

**NEVADA STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS**  
**Minutes of the Professional Association Liaison Committee Meeting**  
**Held virtually, Wednesday, May 10, 2023**

Brent Wright, PE declaring a quorum present, held virtually. Also, present were Robert Fyda, PE; Matthew Gingerich, PLS; Lynnette Russell, PE; Patty Mamola, Executive Director.

*Dave James, UNLV and NSPE*  
*Eric Denman, NALS*  
*Nass Diallo, Southern Nevada Water Authority*  
*Andrew Hansen, ASCE*  
*Jake Johnson, NALS*  
*Jonathan Tull, NSPE*  
*Shane Dyer, ACEC*  
*Kelly Callahan, Society of Women Engineers*  
*Mauricio Cardenas, CMA*  
*Todd Enke, NALS*  
*Jamie Fitzgerald, City of Henderson*  
*Frank Wittie*

**1. Meeting conducted by Brent Wright, call to order and roll call to determine presence of quorum. Board members on committee: Matt Gingrich, PLS, Robert Fyda, PE.**

Mr Wright called the meeting to order, and a quorum was determined.

**2. Public comment period.**

There was no public comment.

**3. Introductions**

Attendees introduced themselves.

**4. Approval of March 8, 2023, Professional Association Liaison Committee meeting minutes.**

Approval of the last meeting minutes was deferred to the next meeting.

**5. Consider Quality of Plan Submittal Task Force Best Practices Guide.**

Ms Mamola provided a brief recap of the quality of plan submittal taskforce best practices guide and mentioned that Jamie Fitzgerald has sent the guide to all Nevada building officials and that the document is on the Board's website.

Mr Fitzgerald provided a brief history of how the task force was formed through this PAL committee and was made up of 12 members from the public agencies and private companies. He said the intent of the guide is to improve the process and reduce reviews by agencies, saving time, costs, and delays.

Mr Fitzgerald went on to say that the guide focused on two main topics: improving communication between agencies, developers and engineers and standardizing the process. He said that he has distributed the guide to Nevada building officials, State Contractors Association and Southwest Gas and is going to present it to NSPE and ACEC next month.

There was a brief exchange between Dave James and Mr Fitzgerald regarding using the guide in Dr James' senior design class. They agreed to schedule a time offline for Mr Fitzgerald to present the guide to the class in the Fall.

Mr Denman and Mr Fitzgerald briefly discussed how best to ensure the guide is distributed to building departments and public works and how they can champion the document.

#### **6. Nevada State Board of Professional Engineers and Land Surveyors activities.**

Ms Mamola gave a summary of Governor Lombardo's executive orders and the two reports that were the outcome of the orders. She said the reports were submitted to the governor's office. Ms Mamola also reminded everyone about the one-hour Nevada law webinar on Tuesday, May 23 at 12:00 pm and the professional ethics webinar on Wednesday, May 24 from 11:30 am to 1:30 pm. Both webinars will be available on YouTube after the live sessions.

Mr Wittie asked to see copies of the reports submitted to the governor, and Ms Mamola offered to email the reports to anyone who wants them.

Ms Mamola also mentioned the ongoing work to redo the firm registration database due to be complete by the end of the year.

#### **7. Professional association/industry activities.**

Mr Johnson with NALS introduced himself and said that NALS held its conference on March 25-28 in conjunction with the California Land Surveyors Association. He also said the NALS Education Foundation Golf Tournament will be held at Wolf Run Golf Course in Reno on August 9<sup>th</sup>. The Lahontan chapter is organizing an Aces baseball game on June 9<sup>th</sup>.

Mr Wittie mentioned that the Southern Chapter meeting is tomorrow at Lowry's at 11:30.

Mr Denman followed by saying the picnic was held a few weeks ago and was well attended.

Mr Tull with NSPE announced that the Nevada Engineers Week banquet is on May 13<sup>th</sup> and the monthly luncheon is May 16<sup>th</sup> for ULV senior projects. He then said NSPE Con 23 is scheduled for August 2-4, 2023.

Mr Cardenas with Construction Management Association of America introduced himself and said our monthly breakfast meeting is on the third Wednesday of every month, and this month will be Wednesday the 17th. June will be the 21st, and in July we won't have a monthly meeting. We will have a summer social. We'll be blasting those out through regular social media, LinkedIn, or via email.

Ms Callahan with the Las Vegas Valley section of Society of Women Engineers introduced herself and announced they are having a membership meeting next Thursday, May 18th, at 5:30 PM at Westwood's office here in Southern Nevada. She offered to hold joint meetings with other organizations.

Ms Mamola reminded the groups to send the Board their events, so we can update our professional events calendar on our website.

Dr James provided an explanation of student senior design projects and how they have tried to avoid designs that lead to constructed work or require a license stamp. He asked for input from the PAL Committee members in reviewing student work and getting candid feedback to make sure he's within the guidelines and not engaging in unlicensed engineering practice.

Mr Wright asked Ms Mamola to add it as an agenda item for the next meeting. **(ACTION)**

Mr Dyer with ACEC introduced himself and commented that he is excited about the quality of plans submittal guide.

Ms Mamola mentioned that Mr Enke with NALS expressed concern with one of the regulations at the April 20<sup>th</sup> board meeting. She said the Board is aware of the issue and it will be addressed at a future legislative committee meeting.

Mr Hansen with Truckee Meadows branch American Society of Civil Engineers introduced himself and said the Marv Buyers Golf Tournament is on July 7<sup>th</sup> at Wolf Run Golf Club. He also thanked Ms Mamola for speaking at a combined NALS and ASCE meeting.

#### **8. Open discussion topics.**

There were no open discussion comments.

#### **9. Next meeting date and location.**

Ms Mamola noted that the next board meeting will be in Elko and suggested meeting Tuesday, July 11, virtually, at 4:00 pm. All agreed on that date and time, and Ms Mamola will send out a meeting invite.

#### **10. Public comment period.**

There was no public comment.

#### **11. Adjourn**

Ms Mamola thanked the meeting attendees and adjourned the meeting.

Respectfully,

Patty Mamola

Executive Director