurred in this matter in the amount of Two Thousand Two Hundred Seventy-One and No/100 Dollars (\$2,271.00) within ninety (90) days from the date of the State Board's approval of this Stipulated Agreement.

3. Mr. Mercado shall prepare a White Paper and submit it to the Executive Director of the State Board within ninety (90) days of the State Board's approval of this Stipulated Agreement, for State Board review and approval, on the following topics:

- a. Elements necessary for a valid written contract for providing professional land surveying services in the State of Nevada (NAC 625.545).
- b. Applicable deadlines and requirements for the timely recordation of records of surveys (NRS 625.340).

4. Mr. Mercado's license shall be suspended for two (2) years immediately following entry of this Stipulated Agreement, but with the suspension stayed and probation imposed for the duration of that time period.

5. The stay of Mr. Mercado's license suspension may be lifted by the State Board, upon notice and the opportunity for Mr. Mercado to be heard, should Mr. Mercado fail to abide by the terms hereof.

6. Mr. Mercado's successful completion of probation is expressly conditioned upon his full compliance with the above terms and following conditions of probation:

- (a) Mr. Mercado shall submit detailed bi-monthly probation reports to the Executive Director of the Nevada Board, which shall report any work

completed in Nevada during the previous two (2) month period. A report shall be filed even if no work was performed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the effective date of this Stipulated Agreement. Each report shall include a copy of the contract executed for any work in Nevada, including the scope of work detail, as well as supporting project documentation.

7. Mr. Mercado understands that he must accept this Stipulated Agreement before it will be presented to the State Board for consideration.

8. Mr. Mercado understands that this Stipulated Agreement is subject to the approval of the State Board and has no force or effect until a final decision is rendered by the State Board.

9. The imposition of discipline set forth in this Stipulated Agreement does not limit the powers of the State Board to impose discipline upon Mr. Mercado on matters not yet presented to the State Board.

10. Mr. Mercado acknowledges that he has the following rights, among others:

- (a) The right to a formal fact-finding hearing before the State Board;
- (b) The right to counsel;
- (c) The right to compel testimony of witnesses at hearing;
- (d) The right to cross-examine witnesses of the prosecution at hearing; and
- (e) The appellate right of judicial review of the State Board's decision resulting from a formal hearing.

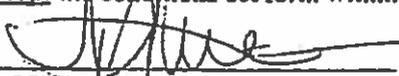
11. By entering into this Stipulated Agreement, Mr. Mercado hereby waives the

above-stated hearing rights, as well as any corresponding appellate rights, should this Stipulated Agreement be approved and executed by the State Board.

12. Mr. Mercado is entering this Stipulated Agreement upon his own volition, with full opportunity to consult legal counsel.

13. This Stipulated Agreement contains the entire agreement between the parties. Mr. Mercado is not relying on any other agreement or representation, verbal or otherwise. This Stipulated Agreement shall be effective upon approval and execution by the State Board.

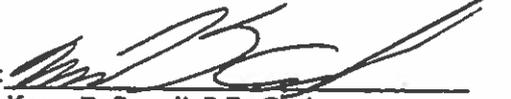
I, ROBERT MERCADO, have read the above Stipulated Agreement, understand its contents, and accept the conditions set forth within it.

Signed:  Date: MAY 19, 2021
ROBERT MERCADO

I, ROBERT MERCADO, have read the above Stipulated Agreement, understand its contents, and do not accept the conditions set forth within it. I request that this matter be scheduled for a formal hearing before the Nevada State Board of Professional Engineers and Land Surveyors.

Signed: _____ Date: _____, 2021
ROBERT MERCADO

This Stipulated Agreement is approved by the Nevada State Board of Professional Engineers and Land Surveyors this 14th day of July, 2021. The effective date of this Stipulated Agreement is July 14, 2021.

Date: July 14, 2021. Signed: 
~~Keren D. Purell, P.E., Chairwoman~~
MICHAEL KIDD, P.L.S.
7 CHAIRMAN

ALLISON MacKENZIE, LTD.
402 North Division Street, P.O. Box 646, Carson City, NV 89702
Telephone: (775) 687-0202 Fax: (775) 882-7918
E-Mail Address: law@allisonmackenzie.com

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EXHIBIT 2

EXHIBIT 2

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1
2 BEFORE THE STATE OF NEVADA
3 BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
4

5 IN THE MATTER OF
6 ROBERT MERCADO
7 A PROFESSIONAL LAND SURVEYOR

8 LICENSE NUMBER 010352

DECISION AND ORDER

9 Enforcement of July 14, 2021

10 Stipulated Agreement

11 _____ /
12 The above matter was heard before the State of Nevada Board of Professional Engineers and
13 Land Surveyors (the "State Board") on January 20, 2022, in Las Vegas, Nevada. ROBERT
14 MERCADO ("Mr. Mercado") was provided due notice, both by mail and email, with receipt thereof
15 acknowledged by Mr. Mercado. Chris MacKenzie, Esq. of the law firm of Allison MacKenzie, Ltd.,
16 counsel for the State Board, presented the matter to the State Board, on behalf of the Executive
17 Director of the State Board. Testimony heard and evidence having been introduced, the matter was
18 submitted to the State Board for decision, and the State Board, after due consideration, did find and
19 decide as follows:

20 Procedural History

21 1. Mr. Mercado is licensed as a professional land surveyor in the State of Nevada, having
22 license number 010352.

23 2. On or about July 14, 2021, as culmination of disciplinary complaint filed against Mr.
24 Mercado, the State Board executed a Stipulated Agreement with terms offered by Executive Director
25 of the Board and accepted by Mr. Mercado ("the Stipulated Agreement").

26 3. Pursuant to the Stipulated Agreement (attached hereto and incorporated herein by this
27 reference) the State Board imposed a two (2) year suspension of Mr. Mercado's Nevada professional
28

1 land surveying license, but the suspension was stayed so long as Mr. Mercado abided by the terms of
2 the Stipulated Agreement.

3 4. The Stipulated Agreement provides, in relevant part, that Mr. Mercado's license shall
4 be suspended for two (2) years immediately following entry of this Stipulated Agreement, but with the
5 suspension stayed and probation imposed for the duration of that time period." However, the stay
6 comes with the proviso that "[t]he stay of Mr. Mercado's license suspension may be lifted by the State
7 Board, upon notice and the opportunity to be heard, should Mr. Mercado fail to abide by the terms
8 hereof". See sections 4 and 5 on page 5 of the Stipulated Agreement.

9 5. The terms of the Stipulated Agreement required Mr. Mercado to pay the State Board an
10 administrative fine of One Thousand Five Hundred and No/100 Dollars (\$1,500.00), reimburse legal
11 fees to the State Board in the amount of Two Thousand Two Hundred Seventy-One and No/100
12 Dollars (\$2,271.00), and submit a White Paper of defined content for State Board approval, all by
13 October 12, 2021. See Sections 1, 2 & 3 on pages 4 and 5 of the Stipulated Agreement.

14 6. In addition, Mr. Mercado was and is required to submit detailed bi-monthly probation
15 reports to the Executive Director of the State Board for the duration of the probation. See Section 6(a)
16 on pages 5 and 6 of the Stipulated Agreement.

17 7. After the Stipulated Agreement was entered, Mr. Mercado requested and was granted
18 by the State Board staff an extension and graduated payment plan for the fines and fees, as well as an
19 extension of time to submit the White Paper. Nonetheless, Mr. Mercado has been late on payments,
20 even with extended and graduated payment dates. In addition, Mr. Mercado still has not submitted the
21 White Paper. Further, the bi-monthly probation reports have been routinely late from Mr. Mercado,
22 and to date he has failed to submit the probation reports due December 1, 2021.

23 8. Via a letter from the State Board counsel, dated December 22, 2021, sent certified mail
24 and via email (Mr. Mercado confirmed email receipt January 3, 2022), Mr. Mercado was provided
25 notice of consideration on the matter of the assertion of lack of compliance with the terms of the
26 Stipulated Agreement, to be heard by the State Board on January 20, 2022 at 9:00 a.m., at the State
27 Board's Las Vegas office, 241 W. Charleston Boulevard, Suite 130, Las Vegas, Nevada, and Mr.
28 Mercado responded that he would be attending the hearing of the matter.

1 9. Mr. Mercado failed to appear at the time and place set for the matter, nor did he call in
2 to participate/appear telephonically, although given the opportunity.

3 **Findings of Fact**

4 10. Mr. Mercado has failed to abide by the terms of the Stipulated Agreement by failing to
5 make timely payments of fines and fees due under the Stipulated Agreement, even with extensions and
6 payment plans provided to him by the State Board (through staff), subsequent to the Stipulation
7 Agreement being entered.

8 11. Mr. Mercado has further failed to abide by the terms of the Stipulated Agreement by not
9 submitting a White Paper as specified to the Board by the subsequently extended date of December 1,
10 2021.

11 12. Mr. Mercado has further failed to abide by the terms of the Stipulated Agreement by not
12 timely submitting bi-monthly probation reports.

13 13. Mr. Mercado did not appear before the State Board at the time and place for
14 consideration of this matter, after due notice.

15 **Conclusions of Law**

16 14. Pursuant to the Stipulated Agreement, Mr. Mercado's professional land surveying
17 license, No. 010352, issued by the State Board, was suspended for a period of two (2) years, i.e. until
18 July 14, 2023, but that suspension was stayed and probation was imposed so long as Mr. Mercado
19 abided by the terms of the Stipulated Agreement. See Section 4, Page 5 of the Stipulated Agreement.

20 15. Pursuant to the Stipulated Agreement, the stay of the suspension of Mr. Mercado's
21 professional land surveying license, No. 010352, issued by the State Board, may be lifted by the State
22 Board upon notice and the opportunity to be heard, should Mr. Mercado fail to abide by the terms of
23 the Stipulated Agreement. See Section 5, page 5 of the Stipulated Agreement.

24 16. Mr. Mercado was given due notice of the time and place for hearing this matter.

25 17. Mr. Mercado has failed to abide by the terms of the Stipulated Agreement.

26 THEREFORE, ON MOTION DULY MADE, SECONDED AND ADOPTED, THE STATE
27 BOARD ORDERED THAT:

ALLISON MacKENZIE, I.TD.
402 North Division Street, P.O. Box 646, Carson City, NV 89702
Telephone: (775) 687-0202 Fax: (775) 882-7918
E-Mail Address: law@allisonmckenzie.com

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1. The stay on the suspension of Mr. Mercado's professional land surveying license, No. 010352, issued by the State Board, is hereby lifted, and said license is thus hereby suspended until July 14, 2023, or until Mr. Mercado comes into compliance with all of the terms of the Stipulated Agreement (albeit past the dates set for performance under the Stipulated Agreement and administratively extended by State Board staff), whichever occurs first.

2. The imposition of this Decision and Order does not limit the powers of the State Board from imposing discipline upon Mr. Mercado on matters independent of this action and/or not yet presented to the State Board.

DATED this 8TH day of February, 2022

STATE OF NEVADA BOARD OF
PROFESSIONAL ENGINEERS AND
LAND SURVEYORS

By: 
MICHAEL KIDD, PLS, Chairman

STIPULATED AGREEMENT
OF ROBERT MERCADO
LICENSE NO. PLS #010352
COMPLAINT NO. 20210001

This Stipulated Agreement ("Stipulated Agreement") is made by and between the Nevada State Board of Professional Engineers and Land Surveyors (the "State Board") and ROBERT MERCADO ("Mr. Mercado"), a professional land surveyor in the State of Nevada, PLS #010352, and owner/operator of Sundance Surveying, Inc. This Stipulated Agreement arises from facts brought to the attention of the State Board by the January 12, 2021 complaint filed by Doris Mitchell of Las Vegas Realty ("Ms. Mitchell") on behalf of her client, B & K Living Trust. Ms. Mitchell's complaint contains allegations of misconduct and failure to abide by terms of contract by Mr. Mercado, and the failure of Sundance Surveying, Inc., to meet the terms of a contract.

On September 10, 2020, Ms. Mitchell on behalf of her client, B & K Living Trust, hired Sundance Surveying, Inc. to provide surveying and mapping services for a vacant property located in Las Vegas. As part of the contract, Mr. Mercado was to file a Record of Survey Map with the Clark County Recorder's Office. Although the contract did not contain an anticipated date of completion, Mr. Mercado informed Ms. Mitchell that the work would only take a few weeks. Mr. Mercado completed the survey on October 11, 2020 and emailed the survey map to Ms. Mitchell on October 12, 2020. The survey map was not recorded at that time. On October 16, 2020, Mr. Mercado was paid in full for his work under the contract.

Thereafter, Ms. Mitchell made numerous attempts to contact Mr. Mercado regarding the status of the recordation of the survey map, but he was unresponsive. As a result of Mr. Mercado's unresponsiveness, coupled with his failure to have the survey map recorded, Ms. Mitchell filed the January 12, 2021 Complaint. When contacted by the State Board, Ms.

Mitchell stated that she filed the Complaint in an effort to prompt Mr. Mercado to record the survey map and her only objective in filing the Complaint was to ensure the survey map was recorded. Ms. Mitchell stated she would drop the Complaint once the survey map was recorded.

On January 14, 2021, the State Board staff left a voicemail for Mr. Mercado regarding the Complaint. On January 19, 2021, Mr. Mercado responded to staff's voicemail and informed the State Board that, although the survey map had not yet been recorded, he intended to file it with the Clark County Recorder's Office on January 22, 2021. Mr. Mercado did not file the survey map with the Clark County Recorder's Office on January 22, 2021 as promised. On two more occasions (January 26, 2021 and February 1, 2021), Mr. Mercado assured the State Board staff that the survey map would be recorded, however, in each instance, Mr. Mercado failed to make good on his promises. During this time, Mr. Mercado provided a number of explanations for the delay in filing the survey map, which have not proven to be credible. As of February 5, 2021, the survey map was still not recorded.

The State Board staff did not initially request a formal written response from Mr. Mercado, as Ms. Mitchell indicated that her primary reason for filing the Complaint was to get the survey recorded and the matter resolved quickly. However, in light of Mr. Mercado's repeated failures to have the survey map recorded, proceeding with a disciplinary action has been deemed appropriate by the Executive Director of the State Board.

On February 5, 2021, the State Board staff requested that Mr. Mercado submit a formal response to the Complaint no later than March 8, 2021. The State Board staff followed up with Mr. Mercado on multiple occasions in that regard. On March 8, 2021, Mr. Mercado informed the State Board staff that he would be submitting his formal response to the Complaint by the

end of the day, but he did not.

On March 8, 2021, nearly 150 days after the survey was completed, the survey map was recorded with the Clark County Recorder's Office. The survey was stamped, signed, and dated by Mr. Mercado on March 7, 2021.

On March 9, 2021, Mr. Mercado submitted his formal response to the Complaint. The State Board staff still determined that Mr. Mercado's actions were in violation of various provisions of NRS Chapter 625 and NAC Chapter 625.

It is a violation of NAC 625.425 for a land surveying firm to engage or offer to engage in the practice of professional engineering without first registering with the State Board and paying the annual fee of Fifty and No/100 Dollars (\$50.00).¹ It is a violation of NAC 625.545 to fail to provide a written contract to each client which sets forth the scope of work, costs, and anticipated date of completion of the work.² It is a violation of NRS 625.340 to fail to file a survey map with the county recorder in the county in which the survey was made a record of survey relating

¹ NAC 625.425 states in relevant part as follows:

1. A firm must:
 - (a) File an application for registration with the Board on a form provided by the Board, and
 - (b) Pay a fee of \$50,
 - before engaging in or offering to engage in the practice of professional engineering or the practice of land surveying in this State.

² NAC 625.545 states in relevant part as follows:

Before performing any work, a licensee shall enter into a written contract with each client for whom the licensee will perform work. The written contract must include, without limitation:

1. Provisions specifying
 - (a) The scope of work;
 - (b) The cost for completion of the work, and
 - (c) The anticipated date for completion of the work; and
2. A disclosure as to whether the licensee currently maintains a policy of professional liability insurance

to land boundaries and property lines within ninety (90) days of the creation of such survey.³ It is a violation of NAC 625.530 for a licensee to fail to act in professional matters as a faithful agent.⁴

Based on the foregoing, Mr. Mercado stipulates that he violated NAC 625.425 by failing to register Sundance Surveying, Inc. with the State Board for the past ten (10) years. Further, Mr. Mercado stipulates that he violated NAC 625.545 by failing to include the anticipated date of completion in his written contract with B & K Living Trust. Also, Mr. Mercado stipulates that he violated NRS 625.340 by failing to file the survey map with the Clark County Recorder within ninety (90) days of the creation of such survey map. Finally, Mr. Mercado stipulates that he violated NAC 625.530 by failing to act in professional matters as a faithful agent of B & K Living Trust in connection with his performance of the services therefor.

NRS 625.410(5) authorizes the State Board to take disciplinary action against a licensee for a violation of any provision of NRS Chapter 625 and/or NAC Chapter 625. Further, pursuant to NAC 625.640(3)(b)(2), this matter may be resolved without a formal hearing, via Stipulated Agreement. As such, in lieu of formal hearing, Mr. Mercado and the State Board hereby stipulate to the following terms for the above-referenced violation(s):

1. Mr. Mercado shall pay an administrative fine to the State Board in the amount of

³ NRS 625.340 states in relevant part as follows

After making a survey in conformity with the practice of land surveying, a professional land surveyor shall, within 90 days after the establishment of points or lines, file with the county recorder in the county in which the survey was made a record of survey relating to land boundaries and property lines.

⁴ NAC 625.530 states in relevant part as follows

In a professional engineer's or land surveyor's relations with his or her employers and clients, he or she shall

1. Act in professional matters as a faithful agent or trustee for each employer or client.

One Thousand Five Hundred and No/100 Dollars (\$1,500.00) for his violations of NAC 625.545, NRS 625.340 and NAC 625.530 herein mentioned. Payment shall be made to the Board within (90) days from the date of the State Board's approval of this Stipulated Agreement.

2. Mr. Mercado shall reimburse the State Board for legal fees incurred in this matter in the amount of Two Thousand Two Hundred Seventy-One and No/100 Dollars (\$2,271.00) within ninety (90) days from the date of the State Board's approval of this Stipulated Agreement.

3. Mr. Mercado shall prepare a White Paper and submit it to the Executive Director of the State Board within ninety (90) days of the State Board's approval of this Stipulated Agreement, for State Board review and approval, on the following topics:

- a. Elements necessary for a valid written contract for providing professional land surveying services in the State of Nevada (NAC 625.545).
- b. Applicable deadlines and requirements for the timely recordation of records of surveys (NRS 625.340).

4. Mr. Mercado's license shall be suspended for two (2) years immediately following entry of this Stipulated Agreement, but with the suspension stayed and probation imposed for the duration of that time period.

5. The stay of Mr. Mercado's license suspension may be lifted by the State Board, upon notice and the opportunity for Mr. Mercado to be heard, should Mr. Mercado fail to abide by the terms hereof.

6. Mr. Mercado's successful completion of probation is expressly conditioned upon his full compliance with the above terms and following conditions of probation:

- (a) Mr. Mercado shall submit detailed bi-monthly probation reports to the Executive Director of the Nevada Board, which shall report any work

completed in Nevada during the previous two (2) month period. A report shall be filed even if no work was performed in Nevada during the previous two (2) month period. The first report shall be due within two (2) months of the effective date of this Stipulated Agreement. Each report shall include a copy of the contract executed for any work in Nevada, including the scope of work detail, as well as supporting project documentation.

7. Mr. Mercado understands that he must accept this Stipulated Agreement before it will be presented to the State Board for consideration.

8. Mr. Mercado understands that this Stipulated Agreement is subject to the approval of the State Board and has no force or effect until a final decision is rendered by the State Board.

9. The imposition of discipline set forth in this Stipulated Agreement does not limit the powers of the State Board to impose discipline upon Mr. Mercado on matters not yet presented to the State Board.

10. Mr. Mercado acknowledges that he has the following rights, among others:

- (a) The right to a formal fact-finding hearing before the State Board;
- (b) The right to counsel;
- (c) The right to compel testimony of witnesses at hearing;
- (d) The right to cross-examine witnesses of the prosecution at hearing; and
- (e) The appellate right of judicial review of the State Board's decision resulting from a formal hearing.

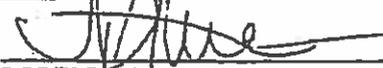
11. By entering into this Stipulated Agreement, Mr. Mercado hereby waives the

above-stated hearing rights, as well as any corresponding appellate rights, should this Stipulated Agreement be approved and executed by the State Board.

12. Mr. Mercado is entering this Stipulated Agreement upon his own volition, with full opportunity to consult legal counsel.

13. This Stipulated Agreement contains the entire agreement between the parties. Mr. Mercado is not relying on any other agreement or representation, verbal or otherwise. This Stipulated Agreement shall be effective upon approval and execution by the State Board.

I, ROBERT MERCADO, have read the above Stipulated Agreement, understand its contents, and accept the conditions set forth within it.

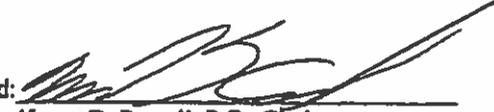
Signed:  Date: MAY 19, 2021
ROBERT MERCADO

I, ROBERT MERCADO, have read the above Stipulated Agreement, understand its contents, and do not accept the conditions set forth within it. I request that this matter be scheduled for a formal hearing before the Nevada State Board of Professional Engineers and Land Surveyors.

Signed: _____ Date: _____, 2021
ROBERT MERCADO

This Stipulated Agreement is approved by the Nevada State Board of Professional Engineers and Land Surveyors this 14th day of July, 2021. The effective date of this Stipulated Agreement is July 14, 2021.

Date: July 14, 2021.

Signed: 
~~Karen D. Percell, P.E., Chairwoman~~
MICHAEL KIDD, P.L.S.
CHAIRMAN

13. Stipulated Agreement for xxxxx, PE Lic# xxxxx

[not available at time board packet was published]

14. Board Counsel Report

15. Executive Director Report

15.a. Approved Licensees Report

COMITY MAR 2023

2 Days (119 applications)

COMITY FEB 2023

2 Days (112 applications)

COMITY JAN 2023

1 Day (122 applications)

REINSTATEMENT JAN 2023 - MAR 2023

1 Day (35 applications)

INITIAL JAN 2023 - MAR 2023

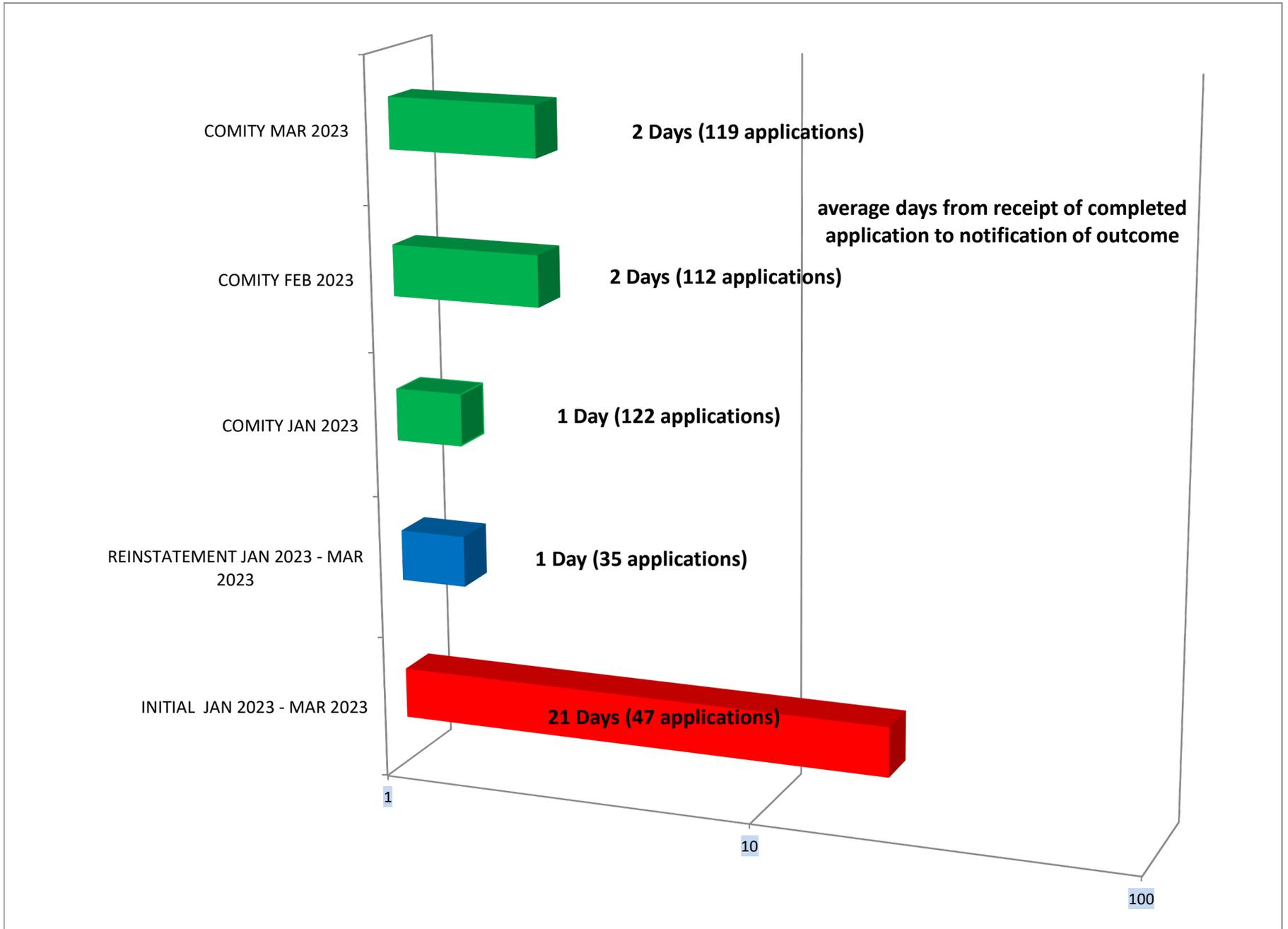
21 Days (47 applications)

average days from receipt of completed application to notification of outcome

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15.b. 2021-2025 Strategic Plan



STRATEGIC PLAN UPDATE
Executive Summary
Approved November 12, 2020

UPDATED Fall 2020

EXECUTIVE SUMMARY

STRATEGIC PLAN UPDATE ~ SEPTEMBER 11, 2020

The Nevada Board of Professional Engineers and Land Surveyors developed a comprehensive Strategic Plan in March 2017. The plan was created using a 10-30 year planning horizon based on the board's core ideology consisting of a core purpose and core values.

Because the Strategic Plan had been developed in 2017, the board felt it was timely to reconsider its contents. The Board met September 11, 2020 to comprehensively review its Strategic Plan and consider any needed updates to that plan.

At the September 11, 2020 Strategic Planning Session, the board reaffirmed that the goals developed in the current Strategic Plan based on a 10-30 year planning horizon were still relevant. The session then focused on review and refresh of strategies. It was agreed that tactics and action items would be driven by the strategies and developed by the board and its committees at future meetings.

This document restates the board's goals for its updated Strategic Plan and captures the board's strategies for the next 3-5 year planning horizon.

EXECUTIVE SUMMARY

PURPOSE ~ MISSION ~ CORE VALUES

Purpose

The purpose of the board, as stated in Nevada Revised Statute 625.005, is to safeguard life, health and property and to promote the public welfare by providing for the licensure of qualified and competent professional engineers and professional land surveyors.

Mission

Founded on the board's purpose, the board's mission is to uphold the value of professional engineering and land surveying licensure by assessing minimum competency for initial entry into the profession, and to ensure ongoing standard of professionalism by facilitating compliance with laws, regulations, and code of practice; and to provide understanding and progression in licensure by openly engaging with all stakeholders.

Core Values

The board's core values are:

Integrity

Transparency

The core values were identified by board members and staff during the strategic planning sessions as guiding principles in the performance of their duties. A commitment was made to deliver on these values and provide governance that is ethical, honest, and consistent, and to function on a daily basis with accessibility and openness that is without obstruction.

3-5 YEAR PLANNING HORIZON

~ OUTCOME-FOCUSED GOALS AND STRATEGIES ~

The following thinking represents the organization's goals for the next 3-5 years. These **Goals** are outcome-oriented statements that represent what will constitute the Nevada board's future success. The achievement of each goal will move the organization towards the realization of its Envisioned Future. The **Strategies** reflect the broad range of direction that will be undertaken to change the existing conditions in order to achieve the goal – they drive **Tactics** -- the type of work and initiatives that will need to be undertaken to achieve the goal.

Strategies considered at the the September 11, 2020 strategic planning session discussion were presented for board consideration November 12, 2020. New or updated strategies are in bold text.

Outcome-Focused Goals

1. Outreach

The general public, prospective licensees and other key stakeholders have a greater understanding that engineering and surveying licensure are essential to safeguarding public health, safety and welfare.

2. Licensure

The demonstrated value of licensure results in continued growth in the number, quality and diversity of licensed engineers and surveyors practicing in Nevada.

3. Regulation

Nevada regulations are compatible with and reflective of the current state of practice in engineering and surveying and are in alignment with Nevada's economic development strategy.

4. Operational Excellence

The Nevada Board's efficient and effective use of technology and streamlined systems, processes and procedures result in high levels of satisfaction by all stakeholders.

Goal 1: Outreach

The general public, prospective licensees and other key stakeholders have a greater understanding that engineering and surveying licensure are essential to safeguarding public health, safety and welfare.

Strategies

1. Increase legislators understanding of criticality of services provided by the board and professional engineers/professional land surveyors
2. **Evolve technical capability and expand social media presence**
3. Increase visibility of the Board
4. **Sustain appropriate allocation of resources for effective content development**

Goal 2: Licensure

The demonstrated value of licensure results in continued growth in the number, quality and diversity of licensed engineers and surveyors practicing in Nevada

Strategies

1. Increase/stress the importance of licensure to university level students
2. Increase the public's knowledge about the value of licensure
3. Increase kids' knowledge of what engineers/land surveyors do
4. **Continuously work to improve the process and portability of licenses**
5. Provide options to meet land surveyor educational requirements
6. **Increase knowledge of the quality of experience required for licensure to potential licensees**

7. **Maintain relevancy of engineering licensure, specifically as it relates to emerging technologies**

Goal 3: Regulation

Nevada regulations are compatible with and reflective of the current state of practice in engineering and surveying and are in alignment with Nevada's economic development strategy.

Strategies

1. **Maintain currency and applicability of statutes and regulations**
2. Increase relationships with key stakeholders
3. **Increase awareness of new/emerging technologies in relation to statutes and regulations**

Goal 4: Operational Excellence

The Nevada Board's efficient and effective use of technology and streamlined systems, processes and procedures result in high levels of satisfaction by all stakeholders.

Strategies

1. **Maintain effective staff capacity**
2. **Maintain business plan for resource allocation to support board goals**
3. **Maintain effective office and administrative processes**
4. Build a data collection strategy to ensure we have data needed for effective decision making
5. **Increase transparency and communication with stakeholders of board functions, operations, and initiatives**

15.c. NCEES

16. Committee Reports

16.a. Administrative Procedures Oversight Committee

16.a.i. Purchase of Artwork for Office

16.ii. Executive Director Work Performance and Salary

GOALS AND PERFORMANCE EVALUATION

Name:	Patty Mamola	Evaluation period:	April 2022 – March 2023
Title:	Executive Director		

GOALS, OBJECTIVES, ACHIEVEMENTS and ACCOMPLISHMENTS (COMPLETED BY EXECUTIVE DIRECTOR)

• Outreach—

Implemented and maintained positive presence on social media platforms in support of public communications. Served as a speaker for various events—UNR, NSPE, NALS, SEASNS, ECL-USA—published newsletter a minimum of three times annually as of 2016, improved website to improve communications and reduce customer enquiries.

- Involve board lobbyist with legislators on an ongoing basis
 - **Board lobbyist—continuous communications with lobbyist to advance board initiatives**
 - **Coordinated with PUCNV and key stakeholders to remove statutory license exemption for gas utility companies in response to NTSB recommendation**
- Increase visibility of the board
 - **Engaged with Quality of Plan Submittal Task Force, provided meetings minutes, drafted Quality of Plan Submittal Guide/White Paper from task force raw notes to ensure consistency and to maintain momentum, estimate a 3–6-month time savings for task force in reaching a completed draft Quality of Plan Submittal Guide.**
 - **Maintained positive presence on social media platforms**
 - **Actively engaged with International Engineering Alliance (currently serving as Chair of APEC Engineer Agreement). Chaired the June virtual annual meeting and October meeting in Killarney, Ireland. At the Killarney meeting, led a 90-minute workshop on International Mobility which led to actionable items to be implemented by jurisdictions that are signatory to the IEA Mobility Agreements. Attended monthly IEA Governing Group meetings. Served on a working group which met monthly to consider operating business models of the IEA. Coordinated and oversaw four scheduled APEC Agreement reviews—Thailand, Singapore, Indonesia, Russia**
 - **Actively engaged with Engineering Change Lab-USA enabling Nevada to have a voice nationally and internationally as it relates to licensure and mobility. Attended three ECL-USA summits, two half-day virtual meetings and one two-day in-person summit, was a thought leader/provactuer for a virtual half-day summit where I co-present on the topic of the Future of Engineering Licensure**
 - **Spearheaded and regularly participate in Soroptimist STEM outreach at an at-risk elementary school, lead one-hour STEAM session twice per month at Hunter Lake Elementary School**
 - **Maintain Las Vegas office and staff office as necessary also securing a sublease tenant to reduce operational costs**
- Increase modes of delivering key messages and frequency of delivery
 - **Speak at professional society meetings on key board issues**
 - **NALS Western States Conference in Las Vegas**
 - **ASCE Truckee Meadows Branch lunch meeting**
 - **NSPE southern chapter lunch meeting**
 - **Coordinate speakers for professional society events and Nevada universities**
 - **UNR Civil Engineering Capstone class (co-presented with Karen Purcell, board member)**
 - **Speak at NCEES meetings**
 - **Update website with key messages**
 - **Maintain frequency of minimum two times per year publishing of newsletter**
 - **Maintain a positive presence on social media platforms—LinkedIn, Twitter, Facebook, website Blog**

• Licensure—

Continued outreach to university students, increasing student knowledge of engineering/land surveying. Worked with community group, Soroptimist to create and deliver a STEM project to an at-risk elementary school to encourage girls to pursue engineering/land surveying. Implemented new processes to speed up

process of comity licensure, facilitated board discussions to encourage options to meet NRS land surveyor education requirements. Updated 33 regulations to reflect current practices.

- Increase/stress importance of licensure to university students
 - **Annually meeting with UNR civil engineering capstone class, this past year added mining engineering capstone class, to discuss licensure**
 - **Outreach to UNR engineering deans for invite to discuss licensure with other engineering departments**
 - **Outreach to UNLV for opportunities to speak to engineering capstone classes**
- Increase public knowledge about value of licensure
 - **Maintained social media program to increase public awareness of NVBPELS and importance of licensure**
- Increase kids' knowledge of what engineers/land surveyors do
 - **Soroptimist—continued with STEM project and partnering with at risk elementary school for the 2018/2019, 2019/2020, 2022/2023 school year, focusing on coding and robotics**
- Speed up process of licensure
 - **Further efficiencies gained in comity licensure resulting from improving administrative processes, reducing from an average of five days to three days for application approval. Facilitating further efficiencies in enabling staff to approve/license MLE/MLS comity applications. Regulations adopted to codify process. Since 2017 comity licensure efficiency has improved from an average of 70 days to an average of 1.5 days in 2023. Reinstatement licensure has been reduced from 27 days in 2017 to 1 day in 2023. Reinstatement was moved from an ED function to a staff function with oversight for non-standard applications. For initial licensure, average time has improved from 70 days in 2017 to average of 20 days in 2023. Introduced interim board meetings specifically to review initial license applications also introduced supplemental application packets to take applications up until open meeting law posting deadlines. Ensure staff contact any applicants with incomplete records to see if applicants can make the deadline for board consideration.**
- Provide options to meet land surveyor education requirements
 - **Continued working with surveyor board members to be as flexible as possible within current law to license initial/comity PLS applicants. Personally met with each of these applicants to review current transcripts and discuss possible education pathways.**
- Professional Engineering licensure
 - **Meet and assist non-traditional applicants with the licensure process. Two applicants who believed they had no path were assisted and successfully licensed in 2022/2023**
 - **Assisted the board in enabling historically disadvantaged engineering technology degree applicants to be eligible for licensure with four years of experience instead of previous 6 years of experience.**

• Regulation—

Continue to update regulations and make reflective of current practice in alignment with NV economic strategy—Completed comprehensive review resulting in proposed update of 33 regulations—33 NAC's successfully updated. Currently working on comprehensive review/update of regulations related to PLS Standards of Practice.

- Decrease outdated regulations and increase applicability of regulations
 - **Regulation update—NAC updates successfully completed working to update printed board law books. Considering further changes that may be needed—reviewing regulations for further updates. As of 2017, worked with board to update 32 regulations and repeal 5, and add 1 for clarity. Also, updated 2 statutes (decoupling NCEES PLS exam from experience and removing PE license exemption for high pressure gas lines)**
- Increase relationships with key stakeholders
 - **PAL Committee—continued engagement and sharing of board activities, maintain PAL calendar on NVBPELS website, and partner with stakeholders as appropriate to host events, or further NVBPELS goals**

- **Board government liaison—Retained for work leading up to legislative session, 2023 legislative session, and 6-months following session to assist with regulation updates and NRS bill drafts. Maintain constant communication with Susan Fisher and Chris MacKenzie during the legislative session. Review bills on my own and identify issues and possible solutions for Susan/Chris to consider as it relates to the board and its operations. Complete fiscal notes, 2-3 times per week, as required/notified by the LCB.**
 - **Established and maintaining presence on social media platforms**
 - **NCEES—serve on MBA Committee and Records Taskforce to support efforts to improve national/international portability of licenses. Communicating with 69 other US jurisdiction ED's via BaseCamp and in-person at NCEES Annual Meetings to apply common sense in their review of licensing processes and regulations. Attended/participated in 2 virtual MBA committee meetings and 1 in-person meeting, leading the work on review/updating of three NCEES Position Statements, providing input on 10 others. Authoring two articles on the subject in the past two years. Authoring an article on behalf of David Cox on the International Engineering Alliance meeting held in Killarney, Ireland. Often NCEES leadership will contact me for guidance or advice on various topics—diversity, licensing, domestic and international mobility. Representing NCEES, served as 2019 chair of DiscoverE's Global Marathon. SWE 2020 Podcast, First Female President of NCEES.**
- Increase awareness of new/emerging technologies
 - **Continue as a core group member of ECL-USA, a group that explores the future of engineering, engineering licensure, and emerging technologies**
 - **Speaker at professional organization meetings and NCEES meetings to increase awareness. Co-presented 90-minute Future of Engineering Workshop at NCEES 2019 Annual Meeting**
 - **Share knowledge/information with board members and stakeholders as appropriate**

• **Operational Excellence—**

Staffing LAS office as necessary, downsized/updated RNO office, staff cross-training/stabilized, retained social media consultant, completed conversion to e-files/eliminated paper files. Created business plan/budget for new initiatives/board improvements/updates, updating/moving to new licensing platform, continuing 2nd phase of website update, continuous review of office procedures and processes for improvements.

- Increase staff capacity
 - **Temp services—temporary staff retained as necessary to assist with peak workloads.**
 - **Cross training staff to ensure continued efficiency when positions are vacant or have extended leave. Completed cross training of a third staff member to ensure continuity in license processing (licensing is one of the most important board operation functions)**
 - **Evaluate staff capabilities and operational needs to make adjustments as necessary to optimize resources and expenditures**
 - **Evaluate processes to identify areas to streamline—continuous evaluation of phone calls and emails to assess where improvements are needed to reduce staff response time and make improvements in processes/systems. When I joined the board staff in 2016, the phone rung nonstop now 10 or less calls per day—previously large number of calls about status of applications for licensure and status of license renewals and application process. Calls were sent to the assigned person in each related area, and with the volume of calls, a significant number of voicemails built up. Steps taken to address/reduce the high volume of calls:

 - **Hired someone with operations experience to review board process/systems and work with me to make measurable improvements.**
 - **Revised website to focus on applicant/licensee/public usability**
 - **Implemented a program to improve communication with licensees --where applicant was in the application process and next steps in the process - with timeframe, invited to attend board meetings virtually to witness the application review and approval process.**
 - **Sped up the process of licensure ie interim board meeting and supplemental application packets**
 - **Office space designed with open space to share/listen/learn from calls. Increases staff knowledge, improved customer service.****

- **Weekly staff meetings to discuss unique customer service issues so all staff are aware and can learn from sharing.**
 - **Adjusted the renewal process. Open portal 90 days before renewal. Process of repeat reminders to licensees about license expiration. Removal of credit card processing fees to encourage online renewal. Trained all staff to process license renewals so that renewals are reviewed and processed on the same business day.**
 - **Goal to answer 95% of phone calls by the third ring, no calls to voicemail.**
 - **Staff cross training enables all staff to answer the majority of licensure and compliance questions – by phone or email.**
 - **Goal to answer 95% of emails within a three-hour window.**
 - **Incoming phone and email volume has been significantly reduced.**
- Create business plan/budget to fund new initiatives, board improvements, and updating of systems
 - **Upgrading database platform for applications and licensing in process, system will include a dashboard for licensees to self-serve and will improve public access to public information and improve staff usability of system**
 - **Business plan—draft plan presented to the board at its May 10, 2018 meeting. Budget for 2022/2023 reflected funding deferred items described in Business Plan. Board kept informed of Business Plan and status of action items**
- Update all office and administrative processes
 - **Eliminate Paper—all paper licensee files have been scanned and checked for completeness and paper records have been disposed**
 - **Continued Automation of Processes—processes to automate have been automated, working with current database vendor to migrate database to new platform and provide applicant/licensee dashboard. Researching options to further improve database system and user experience**
 - **Evaluating website to identify customer-facing improvements needed to gain added operational benefits**
 - **Employee Performance Evaluations—staff evaluations are completed periodically as needed and on anniversary dates of employment**
 - **Evaluation of office and administrative processes—continuous evaluation of systems to identify needed improvements and development of plan/s to address. Accounting system audited and improvements made to update accounts and identify deferred budget expenses. Administrative processes are continuously evaluated to identify necessary improvements and updates to the system.**
 - **Pro-rated license fee system all online as of 2020—instant processing with no credit card fees.**
 - **Moved all payment transactions to online systems—reduced mail with money from about 50 pieces per day (during license renewal peak 100 pieces of mail per day) to approximately 2 per week.**
 - **Improved state specific exam processes. PE/SE state specific exams are emailed and results are provided within ½ day. PLS state specific exam is proctored on demand virtually (any business day) and results are provided within ½ day of receiving the FedExed returned completed exam (previously, PLS state exam was only proctored in-person twice a year)**
- Build a data collection strategy to ensure we have data needed for effective decision making
 - **Website—with implementation of social media platforms, analytics have been added to website and data is being collected and evaluated to identify needed improvements**
 - **New platform for licensing software system is being evaluated for data management improvements**

OTHER RESPONSIBILITIES *(completed by Executive Director)*

- Hired and retaining staff with higher level capabilities and varied skill levels. Creates work efficiencies, increases staff capacities, and improves service. Creates opportunities to make continuous improvements to operations, reduce costs, and enables achievement of goals/objectives of NVBPELS's Strategic Plan and Business Plan.

- Administrative processes continually reviewed to improve and expedite licensure. Comity licensure reduced from over 75 days to average of 1.5 days or less.
- Consistently prepare and distribute to board members, board packet 2-weeks prior to board meetings.
- Completed comprehensive review of laws and regulations resulting in the update of 33 regulations as of February 28, 2022. Coordinated publication of updated law books (NRS + NAC chapter 625 + 327). Currently coordinating PLS Standards of Practice regulation updates and response to Governor Lombardo Executive Order 2023-003 and 2023-004.
- Significantly reduced incoming calls to office by improving information available on the nvbpels.org website.
- Significantly reduced incoming mail by implementing online payment of license fees and online transmittal of 24 questions.
- Took steps to reduce initial licensure process time from over 60 days to 20 days or less.

EVALUATION *(completed by reviewer)*

STRENGTHS AND AREAS FOR DEVELOPMENT

GOALS AND OBJECTIVES FOR NEXT EVALUATION PERIOD

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EXECUTIVE DRIECTOR SIGNATURE	BOARD CHAIR SIGNATURE
<i>Date</i>	<i>Date</i>

16.a.iii. Budget for Fiscal Year 2023-2023

	APPROVED BUDGET	ACTUAL as of Feb 28, 2023	PROPOSED BUDGET
	Jul '22 - Jun '23	Jul '22- Feb '23	Jul '23 - Jun '24
Ordinary Income/Expense			
Income			
4000 · REVENUE			
4201 · Application Fees			
4002 · PE Exam Application			
4004 · PLS Exam Application			
4202 · PE Comity Application	130,000.00	89,375.00	130,000.00
4203 · PLS Comity Application	1,000.00	1,875.00	1,000.00
4204 · PE Initial License Application	15,000.00	3,325.00	11,000.00
4205 · PLS Initial License Application	100.00	25.00	100.00
4206 · PE Reinstatement Application	12,000.00	15,725.00	21,000.00
4207 · PLS Reinstatement Application	300.00	300.00	300.00
4208 · EI Certification Application	15,000.00	6,900.00	15,000.00
4209 · LSI Certification Application	100.00	0.00	100.00
Total 4201 · Application Fees	173,500.00	117,525.00	178,500.00
4250 · Renewals & Exam Fees			
4251 · PE/PLS Renewals	700,000.00	372,450.00	685,000.00
4252 · Renewal Late Fees	0.00	17,800.00	17,500.00
4253 · PE License Fees	70,000.00	58,875.00	75,000.00
4254 · PLS License Fees	1,000.00	125.00	1,000.00
4255 · NV Specific Exam Fees	1,500.00	0.00	2,000.00
Total 4250 · Renewals & Exam Fees	772,500.00	449,250.00	780,500.00
4300 · Other Revenue			
4301 · Replacement Certificate/Pocket Card	300.00	60.00	300.00
4302 · Stamp Fees	0.00	0.00	0.00
4303 · Interest Income	10,000.00	23,311.96	35,000.00
4304 · Discipline Pd to NV Gen Fund	0.00	13,650.00	0.00
4305 · Investigative Cost Recovery	0.00	7,846.50	0.00
4306 · Miscellaneous	0.00	0.00	0.00
4307 · Firm Registration	70,000.00	71,950.00	90,000.00
4308 · Business Name Request	0.00	0.00	0.00
4310 · PDH Event Income	0.00	0.00	0.00
4311 · Waiver/Document Fees	100.00	25.00	100.00
4312 · Online Convenience Fees	0.00	0.00	0.00
Total 4300 · Other Revenue	80,400.00	116,843.46	125,400.00
Total 4000 · REVENUE			
Total Income			
Gross Profit	1,026,400.00	683,618.46	1,084,400.00
Expense			
5100 · PAYROLL EXPENSES			
5101 · Accrued Benefits			
5102 · Employee Health Insurance	70,000.00	37,285.71	70,000.00
5103 · Employee IRA/SEP	30,000.00	19,724.57	30,000.00
5105 · Payroll Service Fees	1,700.00	1,319.33	1,700.00
5106 · Payroll Taxes			
5107 · Salaries	460,000.00	311,142.00	506,000.00
5108 · Board Salaries	10,000.00	4,500.00	10,000.00
	75,000.00	0.00	75,000.00
Total 5100 · PAYROLL EXPENSES			
5110 · PAYROLL TAXES			
5111 · FICA	27,400.00	18,703.91	27,400.00
5113 · Medicare	7,000.00	4,511.34	7,000.00
5114 · Modified Business Tax	2,700.00	990.68	2,700.00
5115 · SDI			
5116 · SUINV	700.00	627.70	700.00
5117 · SUI	0.00	243.74	0.00
Total 5110 · PAYROLL TAXES	37,800.00	25,077.37	37,800.00
	26,250.00	0.00	26,250.00
	609,500.00	399,048.98	655,500.00
6001 · OPERATING EXPENSES			
Non State Owned Office Bldg.			
6002 · Rent	89,500.00	66,336.65	85,000.00
6002.1 · Sub Lease		-5,250.00	
6003 · Leasehold Improvements			
6003.1 · Deferred Exp-RNO/LAS Office			
6003 · Leasehold Improvements - Other			
Total 6003 · Leasehold Improvements	0.00	0.00	0.00
6004 · Utilities	1,400.00	160.40	1,400.00
6005 · Telephone/Internet	7,000.00	5,809.46	7,000.00

Murray Blaney:
Incr of \$5k from prev budget version. Initial licensure should rebound from covid lull

Murray Blaney:
Adjusted up \$2.5k related to above in this section

Murray Blaney:
Adjusted up \$2.5k from prev budget version, licensees are still forgetful

Murray Blaney:
Adjusted up \$63k w/ removal of first renewal free for approved comity applicants

Murray Blaney:
Adjusted up \$500 based on trendline

Murray Blaney:
Adjusted up \$66k based on above notes in this section

Murray Blaney:
adjusted up \$71k based on all rev section changes above which is \$58k above 22/23 FY budget

Patty Mamola:
Inc by 10% to accommodate any possible salary increases and/or new hire salary

Patty Mamola:
Deferred labor to fund staff time to work on board business plan items, allows for add'l staff to be hired to work on day-to-day operations

Patty Mamola:
22/23 FY budget included add'l labor burden for new hire that was not hired. Will finish current FY under budget. Propose keeping same budgeted amount for labor burden for 23/24 FY

Patty Mamola:
prior yr est labor burden at 8%, actual is 7%, retain same \$ amt for next FY to reflect 7% actual labor burden

Patty Mamola:
Deferred labor burden

6005.5 - Janitorial	0.00	0.00	1,200.00
Total Non State Owned Office Bldg.	97,900.00	67,056.51	94,600.00
6006 - Office Supplies	6,000.00	5,535.50	6,000.00
6007 - Equipment/Furniture			
6008 - Furniture			
6008.1 - Deferred Exp-Furniture			
6008 - Furniture - Other			
Total 6008 - Furniture			
6009 - Maintenance			
6010 - Equipment Purchases	3,800.00	24,068.54	3,800.00
6011 - Equipment Leasing	5,000.00	2,685.45	5,000.00
6012 - Software			
6012.1 - Deferred Exp-Softward Upgrades			
6012.5 - Software	3,000.00	775.31	3,000.00
Total 6012 - Software	3,000.00	775.31	3,000.00
6015 - Website/Database Hosting	18,000.00	11,040.16	18,000.00
Total 6007 - Equipment/Furniture			
6101 - Insurance			
6102 Workers Comp	3,500.00	2,131.65	3,500.00
6103 - General Liability	2,500.00	1,151.42	2,500.00
6104 - Office Contents	100.00	0.00	100.00
Total 6101 - Insurance	6,100.00	3,283.07	6,100.00
6201 - Postage			
6202 - Postage	3,500.00	7,112.27	5,000.00
6202.5 E-Postage	3,000.00	740.00	3,000.00
6205 - Postage Renewals	2,000.00	190.21	3,000.00
Total 6201 - Postage	8,500.00	8,042.48	11,000.00
6301 - Board Meetings			
6302 - Travel - Out of State	4,000.00	0.00	4,000.00
6303 - Travel - In State	25,000.00	13,908.29	25,000.00
6304 - Board Meeting Expenses	9,000.00	1,270.88	9,000.00
Total 6301 - Board Meetings	38,000.00	15,179.17	38,000.00
6401 - Printing			
6402 - Printing General	4,000.00	766.37	4,000.00
6404 - Printing NRS/NAC, Blue Book	2,500.00	2,866.02	2,500.00
Total 6401 - Printing	6,500.00	3,632.39	6,500.00
6501 - Professional Services			
6502 - Legal			
6503 - Board Meetings	20,000.00	18,392.22	30,000.00
6504 - Regulations/Legislation			
6504.1 - Deferred Exp-Regs/Legislation	20,000.00	232.00	20,000.00
6504.5 - Regulations/Legislation	5,000.00	8,106.50	12,500.00
Total 6504 - Regulations/Legislation			
6505 - Discipline	35,000.00	11,331.75	17,500.00
Total 6502 - Legal	60,000.00	37,830.47	60,000.00
6508 - Accounting Fees	25,000.00	22,391.00	25,000.00
6509 - Government Liaison Services			
6509.1 - Def Exp-Government Liaison Services	27,600.00	14,000.00	22,000.00
6509.5 - Government Liaison Services	0.00	2,000.00	2,000.00
Total 6509 - Government Liaison Services	0.00	2,000.00	2,000.00
6510 - Database/Website Design			
6510.1 - Deferred Exp-Website Update	35,000.00	89.00	35,000.00
6510.2 - Deferred Exp-Database Update	75,000.00	25,378.10	75,000.00
6510.5 - Database/Website Design	12,500.00	587.20	5,000.00
Total 6510 - Database/Website Design	12,500.00	587.20	5,000.00
6511 - Public Outreach (Communications)	17,500.00	3,600.00	17,500.00
6514 - Contract Labor			
6514.1 - Def Exp-Contract Labor	10,000.00	5,333.38	10,000.00
6514.5 - Contract Labor	0.00	0.00	5,000.00
Total 6514 - Contract Labor			
6515 - IT Support	20,000.00	15,211.23	20,000.00
Total 6501 - Professional Services			
6550 - Professional Service Fees			
6601 - Program Services			
6604 - NCEES			
6605 - Dues	6,500.00	6,500.00	6,500.00
6606 - Registration	2,500.00	1,725.00	2,500.00
6607 - Travel	15,000.00	5,042.50	15,000.00
Total 6604 - NCEES	24,000.00	13,267.50	24,000.00
6608 - Stamp Purchases			
6609 - Investigations			
6610 - State Specific Exam	0.00	0.00	0.00
6615 - Bank Fees	0.00	6,042.32	0.00

Patty Mamola:
Deferred exp, delayed updating of regs

Patty Mamola:
Deferred exp, delayed updating of regs

Patty Mamola:
Deferred exp, continued work to update website per business plan

Patty Mamola:
Deferred exp, continued work to update database per business plan

Patty Mamola:
Deferred exp, cont'd elimination of historical paper compliance files

6616 · Merchant Services Fees	28,000.00	34,052.51	48,000.00
6630 · LAS Office Support	10,000.00	2,272.67	10,000.00
6640 · Workshops			
6640.1 · Deferred Exp-Digital Signature	3,500.00	0.00	3,500.00
6640.5 · Workshops			
Total 6601 · Program Services			
6700 · Other			
6701 · PDH Event Expense			
6701.1 · Deferred Exp-PDH Event			
Total 6701 · PDH Event Expense			
6702 · Discipline Pd to NV Gen Fund			
6704 · State Administrative Fees			
6705 · Attorney General	1,000.00	0.00	1,000.00
6706 · Benefit Services Fund			
6709 · Email - EITS	2,500.00	1,316.27	2,500.00
6710 · Leg. Counsel Bureau	1,000.00	0.00	1,000.00
6704 · State Administrative Fees - Other			
Total 6704 · State Administrative Fees	4,500.00	1,316.27	4,500.00
6720 · Miscellaneous		10.00	
Total 6700 · Other			
6801 · Training & Conferences			
6802 · Travel - Out of State	12,000.00	9,866.41	12,000.00
6803 · Travel - In State	3,000.00	400.51	3,000.00
6804 · Registration	3,000.00	2,639.00	3,000.00
Total 6801 · Training & Conferences	18,000.00	12,905.92	18,000.00
6900 · Other Expenses			
Total 6001 · OPERATING EXPENSES	412,300.00	292,785.67	431,000.00
Total Expense	609,500.00	399,048.98	655,500.00
Net Ordinary Income			
Net Income	1,026,400.00	683,618.46	1,084,400.00
	4,600.00	-8,216.19	-2,100.00
	171,100.00	45,032.48	165,500.00
	101,250.00	0.00	101,250.00
			266,750.00
	-267,750.00	-53,248.67	-268,850.00

Patty Mamola:
 Deferred exp, included in business plan

Patty Mamola:
 Includes operating budget and deferred budget for a total proposed budget deficit of \$268,850 for FY 23/24

operating total

def exp

def payroll

def total

total budget deficit

Narrative for Proposed Budget Fiscal Year July 1, 2023 to June 30, 2024
May 10, 2023

Revenues are anticipated to increase slightly from the current fiscal year. Application fees and license renewals are anticipated to remain steady. PE initial applications are down slightly in the current fiscal year due to what we believe to be the Covid effect, but we anticipate it will rebound in the 2023-2024 fiscal year. Reinstatement applications are expected to continue growing in numbers. We anticipate finishing the 2022-2023 budget year at or slightly over the budgeted revenue amount of \$1,026,400. Based on the current year projected revenues and anticipating similar revenues from application and renewal fees for the upcoming fiscal year, we are proposing the 2023-2024 budget for revenues be set at **\$1,084,400**.

Expenses are budgeted more than the current fiscal year to provide for potential increases in staff salaries coupled with the possible hiring of a higher-level position with a higher salary. Therefore, we propose increasing the budgeted amount for staff salaries by 10% over the prior year budgeted amount. We also anticipate an increased cost in merchant service fees due to moving nearly all business transactions to electronic payments. Expenses are proposed to be slightly greater than revenues, resulting in a proposed budget of **\$1,086,500**.

Deferred expenses are included in the budget to address items that have been identified in the NVBPELS Business Plan. The Business Plan was created to identify the amount of reserve monies needed to address deferred operational expenses. Proposed budgeted deferred expenses total **\$266,750** and include:

- \$101,250 (\$75k wages + burden) retaining an additional staff member would allow for realignment of duties to enable a current staff member to focus 75% of their work hours on deferred items in NVBPELS Business Plan
- \$75,000 for licensing database upgrade/implementation and a new firm registration platform
- \$42,000 for legal and government liaison fees associated with continued work on catching up on updating regulations and statutes
- \$35,000 for updating website content and structure to change focus to customer-facing/user interface
- \$10,000 for contract labor to assist with scanning compliance files to transition from paper to e-files
- \$3,500 for exploring moving to verified digital signatures

Total budgeted expenses are \$1,353,250, \$1,086,500 operational expenses plus \$266,750 expenses related to deferred work items described above. For the operational budget, this results in a budget deficit of \$2,100 and when the deferred work item expenses are included, the total budgeted deficit is \$268,850.

16.b. Legislative Committee

16.c. Professional Association Liaison Committee

16.d. Public Outreach Committee

16.e. PLS Standards of Practice Subcommittee

17. Election for Board Chair and Vice Chair

18. Government Liaison Report

19. Bill Draft Requests Proposed by the Legislature

20. Board and Staff Assignments

Action List

BOARD MEETING ITEMS

September 12, 2019 Board Meeting

12. Administrative report by Executive Director

b. Action items related to the 2017-2021 Strategic Plan

Mr DeSart asked that dates be posted on our website of when the Las Vegas board office is staffed. **Staff**

May 12, 2022 Board Meeting

13. Discussion and possible action on white paper submitted by Jason Caster, PLS, license number 19338, complaint number 20210004, white paper is a condition of the stipulated agreement.

Adjust scope of future disciplinary whitepapers to include a specific requirement for the licensee to outline in detail what they will do in the future to correct and prevent the issue they were disciplined for.
Staff.

Nov 17, 2022 Board Meeting

16. Discussion and possible action on board liaison, Greg Dessert's report on City of Henderson Quality of Plan Submittal Task Force including consideration of industry's draft Quality of Plan Submittal Best Practices Manual.

Following finalization by taskforce, newsletter announcement to help circulate the manual to the wider industry.

Jan 19, 2023 Board Meeting

21. Discussion and identification of topics for future meetings including possible proposed amendments to the Nevada Professional Engineers and Land Surveyors Law, Nevada Revised Statutes and Nevada Administrative Code Chapter 625.

Staff to research Tonopah, NV as a possible board meeting site in 2024.

COMMITTEE ITEMS

PROFESSIONAL ASSOCIATION LIAISON COMMITTEE

7. Discuss board's updated Strategic Plan—goals and strategies related to PAL Committee and discuss

possible tactics/action items.

Goal 2: Licensure – Strategy (5): *Provide options to meet land surveyor educational requirements*

Consider forming sub-committee to contact with UNLV Dean of Engineering about creating a minor in land surveying

ADMINISTRATIVE PROCEDURES OVERSIGHT COMMITTEE

APOC - March 30, 2021 Meeting

5. Discuss third-party verification of digital signatures for licensees of the board and possible role of the board in the verification process including cost participation.

Continue to monitor other states regulations relating to third-party verification requirements.

APOC - March 30, 2023 Meeting

6. Consider proposed budget for fiscal year July 1, 2023, to June 30, 2024.

Suggested that options be explored that could be of some tangible benefit to existing licensees to accelerate the reduction of the reserve. Prepare evaluation of options to be considered by APOC. (Staff)

PUBLIC OUTREACH COMMITTEE

Public Outreach Committee - January 6, 2021 Meeting

8. Consider and discuss next six to twelve months public outreach/social media efforts.

Local school districts be informed if/when the Speakers Bureau on the board website is in place to as a resource for presenters on STEM topics in local schools.

Public Outreach Committee - January 12, 2023 Meeting

6. Consider and discuss public communications/social media efforts and available budget for remainder of fiscal year, January 1, 2023, to June 30, 2023).

Identify schedule of career fairs at UNR and UNLV and consider a NVBPELS booth. (Derek Vogel)

Add Instagram to social media mix. **DONE**

LEGISLATIVE COMMITTEE

Legislative Committee Meeting – May 5, 2020

4. Consider the following changes to Nevada Revised Statute 625, 327

NRS 625.175—discipline specific vs PE state (discipline specific language added in 1975, AB 604—Committee on Judiciary)--on hold until we can discuss with our NCEES counterparts at a future NCEES meeting. (see revision per LegComm meeting 6.17.2021 below)

NRS 327—Nevada Coordinate System; Geographic Names--waiting for NALS to provide proposed changes to NRS 327 and will work to include in board's bill draft request.

Legislative Committee Meeting – November 4, 2020

5. Discuss proposed NAC 625.310(4), requiring engineering applicants to pass a short exam on chapter 625 of NRS and NAC.

Short exam on chapter 625 of NRS and NAC to be updated by staff (periodically) and submitted to LegComm for approval.

Legislative Committee Meeting – June 17, 2021

5. Consider future licensing of engineers as it relates to emerging technologies and blended engineering degrees including considering retention and/or modification of specific disciplines licensed by the board.

Develop position statement of the issues to be addressed. This item to encompass discipline specific vs PE state discussion action item from the LegComm meeting 5.20.2020 (above). Ms Purcell and Ms Mamola

Form working group to discuss and identify possible solutions to the issues identified by position statement. Ms Purcell will lead the working group.

Legislative Committee Meeting – October 18, 2022

8. Open discussion of items related to the Legislative Committee

Add items identified for committee consideration to next meeting agenda and include supporting documentation in the meeting material packet.

Lead: Murray Blaney

- NRS 625.183

Discussion on experience requirement for licensure
(in supporting documents, included “studies” referenced by NCEES – Patty Mamola;
review Model Law and other states requirements – Murray Blaney)

- NRS 625.193

Discussion on time period for waiver of the FE
(review Model Law and other states requirements – Murray Blaney)

Item put forward by Brent Wright (12.9.2022)

- **NAC 625.545**

Proposed amendment to section 1.(c) relating anticipated completion of work.

Legislative Committee Meeting – February 1, 2023

7. Consider proposed updated regulations from the PLS Regulation Subcommittee, see list of regulations, Addendum A.

Hold any movement with PLS reg updates until further notice from the Governor's Office/LCB (relating to outcomes of Executive Orders 2023-004 and 2023-004)

STRATEGIC PLAN ITEMS

DRAFT *Annual Report* for APOC/Public Outreach committee review.

BUSINESS PLAN ITEMS

Electronic submittals + digital signing of documents.

System database comprehensive upgrade.

Website effectiveness.

21. Future Meeting Dates

BOARD MEETING DATES

Board meetings are typically scheduled for the second Thursday of every other month.

July 20, 2023 — Elko

September 21, 2023 — Las Vegas

November 16, 2023 — Reno

January 18, 2024 — Las Vegas

March 14, 2024 — Reno

May 9, 2024 — Las Vegas

Future NCEES Meetings

NCEES Western Zone Interim Meetings

May 16–18, 2024 — Bozeman, Montana

NCEES Annual Meetings

August 15–18, 2023 — Boston, Massachusetts

August 20–23, 2024 — Chicago, Illinois

22. Topics for Future Meetings

23. Public Comment

24. Adjournment